

Minutes of a Meeting of the Amenities and Services Committee held on Tuesday 12th March 2019 at 10.00 in the Tower Clock Suite, Edinburgh House, New Street, Wem.

Present:-Councillor Granger (Chairman), Councillors, P Broomhall, P Glover, M Meakin, G Nash.

Mrs P O'Hagan (Town Clerk).

- 1 **Apologies** - To receive any apologies for absence.

Resolved:- to receive the following apologies for absence
P Johnson, G Soul

- 2 **Declaration of pecuniary interests** – to receive declarations of interest.
None declared

- 3 **Minutes** To approve as a correct record the minutes of a Meeting of this Committee held on 11th December 2018.

Resolved:- to approve the minutes of 11th December 2018 and they were duly signed as a true record.

- 4 **Progress Report on items raised at previous meeting**– for consideration.

Resolved:- to note the report.

- 5 **Toilets**

a) Contract - to consider quotes received for Toilet Maintenance contract. Quotes submitted were considered and following a discussion it was

Resolved:- to recommend that the Toilet Maintenance Contract for 2019-2022 be awarded to Healthmatic. Although the company did not submit the lowest quote, the quality of service previously provided by the company and its staff was taken into consideration as part of the decision.

b) To receive an update on charging income to 20.2.19.

Resolved:- to note

c) Recreation Ground Toilet Block – for update.

The Clerk reported that an inspection of the inside of the toilet block will be held on 13.3.19 and a meeting is also arranged on the same day with Shropshire Council to discuss the future of the old toilet block.

Resolved:- to note the report.

- 6 **Play Areas/Open Spaces**

a) See Saw replacement – for discussion.

The Clerk presented a quote received to replace the existing see saw and explained that the type of equipment that could be used in the space was limited due to the location and the size of the existing wetpour. A discussion took place on other types of equipment and it was

Resolved:- to defer a decision on this item to allow time to seek quotes from other play equipment suppliers.

b) Annual Inspection – to appoint Playsafety to undertake the 2019 Annual Inspection.

Resolved:- to appoint Playsafety to undertake the 2019 Annual Play Equipment Inspection.

7 Allotments

a) To consider request received from tenant.
Correspondance received was considered and it was

Resolved:- to

- **Approve the request to erect a shed on the existing concrete pad however permission is not given to elevate the shed on bricks.**
- **To give permission to remove the existing compost bin however permission is not given to lay a small paved area. If any paving slabs are laid they must not be concreted in so they can be easily removed at the end of the tenancy**
- **To refuse the request to build a concrete slab and a blockwall enclosure to form a compost bin in the place of the existing shed.**

b) Noticeboard – to consider erection of noticeboard on car park.

Resolved:- to authorise the Clerk to allocate £350 from the 2019-20 budget to erect a noticeboard by the car park at Love Lane Cemetery and allotments for the display of general information and health and safety notices.

8 Love Lane Cemetery

a) Cemetery extension design – for update.

It was reported that following discussions The Clerk had entered into concerning the extension of the cemetery with a specialist Cemetery Design Company, she had been advised to establish whether planning permission had been given for a burial ground when the site was first opened as this would have implications on whether the Council could extend the land. The Clerk reported that the planning department had not been able to identify whether planning permission had been granted and that she had made an appointment with Shropshire Archives to view the archived minutes from this period in order to find out more information on this matter as little information was held in the office.

Resolved:- to note

b) Children's Funeral Fund – for information. The Clerk reported that guidance is awaited from the government on this issue but that Councillors should be aware that the Town Council cannot charge for children's interments form 1.7.19

Resolved:- to note the report.

9 CCTV – for update on cameras and to consider quote for installation of new camera along with radio link to connect cameras.

Councillors expressed concern about locating the radio link on the White Horse due to the condition of the building and lack of clear ownership details.

Resolved:- to request that ORP identifies another location for the radio link and to defer a decision on the replacement camera till the next meeting of the committee.

- 10 **Dog Fouling** – to discuss pink poo campaign. Agree to draft something for next meeting.

Resolved:- to defer this item to the next meeting.

- 11 **Committee Terms of reference** – to review in advance of the May Town Council meeting (copy enclosed).
A discussion took place on the need to improve the delegated authority of the Committee which would in turn help Town Council Staff carry out their duties quicker without waiting for recommendations to be considered by Full Council.

Resolved:- to Recommend that the number of members of the Amenities and Services Committee is changed to 14 so that all Councillors are elected onto the Committee which would remove the need for recommendations to have to be approved by Full Council.

- 12 **2019 Floral Display** – to consider planting colour scheme.

Resolved:- to approve a multicolour planting scheme with no specific colour theme.

- 13 **Date and time of next meeting** – to note time and date of next meeting.

Resolved:- to defer this until the May meeting of the Town Council.

Meeting ended 11.15

Chairman.....