

Minutes of a Meeting of the Amenities and Services Committee held on Tuesday 15<sup>th</sup> June 2021 at 18.00 in the football stands at The Butler Sports Centre

Present:-Councillor P Broomhall (Chairman), Councillors, C Granger, M Meakin, R Drummond, A Everett, E Towers.

**1 Election of Chairman**

**Resolved:- to elect Cllr Johnson as committee chairman.**

**2 Apologies** - To receive any apologies for absence.

**Resolved:- to accept the following apology for absence from Cllr Johnson.**  
Absent Cllr Hoffman.

**3 Declaration of Pecuniary Interests** - to receive declarations of interest.  
None declared.

**4 Minutes** - To approve as a correct record the minutes of a Meeting of this Committee held on 9<sup>th</sup> March 2021.

**Resolved:- to approve the minutes of the meeting held on 9<sup>th</sup> March 2021 and they were signed as a true record by the chairman.**

**5 Progress Report on items raised at previous meeting** - for consideration.

**Resolved:- to note the report.**

**6 Toilets**

a) Old Toilet Block – to discuss advert to advertise lease/ sale of building (copy enclosed).

The Clerks report was considered and it was:

**Resolved to recommend:-**

- That in line with discussions held as part of the 2021-22 budget setting process the Committee formally recommend that £5000 of the £10,000 held in ear marked reserves for public toilets along with £4700 from the 2020-21 underspend on the old toilet block is earmarked for future expenditure associated with this building.
- That delegated authority is given to the Town Clerk in discussion with the Committee Chairman and Mayor to allocate £1000 from the Recreation Ground Toilets Budget to contract a company to undertake a condition evaluation report to evaluate the condition of the building and works required to enable it to reopen as a toilet block.

b) Legionella Risk Assessment Public Toilets and Action Plan – to consider .

**Resolved:- to note the risk assessment and approve the Legionella Management Action Plan.**

c) Income – for update.

**Resolved:- to note the income for 2020-21**

## 7 Play Areas/Open Spaces

### a) Skate Park Replacement – to discuss

A discussion took place on the need for a replacement skate park and concerns were raised over whether the current location would be big enough for a new all wheeled track.

#### **Resolved:- that**

- **The Clerk is instructed to set up a meeting with one of the companies installing this type of equipment to discuss options in more detail so a better idea of cost can be ascertained.**
- **Before the next meeting Councillors to try and visit neighbouring skate parks in Baschurch, Market Drayton and Whitchurch.**
- **The Clerk looks at grant funding options and reports back to the next meeting.**

### b) Recreation Ground railings to discuss condition of and consider options for replacement/ restoration.

A site inspection of the railings took place prior to the meeting where Councillors were able to see the erosion at the base of the railings. Councillors were made aware of the age of the railings and the need to ascertain whether restoration was a viable option. One quote was presented for a restoration report on the railings

#### **Resolved:-**

- **that the committee agree to suspend standing orders to allow only one quote to be considered due to the specialist nature of the works.**
- **To commission a report from Stokes of England as per their quote to evaluate the condition of the railings and whether restoration is a viable option along with estimated costs of work. To allocate £600 from the Recreation Maintenance and Repair Budget for this purpose.**

### c) Recreation Ground Large Slide– to consider quotes received to replace the slide and discuss condition of.

The condition of the slide along with the wetpour was considered at a site meeting prior to the meeting. Four quotes for the replacement of the slide and wetpour were considered and it was;

#### **Resolved:-**

- **To award the contract for the removal of the existing slide and wet pour, supply, installation of a new 1.2 m slide complete with wetpour to Play and Leisure Ltd.**
- **That the new slide would be painted blue and yellow with a yellow wetpour splash at the end of the slide.**

### d) Tree pruning – to consider request to prune tree on Trentham Road Public Open Space.

The tree inspection report was considered, and it was explained that no risk features were identified by the inspector and no works were recommended.

#### **Resolved:- not to carry out any works to the tree at this time.**

e) Wilmott Meadow POS – to consider correspondence received.  
The Clerk reported that if ball games were to be banned from the public open space it would not be possible to enforce any ban.

**Resolved:- not to progress this request at this time but to review the decision in 6 months should the problem persist.**

**8 Allotments**

a) To receive a report on plot vacancies.  
It was reported that all plots were now let.

b) Asbestos shed – to discuss quote for removal of

**RESOLVED:- That City Environmental Services be contracted to remove the shed as per the quoted price.**

**9 Cemetery**

a) Cemetery extension – to discuss

**Resolved:- to defer to the next meeting.**

b) Memorial Inspection – for update

It was reported that a memorial inspection was due in the next few weeks and that the inspection would be advertised on the noticeboard as per the Town Council's Memorial Safety Policy.

**Resolved:- to note.**

**10 CCTV**

a) Maintenance Contract – to consider draft

**Resolved:- to approve the draft maintenance contract and authorise the Clerk to advertise the contract.**

b) Relocation of camera to Leek Street – to discuss

The Clerk reported that she was still awaiting a quote for these works from ORP to relocate the fixed camera on Chapel Street to Wem Youth Club buildings.

**Resolved:- to delegate authority to the Clerk, Chairman of the Committee and Mayor to progress this item up to a maximum expenditure of £1000.**

**11 Date and time of meetings - to note time and date of next meeting.**

**Resolved:- that the next meeting will be held on Tuesday 21<sup>st</sup> September 2021 time and location to be confirmed.**

Meeting ended 18.35

Chairman.....