

**Explanation of variances – pro forma**

Name of smaller authority: **Went**  
 County area (local council) and Shropshire

**Insert figures from Section 2 of the AGAR in all Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Explanation
1 Balances Brought Forward	432,702	440,455				Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>
2 Precept or Rates and Levies	334,049	333,999	-50	0.01%	NO	Explanation of % variance from PY opening balance not required - Balance brought forward agrees
3 Total Other Receipts	72,862	48,316	-24,546	33.69%	YES	During 2020-21 £10,000 was received from business rates grants for the public toilets along with a Rural Community enterprise Grant £14,580. No significant grants were received in 2021-22
4 Staff Costs	101,506	106,916	5,410	5.33%	NO	
5 Loan Interest/Capital Repayment	4,195	4,051	-144	3.43%	NO	
6 All Other Payments	293,457	293,257	-40,200	13.70%	NO	
7 Balances Carried Forward	440,455	458,546			NO	VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	452,951	462,928				VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments at	1,635,430	1,648,995	13,565	0.83%	NO	
10 Total Borrowings	22,500	19,500	-3,000	13.33%	NO	

**Rounding errors of up to £2 are tolerable**

**Variances of £200 or less are tolerable**

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Wem Town Council 2021/22

Bank - Cash and Investment Reconciliation as at 31 March 2022

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

31/10/2016	Current A/C	0.00
31/12/2021	Active Saver	27,968.04
31/10/2018	Tracker A/C	0.00
31/03/2021	Petty Cash	57.53
31/03/2022	Bulmer Cott Fund	45,317.12
31/03/2022	Developers reserve Fund	35,178.30
31/03/2022	Hosp A/C	10.00
31/03/2022	Unity Account	134,914.65
31/03/2022	CCLA	117,224.00
31/03/2022	Nationwide Business Saving	120,834.49

**481,504.13**

Unpresented Payments

**19,189.98**

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**462,314.15**

Receipts not on Bank Statement

**613.75**

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**462,927.90**

**Closing Balance**

All Cash & Bank Accounts

1	Current Bank A/c	0.00
2	Active Saver	27,968.04
3	H.I. Account	0.00
4	Petty Cash	57.53
5	Bulmer Cott Fund	45,317.12
6	Developers Reserve Fund	35,178.30
7	Hosp Account	10.00
8	Unity Bank	116,338.42
9	CCLA	117,224.00
10	Nationwide Business Saving	120,834.49
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>462,927.90</b>

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Wem Town Council 2021/22

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2022

Explains the difference between boxes 7 & 8 on the Annual Return

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<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	<b>Total Reserves</b>	<b>440,454.66</b>	<b>458,546.45</b>
105	VAT Control A/c	3,164.59	6,925.39
120	Stock	1,950.00	1,860.00
	<b>Less Total Debtors</b>	<b>5,114.59</b>	<b>8,785.39</b>
510	Accruals	17,201.03	11,740.84
560	Receipts in Advance	410.00	1,426.00
	<b>Plus Total Creditors</b>	<b>17,611.03</b>	<b>13,166.84</b>
	<b>Equals Total Cash and Bank Accounts</b>	<b>452,951.10</b>	<b>462,927.90</b>
205	Bulmer Cott Fund	75,311.08	45,317.12
210	Developers Reserve Fund	35,174.78	35,178.30
220	Active Saver	27,965.24	27,968.04
225	Hosp Account	10.00	10.00
230	Unity Bank	76,482.83	116,338.42
235	CCLA	117,224.00	117,224.00
240	Nationwide Business Saving	120,774.09	120,834.49
250	Petty Cash	9.08	57.53
	<b>Total Cash and Bank Accounts</b>	<b>452,951.10</b>	<b>462,927.90</b>

## Contact details

Name of smaller authority: Wem Town Council

County Area (local councils and parish meetings only): Shropshire

Please complete this form and send it back to us with the AGAR or exemption certificate

	Clerk/RFO (Main contact)	Chair
Name	Penny O'Hagan	Geoff Soul
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## CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

Name of smaller authority: Wem Town Council

County Area (local councils and parish meetings only): Shropshire

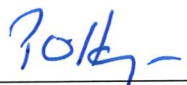
**On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:**

Commencing on Monday 13<sup>th</sup> June

and ending on Friday 22<sup>nd</sup> July

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days (i.e. Monday – Friday only, and not Bank Holidays) inclusive and must include the first 10 working days of July 2022 (i.e. Friday 1 July – Thursday 14 July).

We have suggested the following dates: Monday 13 June – Friday 22 July 2022. The latest possible dates that comply with the statutory requirements are Friday 1 July – Thursday 11 August 2022.)

Signed: 

Role: TOWN CLERK

**This form is only for use by smaller authorities subject to a review:**

Please submit this form to PKF Littlejohn LLP with the AGAR Form 3 and other requested documentation – this form is not for publication on your website.