Minutes of the Meeting of the Trustees of Wem Sports and Social Association CIO held on Tuesday 4th April 2023 at 9.00 in the Town Council meeting room, Wem Library, High Street, Wem

Present: A Walker (Chairman), R Drummond, P Ellis, S Starkey, E Towers

Penny O’Hagan – Secretary, J Gwillam

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| **1** | **Apologies for Absence –** to receive.  The following apologies were received. M Meakin, B Barker,  John Ralphs – Groundsman |
| **2** | **Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 31.1.23  **Resolved:- to approve as a correct record the minutes of the trustee meeting held 31.1.23 and they were duly signed as a correct record.** |
| **3** | **Progress Report** - To receive a report from the Secretary.  **Resolved:- to note** |
| **4** | **Trustee Vacancy**  a) to consider application received from James Gwillam to fill the trustee vacancy  **Resolved:- to appoint James Gwillam as trustees for WSSA**  b) to note resignation of Bryoney Latham as Trustee and discuss advertising the vacancy. A discussion took place on this item and it was felt that as there was currently community interest and involvement in some of the projects being developed it would be useful to advertise the vacancy.  **Resolved:- to advertise the vacancy on social media.** |
| **5** | **Finance**  a) To receive 2022-23 budget report  **Resolved:- to note the report** |
| **6** | **Rebuild Project -** to discussmeeting held 6.2.23 and 16.3.23.  The Secretary updated on the recent meeting held with representatives from the FA, Shropshire Council and Thomas Adams School  It was explained that a suggestion had been made that funding could be sought from the FA to replace the current grass pitch with an all weather pitch. Working in partnership with Thomas Adams would also improve chances of funding as the facility would attract significant use during the day.  A discussion took place on this matter and all present welcomed the aspiration for an all-weather pitch in Wem. However concern was raised about losing the current grass playing surface and trustees felt that the better location for an all weather pitch would be on the training pitches.  **Resolved:- to welcome the proposals however trustees would wish the existing grass pitch to be retained and an all weather pitch to be located on the existing training area/ junior pitches** |
| **7** | **Football**  To consider the following requests from Wem Town FC   * To reduce the floodlight service contribution from 10% to 5% due to cost of electricity   **Resolved:- to reduce the floodlight service contribution to 7.5%**   * To consider plans for the location of a temporary clubhouse James outlined plans to use the hard standing a discussion took place draw up a business plan – Trustees expressed the view that whilst in principal they were willing to relocate the there was the need for the football club to put together a business case for the proposals   **Resolved:- to defer this item until the next meeting so that the football club can draft a business plan for circulation prior to the meeting.**  To permit Wem Town FC to undertake responsibility for cleaning the toilets and changing facilities in return for rent reduction during 2023/2024  **Resolved:- that from 4.4.23 for a 4 month trial period Wem Town FC (WTFC) are permitted to undertake responsibility for cleaning the toilets and changing facilities at the Butler Sports Centre subject to the following conditions;**   * **WTFC to clean the facilities according to a pre agreed schedule after every home and friendly game.** * **WTFC to provide all cleaning materials and equipment.** * **WTFC to produce risk assessments for cleaning along with coshh information for products they intend to use for cleaning.** * **WTFC to check with their insurers that they will be covered to undertake this work.**   **In return if the level of cleaning is deemed to be satisfactory £666 will be deducted from the rent every 4 months up to a maximum of £2000 in the 12 months to 31.3.24. This agreement to be reviewed on an annual basis**  Cllr Towers left the meeting at 9.30 |
| **8** | **Butler Sports Centre**  **a) Changing Room Doors –** to consider quote for fire doors. It was reported that new fire doors have been donated and will be fitted by former trustee Chris Peel  **b) Asbestos management plan –** to approve  **Resolved:- to approve the asbestos management plan** |
| **9** | **Other Matters of Concern –** for consideration.  It was reported that all football will now finish at the end of April with the Powel Cup to be completed by 30.4.23. |
| **10** | **Date of meetings -** to set date of next meeting  **Resolved:- that the next meeting will take place on Tuesday 13th June at 16.00** |

Meeting ended 10.00

Chairman………………….