

# WEM SPORTS AND SOCIAL ASSOCIATION CIO

Registered Charity No 1181598

To all Trustees

Wem Library  
3 High Street  
Wem  
SY4 5AA  
01939 232733  
[info@wem.gov.uk](mailto:info@wem.gov.uk)

17.7.23

Dear Trustee

A meeting of the trustees has been arranged to take place on at

The meeting will be held in the Town Council meeting room Wem Library on 24<sup>th</sup> July 2023 at 16.00

**Please arrive promptly as the library will be closed, if you do arrive late please call 07572 011358 for access.**

P O'Hagan  
Secretary

- 1 Apologies for Absence** – to receive.
- 2 Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 13.6.23 and 28.6.23
- 3 Progress Report** - To receive a report from the Secretary and Groundsman (copy enclosed).
- 4 Finance**
  - a) To receive 2023-24 budget report to 30.6.23
- 5 Football Clubhouse**
  - a) to receive a report on progress
  - b) to discuss and consider draft lease and funding of legal costs
- 6 Fireworks 2023** – to discuss and agree budget
- 7 Butler Sports Centre**
  - a) Fire Risk Assessment – to discuss report – copy to follow
  - b) Legionella Risk assessment, policy and written scheme – to discuss
- 8 Other Matters of Concern** – for consideration.
- 9 Date of meetings** - to set date of next meeting