

Notes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 9th July 2025 at 14.00 in the Town Council Meeting Room, Wem Library

Present:- Cllrs P Broomhall (Chairman), D Parry (Ex officio), L Gilchrist, G Soul, WSLC - E Towers, M Donaldson, K Creagh, M Adkins.

Mrs P O'Hagan (Town Clerk)

1 Election of a Chairman

RESOLVED:- to elect Peter Broomhall as Chairman of the Liaison Group

2 Apologies for absence – To receive apologies for absence
Cllrs Hill and Johnson I Jamieson

3 Disclosable Pecuniary Interests – To receive any disclosable pecuniary interests.
None

4 Minutes – To approve as a correct record the notes of a meeting of this Group held on 9.4.25.

RESOLVED:- to approve the notes of the group meeting held on 9.4.25 which were duly signed by the chairman as a true record.

5 Action Plan - to discuss progress on the action plan including matters raised in the Town Council's Health and Safety Audit undertaken by Worknest

The progress report was considered and items for action updated in particular:

Chlorine alarm	Directors of WSLC to consider and report back to future meeting
Need for PPE for anyone with access to plant room not just Duty Managers	Directors of WSLC to consider and report back to future meeting
Replacement boiler and Air Handling Unit	Directors to seek clarity on what the air handling unit will be able to heat as it was important that whatever is considered for installation has the capacity to heat the pool water so a new boiler is not needed.
Liner condition report	Template not developed, Lucy Gilchrist to help Karen to create a template to monitor the size and number of scale patches on the liner on a 3 month basis to document any further degradation of the liner

RESOLVED:- to note the updates.

6 Stanchion Painting – for update

The Clerk reported that the stanchions have been painted and a hole had been identified that requires repair which would take 2 days. A quote had been accepted from Garroll Construction from the work. Concern was raised about the risk of the works as the stanchion was next to the oil tank and feeder pipe.

RESOLVED:- to close the pool during welding works. Karen to discuss with Justin Marshall from Garroll to agree the most suitable date for the closure.

- 7 Maintenance Responsibilities under the terms of the lease – for update**
The Clerk explained that the document required a more detailed examination with Councillors to identify any areas of concern.

RESOLVED:- to defer to a future meeting as the document will require consideration by Town Councillors on the liaison group.

- 8 Reports – To receive the following reports**

a) Centre Manager

Karen reported on courses that are being run along with the social prescribing position which will be run initially as temporary self employed position. It was explained that a new staffing structure is being developed. Karen explained that the temperature on poolside was becoming a problem during the Summer and two new fans are to be purchased to help this.

RESOLVED:- to note the report.

b) WSLC Board Report

Edward Towers distributed usage figures up to the end of June. Lucy Gilchrist offered to help with marketing the facility.

RESOLVED:- to note the report.

c) Financial Report

Marie presented the financial report and a discussion took place on staff costs and management of staff when not on poolside.

RESOLVED:- to note the report.

- 9 Information/Other Matters**

Nothing raised.

- 10 Date, time of future meetings – to note**

RESOLVED:- to hold the next meeting on Wednesday 15th October at 14.30

Meeting ended 15.20

Chairman.....