

# Wem Town Council

*Wem-Birthplace of the Modern Sweet Pea*

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31 January 2018

## INVITATION TO QUOTE

The Town Council is responsible for the maintenance of floral planters in Wem in the following locations

Location	Number	Planter Type
High Street. At the rear of the pavement in front of the Church and Church Hall.	10	8' high pole surmounted by a plant holder approximately 24" in diameter
High Street. Outside the Library.	2	8' high pole surmounted by a plant holder approximately 24" in diameter
Aston Street. Outside the Mythstories Museum (the former Morgan library)	3	8' high pole surmounted by a plant holder approximately 24" in diameter
Leek Street. At the rear of the pavement opposite the Youth Club.	5	8' high pole surmounted by a plant holder approximately 24" in diameter
Barrel Planters located on The Jubilee Square	4	Diameter 630mm Depth 450mm
Entrance Planters Whitchurch Rd Soulton Rd Shawbury Rd Shrewsbury Rd Ellesmere Rd	5	Wooden in situ planters 1.22m in length 56cm in width & 54cm in height
Jubilee Square area	2	3 tiered planter

### QUOTES ARE INVITED FOR THE FOLLOWING Summer

1. To collect the 20 pole planters, 4 barrel planters and 2 x 3 tiered planters from Lower Lacon Caravan Park and erect them by the beginning of June 2018.

2. To water all planters at least three times a week, fertilize as necessary and maintain the planters in a tidy and attractive condition until the end of September 2018.

3. To dismantle the planters and return to agreed location.
4. To supply and plant up with bedding plants the 5 planter boxes located at the entrances to the Town.
5. To water entrance planters once a week during summer season (this may be more or less often depending on the weather) and to maintain the planters in a tidy and attractive condition until the end of September 2018.
6. To remove summer bedding plants from entrance planters and leave planters in a tidy state for the winter period.

### **Winter**

1. To supply winter bedding plants and plant up the 4 barrel planters on The Jubilee Square for the winter season. Barrels to be planted with winter bedding by 30<sup>th</sup> November 2018.
2. To water barrels once a week during winter season (this may be more or less often depending on the weather) to maintain the planters in a tidy and attractive condition until the end of March 2019.

The successful applicant will be required to provide evidence of public liability insurance and risk assessments for the watering and maintenance of the planters.

**PLEASE SUBMIT QUOTES TO THE TOWN CLERK,  
WEM TOWN COUNCIL, EDINBURGH HOUSE,  
NEW STREET, WEM. SY4 5DB  
by 21<sup>st</sup> February 2018**