

**Minutes of the Meeting of Wem Town Council held on Thursday 26<sup>th</sup> April 2018**  
**at 7 p.m.in the Roden Suite, Edinburgh House, New Street, Wem**

**Present:-** Councillor E Towers (Mayor), Councillors, P Broomhall, P Dee, R Dodd, P Glover, C Granger, P Johnson, M Meakin, P Moyse, J Murray, G Nash.

Mrs P O'Hagan (Town Clerk)

1 member of the public present.

C Jones Mayor's Chaplain said prayers at the start of the meeting.

**217/18 To receive apologies for absence.**

**Resolved:- to receive the following apology for absence**

C Mellings,

Absent P White.

**218/18 Disclosure of Pecuniary Interests.**

a) To receive any disclosures of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

The following interests were declared

<b>Councillor</b>	<b>Item</b>	<b>Dispensation</b>
Cllr Dee	Twin-hatted member declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensation to allow participation and voting on all matters relating to Shropshire Council

b) To consider any applications for Dispensations under s33 of the Localism Act 2011 – none received.

**219/18 Public Participation Time** - a period of 15 minutes will be set aside for residents of Wem Town to speak.

A member of the public raised the following issues

Westlands site – concerns have been raised about why it is taking so long to allocate places in the new development, can the Town Council find out please?

Backbrook - This has now been cleared out but the contractors need to clear the debris away and there is a danger of it going back in the river with the next lot of heavy rain.

Economic Forum Traffic Survey - traffic lights would not be a good option to solve the traffic problems in the town as recent temporary traffic lights in the town have shown.

A member of the public raised the problem of how difficult it was for people who use disability scooters to access the town centre as there is a lack of dropped kerbs and very narrow pavements.

**220/18 Council Minutes.**

To approve as a correct record the minutes of the ordinary Meeting of the Town Council held on 29<sup>th</sup> March 2018.

**Resolved:- that the minutes of the Ordinary Meeting of the Town Council held on 29<sup>th</sup> March 2018 be approved as a correct record and were duly signed by the Mayor.**

**221/18 Progress report** - To note the Clerks progress report on matters arising at previous meetings.  
Councillors were thanked for their input into the Wem Economic Forum Traffic Working Group consultation.

**Resolved:- to note the report.**

**222/18 Planning Applications.**  
**a) To note the recent planning decisions.**

**Resolved:- to note the report.**

**b) Planning Applications for Consideration**

i) 18/01367/FUL : 80 Station Road, Wem, SY4 5BL, Erection of two storey rear/side extension following demolition of existing extension.

**Resolved:- to support the application.**

ii) 18/01463/FUL: 22 Fothergill Way, Wem, SY4 5NX, Proposal: Erection of single storey rear extension.

**Resolved:- to support the application.**

iii) 18/00817/VAR – Roseville Proposal: Variation of Condition No.s 2 and 7 attached to Planning Permission 16/00994/FUL dated 09 November 2016 amended plans.

**Resolved:- to support the application.**

**223/18 Finance and Accounts for Payment**

a) To consider monthly financial statement and monthly budget report.  
The monthly statement was presented and the Clerk reported that in future she would provide a quarterly detailed breakdown of expenditure against budget.

**Resolved:- to note the report.**

b) To approve accounts for payment and any payments made prior to meeting.

**Resolved:- to approve the following payments**

**Payments made prior to the meeting**

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Shropshire Council	Payroll February 2018	6315.21	12.72	6327.93	DD
Talk Talk	Broadband	16.00	3.20	19.20	DD
BT	Telephone	65.26	13.05	78.31	DD

**Resolved:- approve the following payments**

## Grant Contributions as agreed January 2018

Organisation	Award	Cheque No
Friends of Whitchurch Road Cemetery	£1700	300062
Wem Millennium Green	£1700	300063
Wem Town Hall	£22,000	300064
Wem Branch Shropshire Army Cadet Force League	£300	300065
Wem Carnival Committee	£500	300066
Eckford Sweet Pea Society	£750	300067
Wem Scout and Guide HQ	£250	300068
1 <sup>st</sup> Wem Scout Group	£500	300069
NS Wheelers	£1000	300070
Wem Jubilee Band	£300	300071
Wem Baptist Holiday Bible Club	£200	300072
Welcome to Wem Community Group	£100	300073

## Payments for approval

Supplier	Service	Net	Vat	Gross	Chq / BACS No
PG Skips	Skip Hire	70.00	14.00	84.00	1.18/19
	Cemetery bin emptying	32.44	6.49	38.93	
	Recreation bin Emptying	51.24	10.25	61.49	
			30.74	184.42	
JDH Business	Internal Audit	526.00	105.20	631.20	2.18/19
Rialtus	Accounts close down	546.50	109.30	655.80	3.18/19
Shropshire Council	4 <sup>th</sup> quarter lighting	2461.10	492.22	2953.32	4.18/19
E.on	Lighting repairs March	73.17	14.63	87.80	5.18/19
West Mercia Energy	Toilet Electricity	102.90	5.15	108.05	6.18/19
SALC	Affiliation Fee	1564.33		1564.33	7.18/19
Shropshire Council	Business Rates Cemetery	74.61		74.61	8.18/19
Wem Swimming and Lifestyle Centre	Contribution (4 months)	29000.00		29000.00	9.18/19
Institute of Cemetery & Crematorium Management	Membership Fee	90.00		90.00	10.18/19
Mark Fitton	Bus Shelters April	65.00		65.00	11.18/19
Shropshire Council	Office Rent	1525.00		1525.00	12.18/19
Wem Sports and Social Association	Contribution (6 months)	10000.00	1333.00	11333.00	13.18/19
Healthmatic	Cleaning and Maintenance Public Toilets Apr/ May	787.50	157.50	945.00	14.18/19

## Resolved:- to note the report.

c) Quotes – to consider quote received for the following works

i) Play equipment repairs

The Clerk reported that she had only received one quote for the works to repair some sections of the existing play equipment and this had been received from the contractor who supplied and installed the majority of the Town Council's equipment. The reason for obtaining only one quote from this supplier was due to the contractors extensive knowledge of the Town Council's play equipment and the quality of his work.

**Resolved:- to approve the reason for the supply of one quote and approve the quote for works received.**

ii) Cemetery wall works

An amended quote was presented and it was

**Resolved:- that the Clerk seek an additional quote for consideration by the Amenities and Services Committee.**

**224/18 Finance and Corporate Governance Committee meeting 24.4.18** - To receive these minutes and approve the recommendations contained therein.

**Resolved:- To receive these minutes and approve the recommendations contained therein.**

A discussion took place on the limit at which to set the reimbursement of non receipted expenditure for the Mayors Allowance, a suggestion was made of £20.

**Resolved:- To seek advice from the internal auditor on the maximum amount of expenditure in one transaction for reimbursement from the Mayors Allowance that the Town Council should accept without a receipt.**

**225/18 Consultations – to consider responses to the following consultations**  
Cllr Murray left the meeting at 20.00

a) Police and Crime Commissioner Town and Parish Council survey  
The survey was considered and answers agreed.

**Resolved:- To approve the responses agreed by the Town Council.**

b) Shropshire Council Environmental Maintenance Grant survey  
The consultation was considered and answers agreed.

**Resolved:- To approve the responses agreed by the Town Council.**

**226/18 Councillor Vacancy – to agree process for co-option.**  
It was reported that as a bye election had not been called the vacancy had been advertised for co-option with a closing date for applications of 23.5.18.

**Resolved:- To consider applications received at the May meeting of the Town Council. However if there are a significant number of applicants for consideration. Councillors may defer a decision until the June meeting to give time to hold interviews if deemed necessary.**

**227/18 Correspondence – to consider the following items of correspondence (copies enclosed)**  
a) To consider letter from Shropshire Seniors.

**Resolved:-**

To refer the 20mph suggestions to Wem Economic Forum for discussion and to await the results of the traffic survey.

To refer the request for a pedestrian crossing opposite the Jubilee Square to the for consideration a road safety concern.

b) SP Energy Networks revised draft work plans.

**Resolved:- To note**

c) Shropshire-Wide 20mph Campaign - to consider offer to attend Town Council meeting.

Councillors felt that they were already aware of the importance of 20mph zones in Towns and that Wem Economic forum were already seeking the views of residents on this issue as part of the traffic survey that was being undertaken.

**Resolved:- Not to accept the offer.**

d) Shropshire, Telford and Wrekin Defend our NHS Group email concerning Local Health Services.

**Resolved:- To await the consultation before discussing in more detail.**

**228/18 Reports**

a) To receive reports from the Council's representatives to other bodies.  
Cllr Dodd presented the report from the Whitchurch Road Cemetery Meeting.

**Resolved:- To note the report.**

b) To receive a report from Shropshire Council Councillors Mellings and Dee.  
Cllr Dee reported that she had circulated youth grant information.  
A written report from Cllr Mellings was circulated and noted.

**Resolved:- To note the reports.**

**229/18 Future agenda items – for consideration.**

End of WWI Commemoration – delegate to the Events Committee.

**230/18 Dates of future meetings – to note the date of the May meeting and format for Annual Parish Meeting.**

**Resolved:- To note date of May meeting as 31.5.18**  
**Annual Parish Meeting 17<sup>th</sup> May 2018 Theme Wem Cares.**

**Meeting ended at 20.45**

Town Mayor.....