

Draft Report – Proposed Town Carols Event

Date: Wednesday 17th December 2025 (date offered by Wem Jubilee Band)

Start Time: 6.30pm

Duration: Approximately 45 minutes

Outline of Event:

- Opening prayer and blessing by the Rector
- Community Carol singing, accompanied by Wem Jubilee Band around the tree
- Seasonal message from the Mayor (“Happy Christmas”)

Location Options:

- *Millennium Green:* Attractive setting but limited lighting and only one exit, raising evacuation concerns.
- *Jubilee Square:* Central location with existing Christmas tree and space for the band. Potential issues with road access, but safer in terms of evacuation.

Next Steps:

- Confirm location choice following risk assessment
- Arrange lighting provision if Millennium Green selected
- Liaise with Wem Jubilee Band to confirm participation and agree £200 fee.
- Finalise running order and publicity
- Allocate Budget to event maximum £300

Decision Needed

- To agree
 - Location
 - Budget
 - Date