

## Agenda item 4

### Progress Report – Finance and Corporate Governance Committee 13.9.16

Item	Date	Progress
Quality Council	17.11.15	No update.
Bank Account		New current account open with Unity Bank paperwork and closure of Barclays account being finalised
Earmarking of Council reserves	Feb 2016	No progress to date awaiting completion of Annual Return for 2015-16
Website		Completed, press release to be issued
Health and Safety		Asset inspection regime implemented as per inspection schedule Fuel storage containers to be purchased PPE clothing purchased for staff COSHH risk assessment require updating due to changes in guidelines. IOSHH training booked for Clerk for 7/11, 14/11,21/1128/11
Social Media		Training for Facebook page to be attended
Staff Appraisals		To be undertaken in November