

Minutes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 20th March 2019 at 11 a.m. in the Eckford Suite, Edinburgh House, New Street, Wem.

Present:-, Cllr Broomhall (Chairman), Cllr Dodd, Mrs P O'Hagan (Town Clerk)
Wem Swimming & Lifestyle Centre - C Mellings, P Moyse, K Creagh (General Manager).

- 1 **Apologies for absence** – To receive apologies for absence

RESOLVED:- to accept the following apologies for absence

Cllr Granger, Cllr Glover, Cllr Murray, M Adkins

- 2 **Disclosable Pecuniary Interests** – To receive any Disclosable Pecuniary Interests - none declared.

- 3 **Minutes** – To approve as a correct record the minutes of a meeting of this Group held on 17 October 2018.

RESOLVED:- to approve the minutes of this group held 17 October 2018 and they were duly signed as a true record

- 4 **Progress Report on matters raised at previous meetings** – copy enclosed

Item	Progress
Ceiling Panels - Changing Rooms and Foyer	Fitted in reception area – rest of area requires purchase and fitting
Replacement Lockers	Lockers in the gym have been replaced and lockers in the ladies need replacing.
Pool Valuation	Completed resulting in increased insurance contribution. A discussion took place on the pool insurance cost WSLC agreed to reimburse the Town Council for the cost of the extra insurance for the extension The ownership of the extension was discussed and it was agreed that a wider discussion on ownership of the extension would take place at the next meeting.

- 5 **Reports** – To receive the following reports

a) Centre Manager

It was reported that membership and usage has increased both during the day and evening. A discussion took place on the need to make better links with Wem GP Surgery and the Clerk agreed to pass on contact details.

RESOLVED:- to note the report.

b) WSLC Board Report

C Mellings presented the report from the board.

RESOLVED:- to note the report.

c) Financial Report

C Mellings presented the year end accounts for WSLC to 31.12.18 and the first 2 months of the new year. A discussion took place on the need for a better financial package to record the accounts and to help with the production of financial reports.

RESOLVED:- to note the report.

d) Usage Report

RESOLVED:- to note the reports.

- 6 **Heat Exchange Unit** – To consider quote to replace the unit. It was reported that a quote had been received and that the Centre Manager was in the process of obtaining further quotes.

RESOLVED:- to Recommend that the underspend in the 2018-19 Repairs and Maintenance budget be earmarked for the purchase of the heat exchange unit in the new financial year.

- 7 **Town Council Contribution 3-year agreement** – for discussion

RESOLVED:- that the Management Committee be asked to consider this and report back to the Town Council in the Autumn.

8 Information/Other Matters

- a) **Fire Warden Training** – for discussion. It was agreed that all Duty Managers be given the opportunity to attend this training on Thursday 16th May and that WSLC contribute to 1/3 of the costs.

Next meeting Mid July

Meeting ended 12.00

Chairman.....