

# WEM SPORTS AND SOCIAL ASSOCIATION CIO

Registered Charity No 1181598

To all Trustees

Wem Library  
3 High Street  
Wem  
SY4 5AA

29.1.26

01939 232733 [info@wem.gov.uk](mailto:info@wem.gov.uk)

Dear Trustee

A meeting of the trustees has been arranged to take place on **Thursday 5<sup>th</sup> February 2026 at 18.00**. The meeting will be held in Wem Library Meeting Room.

P O'Hagan  
Secretary

- 1      **Apologies for Absence** – to receive.
- 2      **Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 4.12.25.
- 3      **Progress Report** - To receive a report from the Secretary and Groundsman.
- 4      **Finance**  
a) To consider budget report to 30.1.26.
- 5      **Butler Sports Centre**  
a) Wem Town FC Ground Use agreement (deferred from July meeting) – for update.  
b) Changing Room refurbishment project (deferred from previous meetings) to discuss.  
c) Pitch Improvement Fund – to discuss.  
d) Asbestos – to consider asbestos report and asbestos management plan.  
e) Legionella Contract – to consider quote received from Kingfisher.  
f) Fire Risk Assessment – to review.
- 6      **Recreation Ground**  
a) Wem Tennis Club public court refurbishment – to discuss.
- 7      **WSSA Events 2025/26**  
a) Fireworks - to review 2025 event.  
b) Sports Person of the Year Event – to discuss and consider nominations.
- 8      **Groundsman's Machinery Replacement** – to discuss report.
- 9      **Wem Draw** – to consider reestablishing the WSSA Draw as a way of fundraising for sports clubs in the town.
- 10     **Other Matters of Concern** – for consideration.
- 11     **Date of meetings** - to set date and time of next meeting.