

Minutes of a Meeting of the Finance & Corporate Governance Committee held on Tuesday 17th May 2022 at 14.00 in the Eckford Suite, Edinburgh House, New Street, Wem

Present: - Cllrs R Dodd (Chairman), P Broomhall, P Glover, C Granger, P Johnson, D Parry, E Towers.

Mrs P O'Hagan (Town Clerk).

1 **Apologies** - to receive any apologies and reasons for absence

Resolved:- to note the following apology from absence Cllr Soul.

2 **Disclosable Pecuniary Interests**

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

None declared.

b) To consider any applications for dispensation.

No dispensations were received.

3 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 11.1.22.

Resolved:- to approve as a correct record the minutes of the meeting of the Finance & Corporate Governance Committee held on 11.1.22 and they were duly signed.

4 **Progress Report** – to note.

Resolved:- to note

5 **Accounts**

a) **2021-22 year end accounts** - for review.

The year end accounts were reviewed and it was

Resolved:- to recommend that the **2021-22 year end accounts be accepted**

b) **2021-22 Annual Governance Statement of the Annual Governance and Accountability Return (AGAR)** – to review in advance of the May meeting of the Town Council.

Section 1 and 2 of the AGAR were reviewed in advance of the Town Council meeting and it was

Resolved:- to recommend that

- **The Council answer yes to questions 1- 8 on the Annual Governance statement and n/a to question 9 and**
- **To approve the Accounting Statements in section 2**
- **To approve the significant variances report and date for the advertisement of electors' rights.**

c) **Pension statement** – to note.

Resolved:- to note the pension statement for the 2021-22 financial year.

6 **Earmarking Reserves** – to consider report outlining recommendations for earmarking funds from General Reserves.

Resolved:- to recommendation 5000 bcf

Clarify neighbourhood fund deadline for payment

Office to transformation budget

Add in skate park

7 **Health and safety** – to consider report from recent audit.

Resolved:- to recommend that Clerk seek price from Shropshire Council to undertake a health and safety audit of the pool.

8 **Training**

a) Statement of intent - to review.

The statement was reviewed with no changes recommended

Resolved:- to note.

b) Staff training needs – to discuss staff training needs renewal of Groundsman's existing equipment training and Project Assistants CILCA.

Resolved:- to approve the training.

9 **Staff Long Service Recognition** - to consider.

Resolved:- to recommend produce an event to acknowledge long service will be organised recommend certificate of appreciation is created
Cllr Glover left meeting 15.10

10 **Financial Policy Review** - to agree to defer to October meeting.

Resolved:- to defer to October meeting of Committee.

11 **Date and time of next meeting** – to note and review frequency of meetings.

Resolved:- to recommend that the committee meetings 4 times per year in April/May, July, Oct, Jan.

Meeting 15.15

Chairman.....