

Minutes of the Meeting of the Trustees of Wem Sports and Social Association CIO held on Tuesday 13th June 2023 at 16.00 in the Town Council meeting room, Wem Library, High Street, Wem

Present: Alan Walker (Chairman), Roger Drummond, Edward Towers, James Gwillam, Robert Barker, Madelaine Meakin

Penny O'Hagan – Secretary,
Chris Bennett – WTFC Secretary

1 Appointment of officers for 2023-24
Chairman

Resolved:- to elect Alan Walker as Chairman for 2023-24

Vice chairman

Resolved:- to elect Robert Barker as Vice Chairman for 2023-24

Treasurer / Secretary

Resolved:- Penny O'Hagan Wem Town Council

2 2022-23 Annual Report and accounts – to consider and approve
A discussion took place on the losses made over the last few years and the need to secure the financial stability of the charity.

Resolved:-

- to approve the accounts for 2022-23 and approve the annual report.
- Edward Towers, James Gwillam and Bob Barker to review the accounts in detail by 30th September 2023 to improve trustees understanding of operations and develop a plan of areas where savings can be made.

3 Apologies for Absence – to receive.
The following apologies were received Paul Ellis, Stuart Starkey

4 Meeting Minutes – to approve as a correct record the minutes of the trustees meeting held 4.4.23

Resolved:- to approve as a correct record the minutes of the trustee meeting held 4.4.23 and they were duly signed as a correct record.

5 Trustee Vacancy to consider application received from Susan Griffiths to fill the trustee vacancy

Resolved:- appoint Susan Griffiths to the role of trustee for Wem Sports and Social Association

6 Progress Report - To receive a report from the Secretary and Groundsman.

A discussion took place on the cleaning agreement which had not been signed by Wem Town FC. It was reported that the footballers were currently having second thoughts on this due to the work involved. James expressed the view that savings could be made around cleaning costs if more quotes were provided and he agreed to approach cleaning companies before the start of the 2023-24 football season to see if they would be willing to quote for the works

Resolved:-

- to note the report.
- that James Gwillam would ensure that Wem Town FC respond to the secretary about whether they wished to agree to the cleaning agreement by the beginning of the 2023-24 football season.
- James Gwillam to provide details of cleaning companies that might wish to quote for the work.

7 Finance

a) To receive 2023-24 budget report to 31.5.23

Resolved:- to note the report

8 Rebuild Project - to discuss meeting held 18.5.23

The meeting report provided by the secretary was considered.

Resolved:- to note the report

9 Football

To consider and discuss proposals for the location of a temporary standalone building to act as a clubhouse on the site of the old sports and social club. A discussion took place on this item and trustees expressed the view of the need for more details regarding the building that Wem Town FC intended to locate on the site. Details that required clarification included the age of the building, its lifespan, the type cladding to be used and the proposed fencing. James and Chris assured trustees that the work would be completed to the highest standard and that the project was essential to the long term growth of the club.

The Secretary explained that a formal lease between the WSSA and WTFC was recommended.

Trustees expressed the view that they welcomed the proposals but there was a need for more detail before an informed decision could be made to permit the use of the land for a clubhouse and that any decision would be subject to approval by Wem Town Council as owners of the land.

Resolved:-That a meeting be held on Wednesday 28th June 2023 to reconsider the proposals and prior to this meeting Wem Town Football Club would be asked to

- provide trustees with a detailed plan of the proposals along with specific information on the building that is to be purchased and details on the cladding and fencing proposed.
- Arrange a site visit for trustees to view the building that the football club is intending to purchase.

10 Legionella Risk Assessment – to consider price
 The Secretary reported that she had only obtained 1 quote for this work as the contractor currently had a contract to manage the legionella processes in the building.

Resolved:- to approve the price quoted for the legionella risk assessment and award the contract to WCS.

11 Recreation Ground

a) To consider correspondence concerning a BMX Track.
 Edward Towers explained that this had been considered previously and it had been agreed that whilst a BMX track would be a beneficial facility for the town the recreation ground was not at that time considered to be a suitable location.

Resolved:-to respond that whilst trustees acknowledged that a bike track would be a beneficial facility to have in the town the recreation ground is not the correct location for it.

12 Other Matters of Concern – for consideration.
 none

13 Date of meetings - to set date of next meeting

Resolved:-to meet 28th June at 16.00

Meeting ended 17.45

Chairman.....