

Minutes of the Ordinary Meeting of Wem Town Council held on Thursday 28<sup>th</sup> June 2018 at 7 p.m.in the Roden Suite, Edinburgh House, New Street, Wem.

Present:- Councillor C Granger (Mayor), Councillor P Glover (Deputy Mayor), Councillors, P Dee, R Dodd, P Johnson, M Meakin, C Mellings, P Moyse, J Murray, G Soul, E Towers. Mrs P O'Hagan (Town Clerk)

5 members of the public present.

Before the meeting a presentation of £350 raised from the Mayor's Civic Service collection was made by Cllr Towers to Josh Towers to fund the purchase of a wheelchair. Cllr Towers reported that he had already presented a cheque to Wem Swimming and Lifestyle Centre for £3407.90 which will go towards the Swimming Pool extension.

The Mayor introduced her chaplain for the year Rev Nick Heron who said prayers at the start of the meeting.

**25/18 To receive apologies for absence.**

**RESOLVED:- to receive the following apologies for absence.**

Cllr Nash, Cllr White, Cllr Broomhall.

**Disclosure of Pecuniary Interests.**

a) To receive any disclosures of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

The following interests were declared

<b>Councillor</b>	<b>Item</b>	<b>Dispensation</b>
Cllr Mellings and Cllr Dee	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensation to allow participation and voting on all matters relating to Shropshire Council
Cllr Towers Cllr Mellings	Item 40/18 Board members Wem Swimming and Lifestyle Centre	Dispensation to allow participation but not voting on all matters relating to Wem Swimming and Lifestyle Centre
Cllr Moyse	Item 40/18 Board member of Wem Swimming and Lifestyle Centre	
Cllr Murray, Cllr Dodd and Cllr Moyse	Bias interest item 29/18/ciii planning 18/02611/FUL as close neighbours	

Cllr Dodd, Cllr Meakin	Bias interest item 38/18 Trustees for Wem Town Hall	
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b) To consider any applications for Dispensations under s33 of the Localism Act 2011. None received.

**26/18 Public Participation Time** - a period of 15 minutes will be set aside for residents of Wem Town to speak.

A member of the public raised the following issues:-

- River Roden behind Eckford Park is covered with vegetation as is a section of The Black Brook – Cllr Mellings reported that this has been reported to The Environment Agency
- New Street – Why is the road closed sign at the junction with Aston Street when the problem is at Tilstock. A more specific sign closer to the problem is needed. Can Shropshire Council be asked to alter the road closed sign to be more specific to vehicles e.g. Road Closed to HGV's – Cllr Melling's agreed to discuss this with Highways

**27/18 Council Minutes.**

To approve as a correct record the minutes of the Annual Meeting of the Town Council held on 31<sup>st</sup> May 2018.

**RESOLVED**:- to approve as a correct record the minutes of the Annual Meeting of the Town Council held on 31<sup>st</sup> May 2018 and they were duly signed by The Mayor.

**28/18 Progress report** - To note the Clerks progress report on matters arising at previous meetings.

The Clerk provided updates and answered questions on the new CCTV camera installation.

Cllr Towers expressed his disappointment on the outcome of the request to fund a scoping report for the creation of a relief road and requested that the Town Council relooks at this project if any funding should become available.

**RESOLVED**:- to note.

**29/18 Planning Applications.**

**a) To note the recent planning decisions.**

**RESOLVED**:- to note the planning decisions.

**b) Planning Correspondence**

i) to consider correspondence received in relation to planning application 18/02474/TCA.

The correspondence was considered and noted.

**c) Planning Applications for Consideration**

i) 18/02374/REM: Proposed Dwelling Adjacent Maymyo, Shawbury Road, Wem, Proposal: Reserved matters pursuant to outline permission ref: 15/01387/OUT for the

erection of 1No detached dwelling to include Access, Appearance, Landscaping, Layout and Scale.

**RESOLVED**:- to object to the application as the design and style of the proposed building are not in keeping with the other properties in the area.

ii) 18/02474/TCA 7 Proposal: To fell to ground level 2 No Cypress trees and 1 No Lawson Cypress within Wem Conservation Area, Mill Street, Wem, SY4 5ED.

**RESOLVED**:- to object to the removal of the tree at the front of the property as it will have an adverse impact on the streetscene.

iii) 18/02611/FUL Erection of a single storey side extension, 3 Marlcroft, Wem SY4 5AN.

CLLrs Dodd, Moyse and Murray left the room and took no part in discussions. A discussion then took place and it was explained that the applicants had attempted to speak with their neighbours and some amendments to the plans have been made to take into account some of the concerns raised.

**RESOLVED**:- not to object to the planning application.

### **30/18 Finance and Accounts for Payment**

a) To consider monthly financial statement and monthly budget report. The monthly budget report was considered and the Clerk reported all internal controls were up to date.

**RESOLVED**:- to note.

b) To approve accounts for payment and any payments made prior to meeting (presented at meeting).

**RESOLVED**:- to approve the following payments including the setting of a direct debit to pay the annual Data Protection Fee.

#### **Payments made prior to the meeting**

<b>Supplier</b>	<b>Service</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	<b>Chq / BACS No</b>
Shropshire Council	Payroll May	6667.53	10.18	6677.71	DD
Talk Talk	Broadband	16.00	3.20	19.20	DD
Local Council Review	Newsletter	34.00		34.00	30.18/19
Information Commissioner Office	Data Protection Fee	40.00		40.00	Direct Debit
Via Della Emilia	Tree works	1000.00	200.00	1200.00	31.18/19
PG Skips	Skip hire	80.00	16.00	96.00	32.18/19

	Cemetery bin emptying	40.55	8.11	48.66	
	Recreation Emptying	64.05	12.81	76.86	
	Total			221.52	
West Mercia Energy	April Toilet Electricity	72.10	3.61	75.71	33.18/19
	May Toilet Electricity	62.63	3.13	65.76	
	Total	134.73	6.74	141.47	
Smartwater	Smartwater facilities pack	175.00	35.00	210.00	34.18/19
Mark Fitton	Cleaning of Bus Shelters June	65.00		65.00	35.18/19
Severn Business Solutions	Computer repair* <i>amount reduced by £20 due to overpayment of previous invoice</i>	45.00	9.00	54.00 34.00	36.18/19
XMA	Printer ink	38.19	7.64	45.83	37.18/19
Arrow County supplies	Refuse sacks	94.95	18.99	113.94	38.18/19
Ricoh	Copier lease	105.01			39.18/19
	Copies 1.3-1.6	128.64			
	Total	233.65	46.73	280.38	
Shropshire Council	2017 elections recharge	2576.03		2576.03	40.18/19
Cllr Granger	Mayoral Expenses June	104.38	1.00	105.38	41.18/19
Healthmatic	Cleaning and Maintenance Public Toilets	787.50	157.50	945.00	42.18/19
Brian Humphreys	Relief Litter Picker Duties	40.00		40.00	300076
Unity Bank	Quarterly charges			29.85	DD

c) Quotes

i) IT Service Provision – to consider quote received

**RESOLVED:- to approve the quote submitted by Severn Business Solutions.**

ii) Shropshire Council Health and Safety Support - to consider quote received.

The Clerk reported that this had not increased on last year and only one quote had been received as this was to provide ongoing support.

**RESOLVED:- to approve the quote.**

**31/18 Barclays bank closure – for discussion**

Councillors reported on a recent meeting held with representatives from Barclays Bank to discuss the closure and the impact it would have on the community. It was explained that from the discussions it was evident that the decision to close was a business decision and there was no way that Barclays would reconsider it. Councillors expressed their disappointment in the decision especially as it would have a huge impact on residents who did not have access to internet banking. The Council agreed

that there was need to identify alternative high street banking solutions for people who did not use internet banking.

**RESOLVED:- note the report.**

**32/18 Highways**

a) Traffic Consultation - To consider the results of Wem Economic Forum's Traffic Working Party Consultation.

Cllr Towers presented the results of the consultation and highlighted the 4 schemes that the working party considered to be priority schemes for Shropshire Council to consider in the future .

**RESOLVED:- to submit to Shropshire Council the following schemes as the Town Council's priority community safety projects;**

- **Introduction of an environmental weight restriction on Mill Street**
- **Creation of a one way system west east along Noble Street**
- **Diversion of Vehicles down Drawwell Lane**
- **Creation of a one way system along the High Street from New Street junction around the town.**

b) HGV signs – to receive an update from Shropshire Council on cost of purchase of HGV signs.

The Clerk reported that she had discussed with Shropshire Council the option of the Town Council providing funding for the HGV signs and for Shropshire Council to fund the installation costs which was considered by Shropshire Council to be achievable. There was however a need to design an appropriate sign to keep consultant design costs to a minimum.

**RESOLVED:- that the Clerk discusses the wording of the signs in more detail with representatives of the Economic Forum Traffic Working Party prior to seeking quotes for the production of HGV signs.**

c) Road Safety Concerns – to consider submission to road safety concerns as per Shropshire Council's Road Safety Policy.

**RESOLVED:- to submit the items agreed under minute point 32/18a as Community Concerns along with the following concern raised by the Shropshire Seniors**

- **Conversion of brick crossing point across the main car park access road by the Jubilee Square to a pedestrian crossing.**

**33/18 Future Fit Consultation – to consider holding a special meeting to hear more information on the proposals.**

It was reported that representatives of Future Fit were willing to attend a public meeting in Wem on Thursday 19<sup>th</sup> July at 7pm in the Roden Suite.

**RESOLVED:- to arrange a public meeting chaired by the Mayor and invite representatives from both Future Fit and Defend our NHS to present their views.**

- 34/18 RAF Shawbury 100 year anniversary** - for update on request by RAF Shawbury to exercise its freedom of the town on 1.9.18.  
The Clerk reported that a meeting had been held with RAF Shawbury to discuss their request to exercise their Freedom of the Town as part of the 100 year anniversary of the RAF on 1.9.18. The Clerk explained that it was anticipated that RAF Shawbury led by the RAF Band would march through the town prior to the start of the carnival parade and that final details will be available following a meeting to be held in July.
- Cllr Soul joined the meeting at 8.00 and was welcomed to his first meeting.
- 35/18 Amenities and Service Committee meeting held 12.6.18**  
To receive these minutes and approve the recommendations contained therein
- RESOLVED**:- to receive these minutes and approve the recommendations contained therein.
- 36/18 Events Liaison Group meeting 14.6.18** – to receive these minutes.
- RESOLVED**:- to receive these minutes
- 37/18 Verification Committee meeting 20.6.18** – to receive these minutes.
- RESOLVED**:- to receive these minutes and approve the recommendation contained therein.
- 38/18 Town Hall Liaison Group meeting 19.6.18** – to receive the notes from this meeting. Cllr Dodd and Cllr Meakin took no part in discussions.
- RESOLVED**:- to receive these notes and nominate the following Councillors to form a Working Party with the remit to discuss the development of the Service Level Agreement with Wem Town Hall - Cllr Murray, Cllr Dee, Cllr Granger and Cllr Dodd.
- 39/18 Wem Sports and Social Association Constitution Working Party 25.6.18** - To receive a report from this meeting and consider the recommendations contained therein
- RESOLVED**:- to receive this report and approve the recommendations contained therein.
- 40/18 Wem Swimming and Lifestyle Centre Liaison Group meeting 27.6.18**  
To receive the minutes from this meeting and consider the recommendations contained therein.
- RESOLVED**:- to receive these minutes and approve the recommendations contained therein.
- 41/18 Correspondence** – to consider the following items of correspondence  
a) Seafarers UK – Merchant Navy Day 3.9.18

**RESOLVED**:- not to progress.

b) Camps international - request for grant.

**RESOLVED**:- not to progress as the Town Council does not award grants to individuals.

**42/18 Reports**

a) To receive reports from the Council's representatives to other bodies.  
A written report from Cllr Dodd was circulated.  
Cllr Moyle provided an update on the Emergency Plan that was being developed as a project through Wem Economic Forum.

**RESOLVED**:- to note the reports.

b) To receive a report from Shropshire Council Councillors Mellings and Dee.

A written report from Cllr Mellings was circulated it was also noted that Cllr Mellings had also previously circulated a report on Wem Sports and Social Association.

**RESOLVED**:- to note the report.

**43/18 Future agenda items** – for consideration - none raised.

**44/18 Dates of future meetings** – to note the date of the July meeting.

**RESOLVED**:- to note the date of the July meeting.

**45/18 Exclusion of press and public**

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

**RESOLVED**:- to exclude the press and public.

a) To consider nominations for Honorary Townsman.

**RESOLVED**:- to invite Peter Smith, Richard and Dee Lear to accept Honorary Townsman status.

Meeting ended 20.45

Mayor.....