

WEM SPORTS AND SOCIAL ASSOCIATION CIO

Registered Charity No 1181598

To all Trustees

29.1.26

Wem Library
3 High Street
Wem
SY4 5AA

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Dear Trustee

A meeting of the trustees has been arranged to take place on **Thursday 5th February 2026 at 18.00**. The meeting will be held in Wem Library Meeting Room.

P O'Hagan
Secretary

- 1 Apologies for Absence** – to receive.
- 2 Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 4.12.25.
- 3 Progress Report** - To receive a report from the Secretary and Groundsman.
- 4 Finance**
 - a) To consider budget report to 30.1.26.
- 5 Butler Sports Centre**
 - a) Wem Town FC Ground Use agreement (deferred from July meeting) – for update.
 - b) Changing Room refurbishment project (deferred from previous meetings) to discuss.
 - c) Pitch Improvement Fund – to discuss.
 - d) Asbestos – to consider asbestos report and asbestos management plan.
 - e) Legionella Contract – to consider quote received from Kingfisher.
 - f) Fire Risk Assessment – to review.
- 6 Recreation Ground**
 - a) Wem Tennis Club public court refurbishment – to discuss.
- 7 WSSA Events 2025/26**
 - a) Fireworks - to review 2025 event.
 - b) Sports Person of the Year Event – to discuss and consider nominations.
- 8 Groundsman's Machinery Replacement** – to discuss report.
- 9 Wem Draw** – to consider reestablishing the WSSA Draw as a way of fundraising for sports clubs in the town.
- 10 Other Matters of Concern** – for consideration.
- 11 Date of meetings** - to set date and time of next meeting.