

Minutes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Committee held on Monday 18th April 2016 at 10 a.m. in the Eckford Suite, Edinburgh House, New Street, Wem.

Present:- Cllr J Murray (Chairman), Cllr Mrs R Dodd, Mrs P O'Hagan (Town Clerk). C Mellings, Mr M Adkins, I. Jamieson and N Parker (Manager), Wem Swimming & Lifestyle Centre.

- 1 **Apologies for absence** - To receive apologies for absence
None received

Absent - E Towers and P Moyse
- 2 **Disclosable Pecuniary Interests**
To receive any disclosable pecuniary interests
None received
- 3 **Minutes** To approve as a correct record the minutes of a meeting of this Committee held on 24 February 2016.
RESOLVED:- to approve the minutes of the meeting of 24.2.16 and they were duly signed as a true record.
- 4 **Progress report on matters raised at previous meeting**
 - a) Lease - It was reported that the draft lease had been approved by the Town Council subject to some minor amendments and that it was now with WS&LC's solicitors for comments prior to the final version being drafted.
 - b) Planning Application – It was reported that the planning application had been submitted and thanks were recorded for the Town Council for covering the cost of the planning application and that this amount had been reimbursed by WS&LC.

RESOLVED:-to note the reports.

- 5 **Reports** –to receive the following reports
 - a) **Centre manager.** It was reported that whilst income from monthly direct debit payments were down temporary membership had increased to slightly offset this loss. In addition to this a significant amount of maintenance work had been carried out recently including PAT testing and emergency lighting testing, with more work planned to bring the facility up to standard.
 - b) **Pool Committee** – Mr Adkins gave a report on the recent pool committee meeting. He reported that the committee is progressing the plans for the new gym however in order to fund the works to either a bank loan or grant funding would be needed. He explained that the committee is considering paying someone to develop a business plan and to submit grant applications on behalf of the committee.

Mr Adkins also updated on the following items:-

Access steps – these have been ordered and should be installed soon.
Showers – the preferred type of showers have been identified and the order needs to be submitted.

The Mayor thanked Mr Adkins and the committee for all the work that had gone into the running of the pool over the past year and announced that he will be donating £1000 from the Mayor's Charity account to the pool for the extension.

RESOLVED:-to note the reports.

c) Financial report - Cllr Mellings presented the financial report for the first quarter.

RESOLVED:-to note the report.

6 Information/Other Matters

Exercise classes – a discussion took place on whether the pool could make more use of the function room in the club for exercise classes.

Promotion – it was reported that a number of staff, customers and committee members would be competing in high profile sporting events over the next few months and there was an opportunity to promote the pool on the back of this.

Health and Safety support – The Clerk highlighted the fact that Shropshire Council had specialists in health and safety and COSHH relating to pools and leisure facilities and they would be willing to undertake a review of the centres procedures if considered necessary. A discussion took place on this item and Mr Parker stated that due to his IOSHH training all the correct policies and procedures were in place but that a review may be useful in the future.

Next meeting 27.6.16