

Minutes of a Meeting of the Finance & Corporate Governance Committee held on Thursday 23rd November 2023 at 19.00 in the Meeting Room, Wem Library, High Street, Wem

Present: - Cllrs D Parry (Chairman), B Barker, P Broomhall, R Dodd, R Gascoigne, P Glover, C Granger, D Hill, P Johnson, M Meakin, G Soul, E Towers.

Mrs P O'Hagan (Town Clerk).

- 1 **Apologies** - to receive any apologies and reasons for absence.
The following apologies were noted R Drummond. Absent M Hoffmann.
- 2 **Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Councillor	Item	Dispensation
Cllrs Towers and Broomhall	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensations to allow participation and voting on all matters relating to Shropshire Council
Cllrs Barker, Meakin, Towers and Glover	Item 4/23 Bias Interest as trustees of WSSA	Cllrs Barker and Towers have dispensation to speak but not vote in matters relating to WSSA

- 3 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 12.10.23.

Resolved:- to approve as a correct record the minutes of the Town Council ordinary meeting held on 12.10.23 and they were duly signed by The Chairman as a true record.

- 4 **2024-25 Budget** – to consider provisional 2024-25 budget allocation for the following codes

Resolved:- to

- Recommend to the Town Council budget meeting that a total budget of £198,875 (as detailed on the attached pages) is allocated in the 2024-25 budget for the cost centers: Cemetery, Allotments, Bus Shelters, Public Toilets, Street Lighting, Recreation including WSSA contribution, CCTV, Floral Display Administration, Cllr Training and Travel.
- To recommend an allocation of £15,000 is made from the Neighborhood Fund earmarked reserves to replace the large climber unit on Wem Recreation Ground.
- To recommend £18,550 is allocated in the 2024-25 income budget for allotments, Love Lane Cemetery, public toilets and £6,120 income for Bank Interest and Story of Wem Sales.

5 Date and time of next meeting – to note.

Resolved:- to note that the next meeting will be on 11.1.24 at 7pm

Meeting ended 19.40

Chairman.....

Amenities and Services Codes and Administration Councillor Expenses

NET EXPENDITURE	Budget 2024-25
ADMINISTRATION	
Postage & Telephone	£2,000
Stat, books, etc	£500
Membership/ subs	£3,700
Audit	£1,700
Copier	£1,000
Chain of Office	£1,000
Mayors Allowance	£1,000
Mayors Hospitality	£750
Insurance	£2,500
Honours Boards	£150
Election Expenses	£1,000
Legal Fees	£1,000
Bank Charges	£1,000
Computer	£ 2,000
Office/room hire	£ 20,000
Pat test	£200
Finance package	£1,400
Communication / website	£600
Events	£ 500
Total	£42,000
CLLR TRAVEL EXPENSES	
Training Conferences	£1,000
Cllr Travel Expenses	£ 75
Total	£1,075
PUBLIC LIGHTING	
Loan Charges(PWLB)	£3,800
Energy	£12,000
General repairs and maintenance	£7,000
Column Replacement	£35,000
Total	£57,800
BURIAL GROUNDS	
Rates	£100
Repairs and Maintenance	£4,000
Bin emptying in skips etc	£2,300
Gravedigging	£2,000
Contribution to Whitchurch Rd	£2,000
Extension works	£2,000
MSc	
Total	£12,400
ALLOTMENTS	

Water by meter	£500	
Repairs & Maintenance	£700	
Total	£1,200	
RECREATION		
WSSA Contribution	£21,000	
Play Equip.	£4,000	
Repairs & Maintenance	£5,000	
Tree Works	£2,000	
Play equipment Inspection	£600	
Recreation (Litter bin emptying)	£1,000	
skate ramp replacement	£2,000	
Climate change works	£500	
Old toilet block running costs	£5,500	
Climber unit replacement	£15,000	EMR
lampost painting	£1,000	
Total	£57 600	
PUBLIC TOILETS		
Toilet Cleaning	£9,800	
Repairs	£1,000	
Utilities	£1,800	
Msc	£1,000	
toilet painting internal	£1,000	
Total	£14,600	
BUS SHELTERS		
Cleaning	£1,100	
Repairs and maintenance	£600	
Total	£1,700	
MSc. Assets		
Floral Planters	£5,500	
CCTV Scheme	£5,000	
Total	£10,500	
Total budget		
	£198,875	
Earmarked Reserve (NF) Allocation	£15,000	
NET INCOME		
Bank a/c Interest	£6,000	
Story of Wern	£ 120	
Total Admin income	£6,120	
Allotment Rents	£1,800	
Burial Fees	£13,000	
Toilet income	£1,750	
Gravedigging	£2,000	
Total A&S income	£18,550	