

**Minutes of a Meeting of Wem Town Council held in the Roden Suite, Edinburgh House, New Street, Wem on Thursday 15<sup>th</sup> December 2016 at 7 p.m.**

Present:-Councillors, R Dodd (Mayor), E Towers (Deputy Mayor), P Dee, M Meakin, P Broomhall, J Murray, D Boddy, P Moyse, C Granger, P Johnson, K Bailey.  
Mrs Penny O’Hagan (Town Clerk).

2 members of the public present.  
Rev Adams said prayers at the start of the meeting.

**125/16 To receive apologies and reasons for absence**

**RESOLVED**:- to accept the following apologies for absence;  
C Mellings, C Shingler, P Glover.

**126/16 Disclosure of Pecuniary Interests**

a) To receive any disclosure of pecuniary interest -

The following interests were declared;

<b>Councillor</b>	<b>Item</b>	<b>Dispensation</b>
Shropshire Councillor Cllr Dee	Twin-hatted member declared a personal interest in any matters relating to the Town Council’s relationship with Shropshire Council	Dispensation previously granted to allow participation and voting on all matters relating to Shropshire Council
Cllr Towers	Item 132/16 Wem Swimming and Lifestyle Centre Trustee	Councillors allowed to participate but not vote in all discussions regarding this organisation
Cllr Moyse	Item 132/16 Wem Swimming and Lifestyle Centre Trustee	
Cllr Meakin	Bias interest item 134/16 as Trustee of Wem Town Hall Item 137/16a bias interest as correspondent is a personal friend	

b) To consider any applications for Dispensations under s33 of the Localism Act 2011 – none received.

**127/16 Public Participation Time** - a period of 15 minutes will be set aside for residents of Wem Town to speak.

Mr Edwards reported that there was a mistake in the Town Design Statement as Roden House was built in 1715 not 1815 as stated in the statement. He also asked whether the Town Council would be taking on the management of The Morgan Library if Mythstories were to relocate to Wellington.

**128/16 Council Minutes.**

To approve as a correct record the minutes of an ordinary Meeting of the Town Council held on 24<sup>th</sup> November 2016.

**RESOLVED**:- to approve the minutes of the ordinary meeting of the Town Council held on 24<sup>th</sup> November 2016 as a correct record and they were duly signed by the Mayor.

**129/16 Progress report** - To consider the Clerk's progress report on matters arising at previous meetings.

**RESOLVED**:- to note the report.

**130/16 Planning Application.**

**a) Planning Applications for consideration**

16/05183/VAR - Islington House Proposal: Removal of Condition No. 10 and variation of Condition No. 2 attached to Planning Permission 09/02163/FUL dated 13 October 2009.

**RESOLVED**:- to support the application.

**b) To note the recent planning decisions.**

**RESOLVED**:- to note the report.

**c) Planning Correspondence**

**Local Plan Review** – to consider briefing paper on the proposed Local Plan Review.

**RESOLVED**:- to refer this matter to the Planning and Transport Committee for consideration at meeting in January.

**131/16 Finance and Accounts for Payment**

**a) To approve monthly financial statement.**

**RESOLVED**:- to note the report.

**b) To approve accounts for payment and payments made prior to meeting.**

**RESOLVED**:- to approve the following payments.

**Accounts paid prior to the meeting on 15.12.16**

Supplier	Service	Net	Vat	Gross	Chq number
Shropshire Council	Payroll Oct	6489.39	12.72	6502.11	DD

Talk Talk	Broadband	20.50	4.10	24.60	DD
Sign and Poster	Banner	115.00	23.00	138.00	BACS 37

### **Accounts for authorisation**

<b>Supplier</b>	<b>Service</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	<b>BACS No</b>
E.on	Lighting repairs	339.06	67.81	406.87	BACS 38
Rialtus Business Solutions	Support service	240.00	48.00	288.00	BACS 39
PG Skips	Recreation bin emptying	64.05	12.81	76.86	BACS 40
	Cemetery bin emptying	40.55	8.11	48.66	
	Total	104.60	20.92	125.52	
ORP	CCTV annual maintenance	1725.00	345.00	2070.00	BACS 41
Ricoh	Copier lease	105.01			BACS 42
	Copy costs	87.35			
	Total	192.36	38.47	230.83	
SALC	Business Planning Training	66.00		66.00	BACS 43
LCAS	Membership renewal	95.00	19.00	114.00	BACS 44
Healthmatic Ltd	Nov Toilet Cleaning	787.50	157.50	945.00	BACS 45
Mark Fitton	Bus shelter cleaning December	45.00		45.00	BACS 46
West Mercia energy	Electricity Public toilets	85.36	4.27	89.63	BACS 47
	Credit			12.89	
	Total			76.74	

**132/16 Wem Swimming and Lifestyle Centre Liaison Group Meeting 7.12.16** - To approve these minutes and recommendations contained therein.  
A discussion took place on item 8 relating to the request that the Town Council loan funds to WSLC to build the gym extension.

**RESOLVED:-** to approve the minutes of 7.12.16 and recommendations contained therein with the exception of minute point 8.

**FURTHER RESOLVED;-** that in principal the Town Council agrees that;

- The Town Council will allocate up to £40,000 from the Bulmer Cottage Fund to part fund the new gym extension. These funds will be available for use only once sufficient funding has been raised to cover the balance of expenditure on the project by the Committee of Wem Swimming and Lifestyle Centre.
- Once the balance of funds has been raised by the Committee of Wem Swimming and Lifestyle Centre these funds will then be transferred to the Town Council's Bulmer Cottage Account. The Town Council will then agree to undertake the procurement and project management process for the building of the new extension in line with the Town Council's financial regulations.
- £5000 will be retained by the Town Council from future annual contributions from the Town Council to Wem Swimming and Lifestyle Centre each year for 10 years from the date of the build starting, in order to return the reserves allocated to this project to the Bulmer Cottage Fund.

**133/16 Finance and Corporate Governance Meeting 6.12.16**

To approve these minutes and recommendations contained therein.

**RESOLVED**:- to approve the minutes of 6.12.16 and recommendations contained therein.

**134/16 Town Hall Liaison Group Meeting 29.11.16 – to receive a report from the meeting.**

**RESOLVED**:- to approve the report from the meeting held 29.11.16.

**135/16 Streetlight replacement Marlcroft - to consider quote for replacement of damaged light. It was reported that there had been several complaints following the removal of the damaged light at Marlcroft and that E.on had submitted a quote to replace the light.**

**RESOLVED**:- to approve the quote for a replacement LED dimmable light.

**136/16 Town Council Special Meeting to discuss HGV Survey – for update.**

It was reported that following the decision of the Town Council at the November meeting to hold a special Town Council meeting to receive the results of the survey, Shropshire Council had refused to hold an additional drop in session. In addition to this Wem Rural Parish Council had also requested that due to the involvement of the Wem Rural Parish Council in the Wem Economic Forum (the group who originally requested the HGV survey) a public meeting should be jointly organised by both Wem Town and Wem Rural Council instead of a Special Town Council meeting.

**RESOLVED**:- to rescind the resolution made under minute point 120/16b on 24.11.16 and to hold a joint public meeting on 12<sup>th</sup> January 2017 in partnership with Wem Rural Parish Council to receive the results of the HGV survey and consider the recommendations of the report.

**137/16 Correspondence** – to consider the following items of correspondence

a) Provision of Affordable Housing provision in Wem.  
A discussion took place on the importance of ensuring that social housing providers were aware of the need for 3 bedroom houses in the town.

**RESOLVED:- to instruct the Clerk to contact Shropshire Council's Housing Enablement Team to establish why there is a lack of 3 bed affordable housing being considered in Wem and whether in future developments a better mix of property can be built. In addition to this the Clerk was instructed to contact Shropshire Housing Group to discuss this issue also.**

b) Survey of Parish Councils for the Marches Freight Strategy.  
The survey questions were considered and the response of the council agreed.

**RESOLVED:- to authorise the Clerk to submit the responses agreed by the council.**

**138/16 Reports**

a) To receive reports from the Council's representatives to other bodies.  
Written reports were received and circulated from  
Cllr Mellings - Wem Sports and Social Association meetings  
Cllr Broomhall – Wem Youth Club and Wem Christmas Festival Committee  
Cllr Dee and Towers – meeting with Shropshire Council concerning the conservation area.  
Councillors were thanked for the reports and it was

**RESOLVED:- to note the report.**

b) To receive a report from Shropshire Council Councillors Mellings and Dee.  
A written report from Cllr Mellings was received and circulated.

**RESOLVED:- to note the reports**

**139/16 Information / Future agenda items** – for consideration.

**RESOLVED** to change this agenda item to future agenda items only

**140/16 Dates of future meetings** – To note date of January meeting

**RESOLVED:- to note the dates of the January meetings as  
Tuesday 17<sup>th</sup> January Budget meeting  
Thursday 26<sup>th</sup> January Full council meeting**

To agree date of 2017 Annual Town Meeting

**RESOLVED**:- to hold the Annual Town Meeting on 9.3.17 and invite Adrian Cooper to attend to talk about the review of the Local Plan.

Meeting ended at 20.15

Mayor.....

DRAFT