

# WEM SPORTS AND SOCIAL ASSOCIATION CIO

Registered Charity No 1181598

To all Trustees

Wem Library  
3 High Street  
Wem  
SY4 5AA  
01939 232733  
[info@wem.gov.uk](mailto:info@wem.gov.uk)

29.3.23

Dear Trustee

A general meeting of the trustees has been arranged to take place on Tuesday 4.4.23 at 09.00

**The meeting will be held in the Town Council meeting room Wem Library at 9.00 please come to the main entrance to the library if you arrive late please telephone 07572011358**

P O'Hagan  
Secretary

- 1 **Apologies for Absence** – to receive.
- 2 **Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 31.1.23
- 3 **Progress Report** - To receive a report from the Secretary and Groundsman (copy enclosed).
- 4 **Trustee Vacancy**
  - a) to consider application received from James Gwillam to fill the trustee vacancy
  - b) to note resignation of Bryoney Latham as Trustee and discuss advertising the vacancy
- 5 **Finance**
  - a) To receive 2022-23 budget report
- 6 **Rebuild Project** - to discuss meeting held 6.2.23 and 16.3.23
- 7 **Football**

To consider the following requests from Wem Town FC

  - To reduce the floodlight service contribution from 10% to 5% due to cost of electricity
  - To consider plans for the location of a temporary clubhouse
  - To permit Wem Town FC to undertake responsibility for cleaning the toilets and changing facilities in return for rent reduction during 2023/2024
- 8 **Butler Sports Centre**
  - a) **Changing Room Doors** – to consider quote for

- b) Asbestos management plan – to approve**
- 9 Other Matters of Concern – for consideration.**
- 10 Date of meetings - to set date of next meeting**