Minutes of the Ordinary Meeting of Wem Town Council held on Thursday 31st October 2019 at 7 p.m.in the Roden Suite, Edinburgh House, New Street, Wem.

Present:- Councillor P Glover (Mayor), Councillors, P Dee, R Drummond, K Edge, C Granger, M Meakin***,*** C Mellings, J Murray, G Nash, G Soul, E Towers.

Mrs P O’Hagan (Town Clerk)

members of the public present, member of the press.

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| **85/19** | **To receive apologies for absence.**  **RESOLVED:- to accept the following apologies for absence** |
| **86/19** | **Disclosure of Pecuniary Interests.**  a) To receive any disclosures of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.   |  |  |  | | --- | --- | --- | | **Councillor** | **Item** | **Dispensation** | | Cllr Mellings and Dee | Twin-hatted members declared a personal interest in any matters relating to the Town Council’s relationship with Shropshire Council | Dispensations to allow participation and voting on all matters relating to Shropshire Council | | Cllr Mellings | Item 95/19 WSLC director | Dispensation to discuss but not vote on all matters relating to WSLC | | Cllr Mellings and Cllr Dee | Item Fire Authority members 98/19 |  | | Cllr Towers | Item 95/19 WSLC director | Dispensation to discuss but not vote on all matters relating to WSLC |   b) To consider any applications for Dispensations under s33 of the Localism Act 2011. |
| **87/19** | **Public Participation Time** - a period of 15 minutes will be set aside for residents of Wem Town to speak. |
| **88/19** | **Council Minutes**.  To approve as a correct record the minutes of the ordinary Meeting of the Town Council held on 26th September 2019.  **RESOLVED:- that the minutes of the ordinary Meeting of the Town Council held on 26th September 2019 be approved as a correct record and signed by the Mayor** |
| **89/19** | **Progress report**  a) To consider the Clerks progress report on matters arising at previous meetings.  **RESOLVED:- to note the report.**  b) To reconsider any Highways Matters on the progress report that may no longer be a priority.  **RESOLVED:- to.** |
| **90/19** | **Planning Applications.**  a) To note the recent planning decisions.  **RESOLVED:- to note the report.**  b) To consider the following planning application  19/04415/FUL Land Off Roden Grove, Roden Grove, Wem.  Proposal: Full Planning Permission for alterations to the approved Public Open Space and drainage layout to allow for creation of swales within approved area of Public Open Space  **RESOLVED:- to note the report.**  c) Community Infrastructure Levy - for update and to consider submission of expression of interest application.  **RESOLVED:- to** |
| **91/19** | **Finance and Accounts for Payment**  a) To consider monthly financial statement and monthly budget report.  **RESOLVED:- to note the report.**  b) To approve accounts for payment and any payments made prior to meeting.  **Payments Made before meeting**  **RESOLVED:- to approve the following payments made prior to the meeting**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Supplier** | **Service** | **Net** | **Vat** | **Gross** | **Chq / bacs No** | | Talk Talk | Broadband | 17.95 | 3.59 | 21.54 | DD |   **Payments for approval**  **RESOLVED:- to approve the following payments**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Supplier** | **Service** | **Net** | **Vat** | **Gross** | **Chq / BACS No** | | Shropshire Council | October Payroll | 7689.74 |  | 7689.74 | 79.19 | | T. Edgerton | Relief litter picking | 32.84 |  | 32.84 | 80.19 | | Ray Parry Playgrounds | Removal/Installation of Seesaw | 5900.00 | 1180.00 | 7080.00 | 81.19 | | Shropshire Council | Rent & Service Charge 1/10/19 – 31/12/19 | 1525.00 |  | 1525.00 | 82.19 | | Shropshire Council | External Payroll Recharge  1/10/19 – 31/12/19 | 152.50 | 30.50 | 183.00 | 83.19 | | Waterplus | Charges Public Toilets  7/6/19 – 28/9/19 | 167.13 |  | 167.13 | 84.19 | | DR.E. Contractors Ltd | Electrical Work Stanier Hall for CCTV | 285.66 | 57.13 | 342.79 | 85.19 | | Via Della Emilia Ltd | Emergency Tree works Wem Recreation Ground | 100.00 | 20.00 | 120.00 | 86.19 | | PG Skips | Cemetery Bin September  Recreation Ground Bin  Total | 33.24  52.04  85.28 | 6.65  10.41  17.06 | 39.89  62.45  102.34 | 87.19 | | Shropshire Council | Essential Conversations Training Course 22/10/19 | 80.00 |  | 80.00 | 88.19 | | Eon | All Lights Lowe Hill Road not working  Lights 225 & 256 Noble Street/Chapel Lane  Total | 107.61  100.26  207.87 | 21.52  20.05  41.57 | 129.13  120.31  249.44 | 89.19 | | Mark Fitton | Cleaning of Bus Shelters October 2019 | 65.00 |  | 65.00 | 90.19 | | Rospa | Post Installation Inspection (Hags Zingo Seesaw) | 395.00 | 79.00 | 474.00 | 91.19 | | Salc | Training Fundamentals for Councillors | 30.40 |  | 30.40 | 92.19 | | SLCC | Training Session Quotes, Contracts & Tendering | 675.00 | 135.00 | 810.00 | 93.19 | | L G Roberts Ltd | Fencing Recreation Ground | 2444.70 | 488.94 | 2933.64 | 94.19 | | G Lungley | Training | 183.00 |  | 183.00 | 95.19 | | 7 Business Solutions | Clerks New computer | 779.00 | 155.80 | 934.80 | 96.19 | | Viking | Stationery | 59.15 | 11.83 | 70.98 | 97.19 | | Amazon | Re-imbursement kettle Groundsman’s Shed | 25.01 | 5.00 | 30.01 | 98.19 | | Via Della Emelia | Hedge Cutting Love Lane | 465.00 | 93.00 | 558.00 | 99.19 | | SJ Jenkins | Toilet door painting | 320.00 |  | 320.00 | 100.19 | | Healthmatic | Toilet Cleaning | 829.17 | 165.83 | 995.00 | 101.19 | | WSSA | Contribution | 7800.00 | 1200.00 | 9000.00 | 102.19 | | WSSA | VAT on contribution |  |  | 1200.00 | 103.19 | | Reaseheath College | Groundsman’s Training | 950.00 |  | 950.00 | 104.19 | | West Mercia Energy | Sept Toilet electricity | 28.68 | 1.43 | 30.11 | 105.19 | | RBL | Poppy Wreath | 17.00 |  | 17.00 | Chq 300104 | | Onecom | Telephone Charges | 29.56 | 5.91 | 35.47 | DD | |
| **92/19** | **Finance and Corporate Governance committee 17.10.19 -** to receive the minutes from this meeting and to consider any recommendations within the minutes.  **RESOLVED:- to receive the minutes from this meeting and to approve the recommendation within the minutes.** |
| **93/19** | **Climate Change**  a) Working Party Meeting held 3.10.19 – to receive notes from this meeting and to consider any recommendations within the minutes.  **RESOLVED:- to receive the minutes from this meeting and to approve the recommendations within the minutes.**  b) Open Meeting 16.10.19 - to receive a verbal report from this meeting.  **RESOLVED:- to note the report**  c) RCEF Application – to agree to delegate authority to the working party to oversee the submission of this grant and select the preferred contractor to undertake the study.  Extend remit of working party |
| **94/19** | **Events Liaison Group Meeting 23.10.19 to discuss the arrangements for the Remembrance Day Service -** to receive a report from this meeting and to consider any recommendations within the report.  **RESOLVED:- to receive the report from this meeting.** |
| **95/19** | **Wem Swimming and Lifestyle Centre Liaison Group meeting 24.10.19 -** to receive the minutes from this meeting and to consider any recommendations within the minutes.  **RESOLVED:- to receive the minutes from this meeting** |
| **96/19** | **Wem Economic Forum**  a) Traffic Working Group meeting – to receive a report from meetings held  **RESOLVED:- to**  b) Proposed experimental one way system - to receive update  **RESOLVED:- to** |
| **97/19** | **Consultations –** To consider the Town Council’s response to the following consultations.  a) Youth Provision  **RESOLVED:- to**  b) Library strategy - engagement and consultation  **RESOLVED:- to**  c) Council Tax Consultation  **RESOLVED:- to**  d) Parking Strategy Amendments  **RESOLVED:- to** |
| **98/19** | **Correspondence** (copies enclosed).  a) To consider response received from Owen Paterson MP concerning the Fire Service Review  **RESOLVED:- to** |
| **99/19** | **Reports**  a) To receive reports from the Council’s representatives to other bodies.  **RESOLVED:- to note the reports**  b) To receive a report from Shropshire Council Councillors Mellings and Dee.  **RESOLVED:- to note the reports** |
| **100/19** | **Future agenda items** – for consideration Councillor’s opportunity to raise items for inclusion on the next agenda – *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.* |
| **101/19** | **Dates of future meetings** – to note the date of the November meeting and agree date of December meeting.  **RESOLVED:- to**  **Note that the November meeting will be held on 28.11.19**  **December meeting** |
| **102/19** | **Exclusion of press and public**  To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.  **RESOLVED:- to exclude the press and public**  Morgan Library – to discuss response received from Shropshire Council |

Mayor…………………………………