Notes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 22nd July 2026 at 14.30 in the Town Council Meeting Room, Wem Library

Present:- Cllrs P Broomhall (Chairman), L Gilchrist, D Hill, M Hudson, G Soul.
WSLC – E Towers, K Creagh – Manager.

Mrs P O'Hagan (Town Clerk)

1 **Apologies for absence** – To receive apologies for absence
Apologies were received from Cllr Johnson and Malcolm Adkins.

2 **Disclosable Pecuniary Interests** – To receive any disclosable pecuniary interests – none.

3 **Minutes** – To approve the notes of the non quorate meeting held 22.4.26 and the recommendations within those notes

RESOLVED:- to approve the notes of the non quorate meeting held on 24.4.26 and formally approve the notes from the Liaison Group meeting held 21.1.26.

4 **Action Plan** - to discuss progress on the action plan including the following matters.

RESOLVED:- to note the Action Plan and Directors agreed to implement the recording of the Tell Tales and photographic monitoring of the pool liner which are both overdue.

a) costings and timescales for the replacement of oil boiler and air handling unit - to discuss
The Manager reported that she had received an estimate of £41,327 to replace the boiler but this did not include a new oil tank. A lengthy discussion took place on this item and frustration was expressed at the length of time it was taking to secure actual quotes for the works.

It was explained that, before any public funds could be committed, it was essential to obtain quotations for the proposed works. Members explained that obtaining quotes would not constitute approval of any replacement works, but would enable the Town Council to make an informed assessment of the costs involved and determine whether replacement of these major items represented a viable and appropriate use of public funds.

RESOLVED:- that, in order to progress this matter, the Town Clerk be requested to obtain quotations for the following items and report the costs back to the next meeting for consideration:
- **Replacement oil boiler.**
- **Air source heat pump.**
- **Replacement air handling unit.**

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b) draft of the business plan – to review
Edward Towerrs reported that a 2025 plan was in place but the 2026 review was due.

RESOLVED:- to defer this matter for the time being due to more pressing priorities for the Liaison Group.

5 **Maintenance Responsibilities**
a) Maintenance Record - to discuss draft document.
The draft maintenance record was considered and it was,

RESOLVED:- that Manager and Deputy Manager would review the draft and report back any amendments and or format changes required to the Town Clerk by 31.8.26.

b) Maintenance priorities – to discuss.
Nothing discussed
The Manager left the meeting at 15.10.

6 **Reports** – To receive the following reports
a) Centre Manager - In the Managers absence it was reported that the room conversion is currently going ahead, but has been delayed. The Clerk confirmed that the amended plans showing the correct location of the new door had been received during the meeting.

b) WSLC Board Report
Edward Towers presented the board report and distributed monthly usage sheets. He explained that staff have been tasked to increase membership as this has decreased compared with the same month last year. He explained that the recent AGM had seen new people join the board and it is hoped that they would now be able to work together on a strategy to improve the financial position of the pool.

c) Financial Report including update on the reserves strategy as agreed at previous meeting
Edward Towers presented the financial report and explained that the first half of the year has shown further losses which is a concern to the Directors. He explained that the friends had however raised £7500 which contributed to the extension project. There was no update on the reserves strategy.

RESOLVED:- to note the reports and defer the reserves strategy to the next meeting.

7 **Information/Other Matters**
A discussion took place on how to better promote the pool and various suggestions were made including asking the scouts to deliver a leaflet to each house when they deliver their Christmas Tree leaflet. The offer of a market stall in the run up to Christmas to promote membership was made.

8 **Date, time of future meetings** – to note

RESOLVED:- that the next meeting will be held at 2.30 on 14.10.26

Meeting ended 15.45

Chairman……………………