Minutes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Thursday 13th February at 10 a.m. in the Eckford Suite, Edinburgh House, New Street, Wem

Present:- Cllr Broomhall (Chairman), Cllr Meakin, Cllr Murray, Cllr Dodd, Mrs P O’Hagan (Town Clerk)

Wem Swimming & Lifestyle Centre -C Mellings, K Creagh (General Manager).

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| **1** | **Apologies for absence** – To receive apologies for absence  Cllr Glover  Absent M Adkins |
| **2** | **Disclosable Pecuniary Interests** – To receive any Disclosable Pecuniary Interests  None declared. |
| **3** | **Minutes** – To approve as a correct record the minutes of a meeting of this Group held on 24th October 2019.  **RESOLVED:- to approve the minutes of the meeting of this group held 24th October 2019 and they were duly signed as a true record.** |
| **4** | **Progress Report on matters raised at previous meetings**  The report was considered and a discussion took place on the new website and integrated till system which was still to be agreed.    **RESOLVED:- to note the report.** |
| **5** | **Reports –** To receive the following reports  **a) Centre Manager**  Karen reported on progress over the last few months, there is still work needed for the repair to the pipes to reduce the air in the system and this will be carried out over the summer holidays.  **RESOLVED:- to note the report.**  **b) WSLC Board Report**  No report but a general discussion took place on the plans for the fitness suite and the need to ensure that the views of the Town Council are sought at an early stage.  **RESOLVED:- to request**   * **that the board provide an update on the situation regarding the aspiration to build a fitness suite on the end of the building and whether the proposals have the backing of the board of directors.** * **that as owner of the premises the Town Council are involved in early discussions regarding any proposal to build on the end of the building.**   **c) Financial Report**  Chris Mellings provided a breakdown of the financial year end and reported on a positive year for the pool.  He reported that expenditure for the year was within budget and that income had exceeded the budget resulting in a surplus of £50,000. For the coming year the board are going to see if there are any opportunities to make expenditure savings in areas like utilities etc.  **RESOLVED:- to note the report.**  **d) Usage Report**  Karen gave a verbal report on usage of the centre, she agreed to circulate a written report.  **RESOLVED:- to note the report.** |
| **6** | **Rural Community Energy Fund Grant Application –** for update**.**  It was reported that the grant has been awarded for a feasibility study into the reduction of the carbon footprint of Wem Swimming and Lifestyle Centre, Butler Sports Centre and Wem Scout and Guide HQ and as soon as official confirmation is released the consultants will be starting work.  **RESOLVED:- to note the report.** |
| **7** | **Health and Safety Reports –** for discussion  Karen reported that all inspections relating to legionella, fire and asbestos were up to date as were risk assessments.  **RESOLVED:- to note the report.** |
| **8** | **Ownership of Extension** (item deferred from 24th October 2019 meeting) – for update  Chris Mellings reported that he had no update on this item as he was still waiting for the contractors to complete the final snagging works that are required on the extension before he could progress this matter.  **RESOLVED:- to defer to next meeting.** |
| **9** | **Information/Other Matters**  The following items were raised.  **Swimming Pool Sign –** there is a need for better signage in the town to the pool.  **School Holiday Safe Swim sessions** – can the pool put on extra sessions for young people in the holidays. Karen replied that sessions were run in the holidays.  **Parking Outside Pool Entrance** – The Clerk raised that they had received a complaint that some users of the pool were driving through the barriers and parking outside the swimming pool causing an obstruction. Karen was asked if customers could be reminded that vehicles were only allowed in this area for unloading purposes and once they have unloaded, they must then park on the main car park. |

Meeting ended 11.15

Chairman……………………