

Wem Town Council 2020/21

Bank - Cash and Investment Reconciliation as at 31 March 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

| | | |
|------------|----------------------------|-------------------|
| 31/10/2016 | Current A/C | 0.00 |
| 31/12/2020 | Active Saver | 27,965.24 |
| 31/10/2018 | Tracker A/C | 0.00 |
| 31/03/2021 | Petty Cash | 9.08 |
| 31/03/2020 | Bulmer Cott Fund | 75,311.08 |
| 31/03/2021 | Developers reserve Fund | 35,174.78 |
| 31/03/2021 | Hosp A/C | 10.00 |
| 31/03/2021 | Unity Account | 75,304.93 |
| 31/03/2021 | CCLA | 117,224.00 |
| 31/03/2021 | Nationwide Business Saving | 120,774.09 |
| | | 451,773.20 |

Receipts not on Bank Statement

1,177.90

Closing Balance

452,951.10

All Cash & Bank Accounts

| | | |
|----|---------------------------------------|-------------------|
| 1 | Current Bank A/c | 0.00 |
| 2 | Active Saver | 27,965.24 |
| 3 | H.I. Account | 0.00 |
| 4 | Petty Cash | 9.08 |
| 5 | Bulmer Cott Fund | 75,311.08 |
| 6 | Developers Reserve Fund | 35,174.78 |
| 7 | Hosp Account | 10.00 |
| 8 | Unity Bank | 76,482.83 |
| 9 | CCLA | 117,224.00 |
| 10 | Nationwide Business Saving | 120,774.09 |
| | Other Cash & Bank Balances | 0.00 |
| | Total Cash & Bank Balances | 452,951.10 |

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Balance Sheet as at 31st March 2021

31st March 2020

31st March 2021

| 31st March 2020 | | 31st March 2021 | |
|----------------------------|--|-----------------|----------------|
| Current Assets | | | |
| 3,069 | VAT Control A/c | 3,165 | |
| 2,996 | Prepayments | 0 | |
| 1,950 | Stock | 1,950 | |
| 107,598 | Bulmer Cott Fund | 75,311 | |
| 67,570 | Developers Reserve Fund | 35,175 | |
| 27,948 | Active Saver | 27,965 | |
| 10 | Hosp Account | 10 | |
| 59,818 | Unity Bank | 76,483 | |
| 117,224 | CCLA | 117,224 | |
| 50,714 | Nationwide Business Saving | 120,774 | |
| 58 | Petty Cash | 9 | |
| 438,953 | | | 458,066 |
| 438,953 | Total Assets | | 458,066 |
| Current Liabilities | | | |
| 6,135 | Accruals | 17,201 | |
| 116 | Receipts in Advance | 410 | |
| 6,251 | | | 17,611 |
| 432,702 | Total Assets Less Current Liabilities | | 440,455 |
| Represented By | | | |
| 204,048 | General Reserves | 235,964 | |
| 107,056 | EMR - Bulmer Cott Fund | 74,703 | |
| 67,482 | EMR - Developers Reserve Fund | 35,082 | |
| 15,000 | EMR - Transformation | 23,000 | |
| 21,480 | EMR - Street Lighting Column r | 21,480 | |
| 880 | EMR Neighbourhood Fund | 13,257 | |
| 5,024 | EMR Elections | 5,024 | |
| 8,846 | EMR Pensions | 8,846 | |
| 1,886 | EMR Highways Projects | 1,886 | |
| 1,000 | EMR Mental Health Project | 2,000 | |
| 0 | EMR Cemetery Extension | 8,000 | |
| 0 | EMR Public Toilets | 10,000 | |
| 0 | EMR Christmas Lights | 1,212 | |
| 432,702 | | | 440,455 |

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Income and Expenditure Account for Year Ended 31st March 2021

| 31st March 2020 | | 31st March 2021 |
|-----------------|------------------------------|-----------------|
| | Income Summary | |
| 316,462 | Precept | 334,049 |
| 316,462 | Sub Total | 334,049 |
| | Operating Income | |
| 1,120 | Staffing | 0 |
| 3,484 | Administration | 30,684 |
| 850 | Grants/ Town Promotion | 3,500 |
| 65,000 | Recreation | 0 |
| 290 | Swimming Pool | 10,000 |
| 2,118 | Public Toilets | 10,931 |
| 2,937 | Bus Shelter | 0 |
| 0 | Street lighting | 970 |
| 14,385 | Cemetery | 14,080 |
| 1,482 | Allotments | 1,698 |
| 5 | Miscellaneous | 1,000 |
| 408,131 | Total Income | 406,911 |
| | Running Costs | |
| 93,558 | Staffing | 103,123 |
| 22,595 | Administration | 40,198 |
| 240 | Cllr Expenses | 200 |
| 13,667 | Grants/ Town Promotion | 12,737 |
| 31,119 | Recreation | 57,773 |
| 67,990 | Swimming Pool | 105,869 |
| 11,818 | Public Toilets | 11,658 |
| 4,342 | Bus Shelter | 980 |
| 16,298 | Street lighting | 25,235 |
| 4,546 | Cemetery | 9,810 |
| 634 | Allotments | 52 |
| 34,764 | Miscellaneous | 31,525 |
| 301,570 | Total Expenditure | 399,159 |
| | General Fund Analysis | |
| 188,038 | Opening Balance | 204,048 |
| 408,131 | Plus : Income for Year | 406,911 |
| 596,169 | | 610,959 |
| 301,570 | Less : Expenditure for Year | 399,159 |
| 294,599 | | 211,800 |
| 90,551 | Transfers TO / FROM Reserves | (24,164) |
| 204,048 | Closing Balance | 235,964 |

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Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|----------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 100 Staffing | | | | | | | |
| 4000 Clerk | 42,534 | 41,981 | (553) | | (553) | 101.3% | |
| 4001 Misc staffing | 1,743 | 2,000 | 257 | | 257 | 87.1% | |
| 4002 Finance Assistant | 0 | 5,127 | 5,127 | | 5,127 | 0.0% | |
| 4005 Assistant Clerk | 7,975 | 7,850 | (125) | | (125) | 101.6% | |
| 4006 Staff Training | 630 | 1,000 | 370 | | 370 | 63.0% | |
| 4008 Staff travel expenses | 78 | 350 | 272 | | 272 | 22.2% | |
| 4010 Groundsman | 26,249 | 26,396 | 147 | | 147 | 99.4% | |
| 4015 Litter Picker | 1,627 | 2,700 | 1,073 | | 1,073 | 60.3% | |
| 4020 HMRC contributions | 7,165 | 7,000 | (165) | | (165) | 102.4% | |
| 4030 TC Pension contributions | 14,492 | 13,200 | (1,292) | | (1,292) | 109.8% | |
| 4045 Payroll Administration fee | 630 | 800 | 170 | | 170 | 78.8% | |
| Staffing :- Indirect Expenditure | 103,123 | 108,404 | 5,281 | 0 | 5,281 | 95.1% | 0 |
| Net Expenditure | (103,123) | (108,404) | (5,281) | | | | |
| 110 Administration | | | | | | | |
| 1000 Donations & Grants | 17,933 | 0 | (17,933) | | | 0.0% | |
| 1076 Precept | 334,049 | 334,049 | 0 | | | 100.0% | |
| 1077 Neighbourhood Fund | 12,377 | 0 | (12,377) | | | 0.0% | |
| 1080 Bank Interest | 372 | 1,500 | 1,128 | | | 24.8% | |
| 1320 Misc income | 1 | 0 | (1) | | | 0.0% | |
| Administration :- Income | 364,733 | 335,549 | (29,184) | | | 108.7% | 0 |
| 4065 Postage | 84 | 550 | 466 | | 466 | 15.2% | |
| 4070 Telephone/ Broadband | 1,036 | 550 | (486) | | (486) | 188.4% | |
| 4075 Stationery | 372 | 600 | 228 | | 228 | 62.0% | |
| 4076 Covid19 | 5,012 | 0 | (5,012) | | (5,012) | 0.0% | |
| 4080 Printer/ copier | 1,034 | 1,000 | (34) | | (34) | 103.4% | |
| 4085 Office hire | 6,100 | 6,500 | 400 | | 400 | 93.8% | |
| 4090 Computer | 1,882 | 1,000 | (882) | | (882) | 188.2% | |
| 4095 Web site / Communication | 190 | 600 | 410 | | 410 | 31.7% | |
| 4100 Contracts/ Subs | 2,233 | 1,000 | (1,233) | | (1,233) | 223.3% | |
| 4105 Membership | 2,188 | 2,100 | (88) | | (88) | 104.2% | |
| 4110 Audit | 1,243 | 1,500 | 258 | | 258 | 82.8% | |
| 4120 Chain of Office | 0 | 150 | 150 | | 150 | 0.0% | |
| 4125 Mayors Allowance | 1,500 | 1,500 | 0 | | 0 | 100.0% | |
| 4130 Mayors Hosp. All. | 33 | 750 | 717 | | 717 | 4.4% | |
| 4135 Honours Board | 0 | 100 | 100 | | 100 | 0.0% | |
| 4140 Insurance | 1,712 | 2,500 | 788 | | 788 | 68.5% | |
| 4145 Election Costs | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |

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Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4150 Legal Fees | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4155 Bank Charges | 200 | 400 | 200 | | 200 | 50.0% | |
| 4160 Townsman Certs | 0 | 90 | 90 | | 90 | 0.0% | |
| 4165 Pat Testing | 0 | 60 | 60 | | 60 | 0.0% | |
| 4175 RBS | 845 | 880 | 35 | | 35 | 96.0% | |
| 4186 Climate change | 13,890 | 1,000 | (12,890) | | (12,890) | 1389.0% | |
| 4410 Repairs & Maintenance | 600 | 0 | (600) | | (600) | 0.0% | |
| 4870 Miscellaneous | 9 | 150 | 142 | | 142 | 5.7% | |
| 4885 Events | 35 | 500 | 465 | | 465 | 7.0% | |
| Administration :- Indirect Expenditure | 40,198 | 25,480 | (14,718) | 0 | (14,718) | 157.8% | 0 |
| Net Income over Expenditure | 324,535 | 310,069 | (14,466) | | | | |
| <u>120 Cllr Expenses</u> | | | | | | | |
| 4050 Training/Conferences | 200 | 1,000 | 800 | | 800 | 20.0% | |
| 4055 Travel expenses | 0 | 75 | 75 | | 75 | 0.0% | |
| Cllr Expenses :- Indirect Expenditure | 200 | 1,075 | 875 | 0 | 875 | 18.6% | 0 |
| Net Expenditure | (200) | (1,075) | (875) | | | | |
| <u>150 Grants/ Town Promotion</u> | | | | | | | |
| 1320 Misc income | 3,500 | 0 | (3,500) | | | 0.0% | |
| Grants/ Town Promotion :- Income | 3,500 | 0 | (3,500) | | | | 0 |
| 4115 Remembrance Service | 377 | 200 | (177) | | (177) | 188.5% | |
| 4300 Small Grants | 3,350 | 5,000 | 1,650 | | 1,650 | 67.0% | |
| 4305 Christmas Lighting | 5,287 | 3,000 | (2,287) | | (2,287) | 176.2% | |
| 4310 Larger Grant Contributions | 3,700 | 3,700 | 0 | | 0 | 100.0% | |
| 4315 Town Promotion | 23 | 500 | 477 | | 477 | 4.7% | |
| 4320 Wem Economic Forum | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| Grants/ Town Promotion :- Indirect Expenditure | 12,737 | 13,400 | 663 | 0 | 663 | 95.1% | 0 |
| Net Income over Expenditure | (9,237) | (13,400) | (4,163) | | | | |
| <u>200 Recreation</u> | | | | | | | |
| 4400 WSSA contribution | 12,500 | 12,500 | 0 | | 0 | 100.0% | |
| 4405 WSSA - Reserve Fund | 6,500 | 6,500 | 0 | | 0 | 100.0% | |
| 4410 Repairs & Maintenance | 3,089 | 5,000 | 1,911 | | 1,911 | 61.8% | |
| 4420 Inspections | 543 | 600 | 57 | | 57 | 90.5% | |
| 4425 Play equipment | 99 | 3,600 | 3,501 | | 3,501 | 2.7% | |
| 4426 Old Toilet Block | 300 | 5,000 | 4,700 | | 4,700 | 6.0% | |

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Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4427 Skate ramps | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |
| 4430 Tree Works | 1,520 | 1,500 | (20) | | (20) | 101.3% | |
| 4435 Litter bin emptying | 822 | 900 | 78 | | 78 | 91.3% | |
| 4870 Miscellaneous | 32,400 | 0 | (32,400) | | (32,400) | 0.0% | 32,400 |
| Recreation :- Indirect Expenditure | 57,773 | 37,600 | (20,173) | 0 | (20,173) | 153.7% | 32,400 |
| Net Expenditure | (57,773) | (37,600) | 20,173 | | | | |
| 6000 plus Transfer From EMR | 32,400 | | | | | | |
| Movement to/(from) Gen Reserve | (25,373) | | | | | | |
| <u>220 Swimming Pool</u> | | | | | | | |
| 1320 Misc income | 10,000 | 0 | (10,000) | | | 0.0% | |
| Swimming Pool :- Income | 10,000 | 0 | (10,000) | | | | 0 |
| 4140 Insurance | 1,777 | 4,400 | 2,623 | | 2,623 | 40.4% | |
| 4410 Repairs & Maintenance | 48,183 | 4,000 | (44,183) | | (44,183) | 1204.6% | 32,353 |
| 4500 Contribution | 55,000 | 55,000 | 0 | | 0 | 100.0% | |
| 4870 Miscellaneous | 909 | 900 | (9) | | (9) | 101.0% | |
| Swimming Pool :- Indirect Expenditure | 105,869 | 64,300 | (41,569) | 0 | (41,569) | 164.6% | 32,353 |
| Net Income over Expenditure | (95,869) | (64,300) | 31,569 | | | | |
| 6000 plus Transfer From EMR | 32,353 | | | | | | |
| Movement to/(from) Gen Reserve | (63,516) | | | | | | |
| <u>300 Public Toilets</u> | | | | | | | |
| 1085 Toilet Income | 931 | 2,000 | 1,069 | | | 46.5% | |
| 1320 Misc income | 10,000 | 0 | (10,000) | | | 0.0% | |
| Public Toilets :- Income | 10,931 | 2,000 | (8,931) | | | 546.5% | 0 |
| 4410 Repairs & Maintenance | 50 | 2,500 | 2,450 | | 2,450 | 2.0% | |
| 4600 Toilet Cleaning | 9,950 | 9,700 | (250) | | (250) | 102.6% | |
| 4605 Utilities | 1,168 | 1,300 | 132 | | 132 | 89.9% | |
| 4870 Miscellaneous | 490 | 1,500 | 1,010 | | 1,010 | 32.6% | |
| Public Toilets :- Indirect Expenditure | 11,658 | 15,000 | 3,342 | 0 | 3,342 | 77.7% | 0 |
| Net Income over Expenditure | (727) | (13,000) | (12,273) | | | | |
| <u>310 Bus Shelter</u> | | | | | | | |
| 4410 Repairs & Maintenance | 0 | 400 | 400 | | 400 | 0.0% | |
| 4655 Cleaning | 980 | 800 | (180) | | (180) | 122.5% | |
| Bus Shelter :- Indirect Expenditure | 980 | 1,200 | 220 | 0 | 220 | 81.7% | 0 |
| Net Expenditure | (980) | (1,200) | (220) | | | | |

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Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 320 Street lighting | | | | | | | |
| 1350 Insurance claims | 970 | 0 | (970) | | | 0.0% | |
| Street lighting :- Income | 970 | 0 | (970) | | | | 0 |
| 4410 Repairs & Maintenance | 6,232 | 7,000 | 768 | | 768 | 89.0% | |
| 4700 PWLB Loan | 4,195 | 4,000 | (195) | | (195) | 104.9% | |
| 4705 Energy | 6,807 | 7,000 | 193 | | 193 | 97.2% | |
| 4710 Upgrade to Lighting | 8,000 | 8,000 | 0 | | 0 | 100.0% | |
| Street lighting :- Indirect Expenditure | 25,235 | 26,000 | 765 | 0 | 765 | 97.1% | 0 |
| Net Income over Expenditure | (24,265) | (26,000) | (1,735) | | | | |
| 330 Cemetery | | | | | | | |
| 1305 Interment fees | 4,150 | 3,000 | (1,150) | | | 138.3% | |
| 1310 Plot purchase | 8,400 | 5,000 | (3,400) | | | 168.0% | |
| 1315 Memorial fees | 1,530 | 2,000 | 470 | | | 76.5% | |
| Cemetery :- Income | 14,080 | 10,000 | (4,080) | | | 140.8% | 0 |
| 4410 Repairs & Maintenance | 6,645 | 3,500 | (3,145) | | (3,145) | 189.9% | 1,800 |
| 4435 Litter bin emptying | 458 | 1,000 | 542 | | 542 | 45.8% | |
| 4750 Rates | 97 | 90 | (7) | | (7) | 108.1% | |
| 4755 Cont. Whitchurch Rd | 2,000 | 2,000 | 0 | | 0 | 100.0% | |
| 4765 skip hire | 610 | 1,000 | 390 | | 390 | 61.0% | |
| Cemetery :- Indirect Expenditure | 9,810 | 7,590 | (2,220) | 0 | (2,220) | 129.3% | 1,800 |
| Net Income over Expenditure | 4,270 | 2,410 | (1,860) | | | | |
| 6000 plus Transfer From EMR | 1,800 | | | | | | |
| Movement to/(from) Gen Reserve | 6,070 | | | | | | |
| 340 Allotments | | | | | | | |
| 1400 Allotment Rents | 1,628 | 1,500 | (128) | | | 108.5% | |
| 1401 Waiting list | 70 | 0 | (70) | | | 0.0% | |
| Allotments :- Income | 1,698 | 1,500 | (198) | | | 113.2% | 0 |
| 4410 Repairs & Maintenance | 42 | 600 | 558 | | 558 | 6.9% | |
| 4800 Water by Meter | 0 | 400 | 400 | | 400 | 0.0% | |
| 4870 Miscellaneous | 10 | 0 | (10) | | (10) | 0.0% | |
| Allotments :- Indirect Expenditure | 52 | 1,000 | 948 | 0 | 948 | 5.2% | 0 |
| Net Income over Expenditure | 1,646 | 500 | (1,146) | | | | |

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Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 350 Miscellaneous | | | | | | | |
| 1000 Donations & Grants | 1,000 | 0 | (1,000) | | | 0.0% | 1,000 |
| Miscellaneous :- Income | <u>1,000</u> | <u>0</u> | <u>(1,000)</u> | | | | <u>1,000</u> |
| 4850 Floral Planters | 4,647 | 5,000 | 353 | | 353 | 92.9% | |
| 4855 CCTV Scheme | 4,878 | 5,000 | 122 | | 122 | 97.6% | |
| 4860 Wem Town Hall | 22,000 | 22,000 | 0 | | 0 | 100.0% | |
| 4861 Youth projects | 0 | 6,000 | 6,000 | | 6,000 | 0.0% | |
| 4880 Service transformation | 0 | 10,000 | 10,000 | | 10,000 | 0.0% | |
| Miscellaneous :- Indirect Expenditure | <u>31,525</u> | <u>48,000</u> | <u>16,475</u> | <u>0</u> | <u>16,475</u> | <u>65.7%</u> | <u>0</u> |
| Net Income over Expenditure | <u>(30,525)</u> | <u>(48,000)</u> | <u>(17,475)</u> | | | | |
| 6001 less Transfer To EMR | 1,000 | | | | | | |
| Movement to/(from) Gen Reserve | <u>(31,525)</u> | | | | | | |
| Grand Totals:- Income | 406,911 | 349,049 | (57,862) | | | 116.6% | |
| Expenditure | 399,159 | 349,049 | (50,110) | 0 | (50,110) | 114.4% | |
| Net Income over Expenditure | <u>7,752</u> | <u>0</u> | <u>(7,752)</u> | | | | |
| plus Transfer From EMR | 66,553 | | | | | | |
| less Transfer To EMR | 1,000 | | | | | | |
| Movement to/(from) Gen Reserve | <u>73,305</u> | | | | | | |