

WEM SPORTS AND SOCIAL ASSOCIATION CIO

Registered Charity No 1181598

To all Trustees

Wem Library
3 High Street
Wem
SY4 5AA

26.9.25

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Dear Trustee

A meeting of the trustees has been arranged to take place on **Thursday 2nd October 2025 at 19.00**. The meeting will be held in Wem Library Meeting Room.

P O'Hagan
Secretary

- 1 Apologies for Absence** – to receive.
- 2 Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 17.7.25.
- 3 Progress Report** - To receive a report from the Secretary and Groundsman.
- 4 Finance**
 - a) To consider budget report to 30.9.25
 - b) Bollard Insurance Claim – for update
- 5 Butler Sports Centre**
 - a) Wem Town FC Ground Use agreement (deferred from July meeting) – for update.
 - b) Legionella Risk Assessment and action plan – to consider.
 - c) Changing Room refurbishment project (deferred from previous meetings) to discuss.
- 6 Recreation Ground**
 - a) Bulb Planting - To consider request from Rotary regarding planting more crocus bulbs on Wem Recreation Ground on Station road side.
 - b) Wem Tennis Club public court refurbishment – to discuss
 - c) Wrights Fair – to review
- 7 WSSA Events 2025/26**
 - a) Fireworks - for update, to consider event management plan and correspondence received.
 - b) Sports Person of the Year Event – to receive report from working party.
 - c) Sporting Groups Meeting 18.9.25 – To receive report from.
- 8 Other Matters of Concern** – for consideration.
- 9 Date of meetings** - to set date and time of next meeting.