

Minutes of an ordinary Meeting of Wem Town Council held on Thursday 24th June 2021 at 19.00 in The Roden Suite, Edinburgh House, New Street, Wem

Present:- Councillor P Broomhall (Mayor), Councillors, R Dodd, R Drummond, A Everett, P Glover, C Granger, D Hill, M Hoffmann, M Meakin, D Parry, E Towers,

Mrs P O'Hagan (Town Clerk)

4 members of the public present (2 via zoom).

Rev Heron said prayers at the start of the meeting.

18/21 To receive and consider for approval apologies for absence and reasons given.

RESOLVED:-to accept the following apologies for absence Cllr Johnson, Cllr Soul, Cllr Edge

19/21 Disclosure of Pecuniary Interests.

a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

Councillor	Item	Dispensation
Cllrs Towers and Broomhall	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensations to allow participation and voting on all matters relating to Shropshire Council
Cllrs Meakin and Granger	28/21 Barber Trust application – bias interest as both are trustees	

b) To consider any applications for Dispensations under s33 of the Localism Act 2011.

None received

20/21 Public Participation - a period of 15 minutes will be set aside for residents of Wem Town to speak.

A member of the public raised the following matters:-

- Concerned about the 10km run which will clash with the Methodists Harvest Festival, It was stated that the Churches should have been consulted and could the start time be amended in the future.
- The Millfields and Fothergill Way Public Open Spaces should be used for tree planting.

A representative of Wem Climate Change Forum asked that the Town Council consider registering its interest to be treated as a potential bidder for the land at Fothergill Way as per the Asset of Community Value Conditions as the Forum

considers that this land would be very important to the town and should be secured.

21/21 Council Minutes

To approve as a correct record the minutes of the meeting of the Town Council held on 20th May 2021.

RESOLVED:- That the minutes of the Annual Meeting of the Town Council held on 20.5.21 be approved as a correct record and they were duly signed by the Mayor.

22/21 Progress report - To consider the Clerks progress report on matters arising at previous meetings.

RESOLVED:- to note the report.

23/21 Planning Applications

a) Planning Applications for consideration

21/02401/FUL 12 Pym's Road, Wem, SY4 5AT, Proposal: Erection of front mono pitched roof canopy, first floor extension over existing garage and single storey rear extension.

RESOLVED:- to support the application.

21/02431/FUL Shop Shrubbery Gardens, Wem, SY4 5BU, Proposal: Application under Section 73A of the Town And Country Planning Act 1990 for the installation of an ATM installed through brick to the far right hand side of the premises.

RESOLVED:- to support the application.

b) To note the recent planning decisions however the ATM is already in place.

The Clerk updated Council on decisions made after the agenda was published

RESOLVED:- to note the report.

24/21 Finance and Corporate Governance Committee meeting 22.6.21 - to receive draft minutes from this meeting and consider any recommendations made. Cllr Dodd gave a report from the meeting and it was

RESOLVED:- to receive the draft minutes of the Finance and Corporate Governance Committee held 22.6.21 and approve the recommendations contained therein.

25/21 2020-21 Accounts

a) 2020-21 Accounts - to approve the accounts and supporting papers for the year ending 31 March 2021.

RESOLVED:- to approve the 2020-21 year end accounts and supporting papers.

b) Internal audit report - to consider.

It was reported that the report had been considered by the Finance and Corporate Governance Committee at its meeting on 22.6.21 and that the AGAR had been

updated to remove the PPE purchases from staff costs and the risk assessment will be updated to include supplier procurement fraud.

RESOLVED:- to note the report.

c) Annual Governance and Accountability Return (AGAR) 2020-21

i) To consider the Town Council's response to questions on section 1 of the Annual Governance and Accountability Return - The Annual Governance Statement was reviewed and it was.

Resolved:- to answer yes to questions 1- 8 and n/a to question 9 on section 1 of the AGAR the Annual Governance Statement.

ii) To consider and approve section 2 of the AGAR, 2020-21 accounting statements.

Resolved:- to approve the Accounting Statements in section 2 of the AGAR.

iii) To approve explanation of variances and agree date of publishing AGAR.

Resolved:- to approve the significant variances report and to set the date for the advertisement of electors' rights as from 1.7.21 to 11.8.21.

26/21 Finance and Accounts for Payment

a) Monthly income expenditure against budget report – to consider

Resolved:- to note the financial reports.

b) Accounts for payment - to approve accounts for payment and payments made prior to meetings.

Resolved:- to approve the following payments

Supplier	Service	Net	Vat	Gross	Chq / BACS No
EE	Mobile phone	39.73	7.95	47.68	DD
Talk Talk	Broadband	21.95	4.39	26.34	DD

Accounts for approval 24.6.21

Supplier	Service	Net	Vat	Gross	Chq / BACS No
SALC	Good Councillors Guide Good Councillors Guide to Finance & Transparency	37.00		37.00	52.21
PG Skips	Bin emptying Cemetery/ Recreation Ground May	92.24	18.44	110.68	53.21
Mills Gardening Services	Planting of planters	1066.45	213.29	1279.74	54.21
West Mercia Energy	Electricity Supply Public Toilets 1.4.21-30.4.21	62.85	3.14	65.99	55.21

Shropshire Council	Salaries June with May expenses/overtime	8606.38		8606.38	56.21
ISM Ltd	Computer Contract	61.98	12.40	74.38	57.21
Ray Parry Playgrounds	Supply & Install new Slide Wheatfields Play Area	2350.00	470.00	2820.00	58.21
Healthmatic	New hand dryers	127.04	25.41	152.45	59.21
Princes	Updating Mayor & Deputy Mayor Chains of Office	72.00	14.40	86.40	60.21
Shropshire Council	Health & Safety Service 29.4.21-28.4.22	620.00	124.00	744.00	61.21
Rospa Play Safety	Annual Inspection Play Areas	548.00	109.60	657.60	62.21
Ricoh	Rental 1.6.21-31.8.21 Copying 1.3.21-31.5.21 Total	129.74 36.07 165.81	33.16	198.97	63.21
Town Clerk	Reimbursement – Zoom subscription	119.90	23.98	143.88	64.21
Shropshire Council	Streetlighting Energy Costs 1.4.21-30.6.21	1603.51	320.70	1924.21	65.21
Mark Fitton	Bus Shelter Cleaning June 2021	65.00		65.00	66.21
Healthmatic	Toilet Cleaning	829.17	165.83	995.00	67.21
Unity Bank Trust	Quarterly Bank Charges 16.3.21-21.5.21	13.00		13.00	DD
Onecom	Telephone	32.94	6.59	39.53	DD
ICO	Data Protection Renewal Fee	35.00		35.00	DD

27/21 Amenities and Services Committee meeting 15.6.21 - to receive draft minutes from this meeting and consider any recommendations made.

RESOLVED:- to receive the draft minutes of the Amenities and Services Committee held 15.6.21 and approve the recommendations contained therein.

28/21 Jubilee Square benches – to consider applying to The Barber Trust to fund more seating on the Jubilee Square.

Resolved:- to apply to The Barber Trust for £1000 for 2 benches to be located on the Jubilee Square.

29/21 Community Car Scheme – to consider permitting the Town Council to act as the Co-ordinator for Wem Area’s Community Car Scheme for a 3 month trial period. A discussion took place on this item and councillors expressed the view that it was a much needed service.

Resolved:- to support the recommendation that the Town Council agree to act as Co-ordinator for Wem Area’s Community Car Scheme for a 3 month trial period.

30/21 Queen’s Canopy/ Platinum Jubilee Tree planting – to discuss.

Resolved:- to form a small working party comprising of Cllr Everett Cllr Meakin and Cllr Hill to discuss this further.

31/21 Code of Conduct training – to approve code of conduct training on 23.9.21

Resolved:- to approve.

32/21 Correspondence

a) Wem Millennium Green – request for more trustees.

Cllr Drummond expressed an interest in becoming a trustee and agreed to contact the Chairman direct as the Town Council does not have nominated trustees.

Resolved:- to note.

b) PCC Annual Survey

Resolved:- to delegate authority to the Town Clerk to submit a response on behalf of the Town Council.

c) Fothergill Way POS – to consider notification of landowners intention to sell public open space.

It was explained that Wem Climate Change Forum were keen to pursue the purchase of this land but could not be classed as a potential bidder as they were not an incorporated organisation. Therefore the Town Council would need to place the formal request to be treated as a potential bidder.

Resolved:- that

- the Town Council submit a written request on behalf to be treated as a potential bidder.
- Wem Climate Change Forum to be asked to identify sources of funding to cover the cost of the purchase and future maintenance of the land.

d) The Wemian Donation

Resolved:- that

- In the first instance that Town Council would wish to request that surplus funds are used to continue the work of the Wemian in print form as well as online.

e) Wem Town FC Letter

Resolved:- to note.

33/21 Reports

a) To receive written reports from the Council's representatives to other bodies.

Resolved:- to note written report received from Cllr Drummond.

b) To receive a written report from Shropshire Council Councillors Broomhall and Towers

Resolved:- to note written report received from Cllrs Towers and Broomhall.

34/21 Future agenda items – for consideration Councillor's opportunity to raise items for inclusion on the next agenda – *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

Parking Wem

- 35/21 Dates of future meetings –**
a) To note date of July meeting.

Resolved:- to note that the next meeting will be held 29.7.21

- 36/21 Exclusion of press and public**
To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

Resolved:- to exclude the press and public.

- a) To receive any nominations for Honorary Townsmen.

Resolved:- to note nominations received.

Meeting ended 20.20

Mayor.....