

Minutes of the Meeting of the Trustees of Wem Sports and Social Association CIO held on Tuesday 31st January 2023 at 10.00 in the Eckford Suite, Edinburgh House, New Street, Wem

Present: A Walker (Chairman), R Drummond, P Ellis, M Meakin, C Peel, S Starkey, E Tower.

Robert Barker

Penny O'Hagan – Secretary, John Ralphs – Groundsman.

- 1 **Apologies for Absence** – to receive.
Absent B Latham.
- 2 **Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 11.11.22 and Sporting Bodies Meeting held 7.12.22.

Resolved:- to approve as a correct record the minutes of the trustee meeting held 11.11.22 and Sporting Bodies meeting held 7.12.22.

- 3 **Progress Report** - To receive a report from the Secretary and Groundsman.

The Groundsman raised concerns about the state of football pitch which in his and the secretary's opinion is being overused. Chris Peel stated that the football teams recognised this and they are looking for a training venue for the next season from September. The Secretary also raised concerns about friendlies being arranged at short notice which had a financial impact on the association.

Resolved:- that the Secretary contact Wem Town FC requesting a meeting with all football team managers to explain how the venue is funded and improve lines of communication.

- 4 **Trustee Vacancy** – to consider application received from Robert Barker to fill the trustee vacancy.
One application was received and it was:

Resolved:- to appoint Robert Barker as trustee of Wem Sports and Social Association.

Chris Peel announced his retirement as trustee and was thanked for all his work on the association. The Secretary was asked to contact the football club concerning the vacancy to see if they wished to nominate a representative.

- 5 **Finance**
 - a) To receive 2022-23 budget report.

Resolved:- to note the report.

b 2023-24 budget - to discuss

Resolved:- to approve the following budget.

Expenditure	2023-24
Pitch and changing rooms	
Changing rooms cleaning	£2,500
Insurance buildings	£2,000
Utilities electric / water	£8,500
Rates	£1,100
Repairs/ maintenance	£4,000
Equipment	£500
Floodlights	£1,300
Football pitch	£2,000
Statutory checks	£2,000
Total	£23,900
Grasscutting/Machinery	
Insurance	£1,850
Fuel	£3,500
Machinery and equipment	£1,000
Repairs/ renewals	£500
Msc	£1,000
Total	£7,850
Recreation Ground	
Machinery and equipment	£100
Water	£200
Total	£300
Adminstration	
Audit	£450
Sundries membership	£100
Legal Fees	£500
Bank charges	£100
Total	£1,150
Fireworks	
Display costs	£2,500
Misc	£150
Total	£2,650
Bowling Club	
Allowance	£2,200
Total Expenditure	<u>£38,050</u>

INCOME	
Wem Town Council	£14,000
Wem TC Machinery Contribution	£7,000
Rents & Contributions	
Tennis club rent	£825
Albion Bowling Club rent	£200
Rec Grd rents	£1,000
Floodlighting reimbursement	£1,500
Wem Town FC Contribution	£9,000
Other hire fees	£500
Schools hire	
Bowling Club rent	£1,320
Scout use	£300
Powell Cup hire fees	£560
Fireworks	
Fireworks Income	£2,650
Msc	
Water BC	£300
Interest / Wayleave	£100
Sundry	£50
Tennis club water	£60
Total	£39,365
Deficit / Profit	£1,315

c) 2023-24 Fees – to discuss.

Resolved:- to approve the fees and charges for 2023-24.

		2023-24
General		
	Tennis Club Contribution	£825
	Bowling Club Contribution	£1320
	Albion Bowling Club Contribution	£200
Recreation Ground Hire	Misc. Community events non profit making (using whole rec)	£100
	Fairs – Standing Days	£100
	Fair – Operating Days	£175
	Charity Car Boot Sales	£30
	Other Events	<i>tbc</i>
Butler Sports Centre		

<i>Whole Complex</i>	Wem Based Sporting Bodies	£150+VAT
	Others	
	Wem Town FC	£9000
	School fees	£80
	Powell Cup	£80
<i>Use of Floodlights</i>	Full match	£80
	Half Match	£40
	Powell Cup and Local Schools full match	£70
	Powell Cup and Local Schools half match	£35
Advertising	Per board (max 4)	£30
Water		
Tennis club	50% of annual bill	
Bowling Club	40% of water usage	

The fee charged for other events to be agreed on a case-by-case basis.

d) Bank Signatory - to add signatory to Unity Trust account

Resolved:- to add Edward Towers and Robert Barker as bank signatories on the Unity Trust account.

6 Rebuild Project - to discuss meeting held 21.12.22 and consider request for an allocation to progress the project.

Trustees expressed appreciation for the work of the steering group and it was explained that the next meeting would be on 6.2.23.

Resolved:- to allocate £1000 from the building fund earmarked reserves to the steering group to progress ideas around the rebuild project.

7 Tractor Flail Arm – to consider quotes received.

The Groundsman presented this item and explained that he had sought 3 quotes and explained his reasons for his preferred quote.

Resolved:- to award the contract for the supply of a McConnell PA 4330 left Hand Motion Controlled Hedge Cutter at a cost of £12,878.00 less trade in price of the current hedgecutter of £7000 total cost of £5878 + Vat.

8 Other Matters of Concern – for consideration.

None raised.

9 Date of meetings - to set date of next meeting.

Resolved:- to set the date for the next meeting as 29th March at 10.00.

Meeting ended 11.30

Chairman.....