

Post Event Meeting 14 June 2022 (Wem Conservative Club)

Present	Cllr P Broomhall (Chair)	Mayor of Wem
	Cllr Edward Towers	Wem Town Councillor
	Sharon Reardon	Choir (Military Wives)
	Cllr R Dodd	Wem Town Council / Wem Methodist Church
	Cllr Mark Hoffmann	Wem Town Council
	Derek Lance	Wem Rotary Club
	Chris Parker	Wem Resident
	Lou Blakemore	Wem Resident
	Sue Holliday	Wem Resident
	Penny O'Hagan	Wem Town Clerk

1 Welcome and Purpose of Meeting - To agree what went well and to identify any lessons learned and potential improvements

Cllr Broomhall welcomed everyone to the meeting and thanked those present for all the work that took place over the Jubilee.

2 Fundraising and Finances

The Clerk presented the latest financial information but outlined that a complete picture would not be available until all the invoices had been received. It was explained that the Clerk would ask whether the underspend on the bunting from the Connexus Grant could be put towards the town's Christmas Lights.

Recommendation that any underspend from the event be donated to the Christmas Lights Festival Committee. This recommendation will be subject to Connexus permitting the underspend from its Connexus Grant for this purpose.

3 Publicity

A discussion took place and it was felt that whilst all the events were well attended there were complaints from residents that they were not aware of what was planned.

It was explained that the events were promoted on the Town Council's website on social media, in shops and on noticeboards around the town, on Radio Shropshire several times and in The Shropshire Star and Whitchurch Herald. A discussion took place over whether it would have been better to produce a flyer for every household although there were concerns over the cost of this and whether volunteers would have been found to deliver the flyers

4 Decoration

It was reported that flags had been stolen from the recreation ground overnight but these were the older flags. All decoration from the event to be stored by the Town Council.

5 Beacon Event

The use of a PA system was recommended and it was reported that there was a system that could be borrowed from Wem Baptist Church for future events

6 Youth Events

All present congratulated Andrew and Katie for all the hard work that went into the youth events which were successful. A discussion took place on whether the Jubiliopoly could be

turned into an annual event held possible on the Jubilee Square as it was so popular and that this would be discussed with Andrew

7 Party in the Park

It was agreed that the event went well. The need for extra security was discussed and it was explained that the security firm did not provide the 2 evening security staff as per their quote which did have an impact on the security in the evening.

Recommendations

Security

For future events a minimum of 6 trained paid security staff are in place for the evening shift as this would take pressure off volunteer stewards.

Fireworks

A final decision on whether to hold fireworks is taken a minimum of 1 month prior to any event so that a contractor can be selected and fully briefed. This will also allow neighbours to be made aware earlier of the fireworks.

Silent fireworks are considered for future events due to the proximity of housing on the rec.

Trailers

Better security is arranged for the trailers as there were issues with young people playing on them before and after the event.

Bins and toilets

2 more bins required

2 more toilets required and toilets to be made inaccessible prior to the event

Volunteers

The need for more volunteers was raised especially on the Sunday after the main event.

8 Church Service - No matters raised

9 Any other business

A suggestion was made that an expenses contribution should be given to the volunteers who slept out to protect the trailers and lighting rig. The Clerk explained that she would need to discuss this with the Council as Council had specific powers on what its funds could be spent on.