Minutes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Thursday 24th October at 10 a.m. in the Eckford Suite, Edinburgh House, New Street Wem

Present:- Cllr Broomhall (Chairman), Cllr Dodd, Mrs P O’Hagan (Town Clerk)

Wem Swimming & Lifestyle Centre -C Mellings, M Adkins, K Creagh (General Manager).

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| **1** | **Apologies for absence** – To receive apologies for absence  **RESOLVED:- to accept the following apologies for absence -** Cllr Glover, Cllr Murray |
| **2** | **Disclosable Pecuniary Interests** – To receive any Disclosable Pecuniary Interests |
| **3** | **Minutes** – To approve as a correct record the minutes of a meeting of this Group held on 17th July 2019.  **RESOLVED:- to approve the minutes of the meeting of this group held 17th July 2019 and they were duly signed as a true record.**  . |
| **4** | **Progress Report on matters raised at previous meetings –** copy enclosed.  Lockers – order in progress delayed due to mix up with the company.  Website – ongoing delayed due to need to update computer system  **RESOLVED:- to note the report.** |
| **5** | **Reports –** To receive the following reports  **a) Centre Manager –** Karen reported thatswimming lessons are going well and some new equipment has been purchased for the gym. She reported that the problem with air in the system is still being investigated and a discussion took place on the need to replace the pipework around the pool as a priority project. The Clerk explained that before this request was put to the Town Council 3 quotes would be needed.  **b) WSLC Board Report.** Malcolm Adkins outlined the plan that was being discussed by a subcommittee of the Management Board. He reported that they were considering a business plan to build a fitness studio for the extension to create a fitness plan a discussion took place on how this would fit with the RCEF application and Malcolm was asked to put the proposal to the Management Board at its next meeting to ascertain whether they were in support of the findings of the sub committee.  **c) Financial Report –** Chris Mellings presented the financial report.  **d) Usage Report –** circulated on a monthly basis  **RESOLVED:- to note the reports.** |
| **6** | **Rural Community Energy Fund Grant Application–** for update**.**  The Clerk updated representatives from WSLC on the progress on this grant application and the timescales involved with the grant application.  **RESOLVED:- that if the application is successful to ensure that the selected consultant meets with representatives of WSLC so that they were aware of the long term aspirations for the building.** |
| **7** | **Health and Safety Reports –** for discussion email ref asbestos WET  The Clerk explained that the Town Council had been advised by its Health and Safety advisor of the need to see evidence that the appropriate health and safety checks are being carried out at the pool and risk assessments were in place.  **RESOLVED:- that this could become a standing agenda item or could be included in the monthly reports from the Centre Manager.** |
| **8** | **2020-21 Financial Contribution from Town Council –** for discussion  The Clerk explained that as the annual budget for the Town Council would be decided before the next meeting of the committee she would need to receive the financial request from the Management Board by the end of December. A discussion took place on the possible need make extra provision in the 2020-21 budget to cover the cost of the replacement pipework around the pool.  **RESOLVED:- to note** |
| **9** | **Information/Other Matters**  Ownership of extension - Chris Mellings explained that before the option suggested by the solicitor of the Town Council leasing the extension to WSLC he would need to check the terms of the grant conditions with Sport England. He also stated that WSLC would be wiling to pay any legal bills associated with this work.  **RESOLVED:- defer the item to the next meeting.**  Next meeting tbc  Meeting closed 11.15 |

Chairman……………………………..