**Wem Town Council Addendum to Standing Orders**

**Introduction:**

On the 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

**Meeting Format:**

**Platform –** The Council will predominantly use Zoom Platform for holding virtual meetings of the Council to comply with the Government Regulations and to ensure the business of the Council continues during the current crisis until regulations are lifted and the Council’s normal Standing Orders can be followed again. This will enable participants to be seen and heard including members of the public. If there are problems with internet connections, there is a facility to join by phone.

**Meetings** will be advertised on the Town Council Website and will include the notice in bold below:

” **With immediate effect until May 2021, the Town Council can legally hold remote/virtual meetings. The details for these meetings will be advertised on the Town Council Website together with how you can participate in the meeting as member of the public”**.

For the confidential element of any meeting there will be a separate link with a password required. We will need to end the public meeting and log back into the confidential meeting using this Zoom Link and password provided.

**Meeting Management:**

Councillors will adhere to the Virtual Meeting protocols as adopted …