

17.9.26

Agenda item 5a Clerks Progress Report

Item	Minute No.	Update
Highways issues	357/22 406/23	Wem Traffic Project new Unitary Councillors to be asked to continue to push for traffic impact assessment to be included in a future Shropshire Council capital budget
Wilmott Meadow	112/18	Taylor Wimpey progressing legal transfer of phase 1 POS. Awaiting section 38 agreement with Shropshire Council for the storm drains to be completed before the public open space transfer can take place. Chased again May 25 Taylor Wimpey still awaiting adoption completion by Shropshire Council
Stall Meadow (phase 2 of Wilmott Meadow)	217/25-29	Emailed management company 13.5.26, response received suggestion made that Risk Assessment for the area is reviewed considering the complaint – no response to recent email
Climate change	648/24 793/24	Climate Change Action Plan updated and on website
Public Toilets		Works to take place to repair tiles Sept . Seasonal; Recreation Ground Toilets to close October.
Streetlighting	260/25-29 244/25-29	2026-27 columns for replacement selected. Order placed 2026 maintenance inspection and 20% electrical check complete
Mayoral chain	890/25	Not updated as per 890/25
Lowe hill Development	261/25-29	Response relating to adoption of PoS sent no response received
Policing Panel	70/25-29	Names of Councillors on panel Cllrs Parry, Johnson and Barker , Meeting planned for 28.10.26
LNRS Local Nature Recovery Scheme Cluster Group	71/25-29	No update to date on workings of cluster group
Access Working Party Wheatfields trees	121/25-29	Decision on hedging to replace dead tree to be made. Access to Trentham Road POS needs considering
Wem in Bloom	125-25-29	Results due in mid October.
WSLC	180/25-26 211/25-29 293/25-29	Staff support To start from April 2026 Staff room works waiting final sign off Order placed for tile repair Oil Tank replacement awaiting revised quote
Service support Working Party	182c/25-26	On agenda
WSSA Tractor	184/25-26	Delivered Sept 26
Events	195/25-29 246/25-29	Christmas Markets promoted, sponsor secured for stage and traffic management. Security audit undertaken 16.6.26 report received Quote awaited for traffic management.
Library	199/25-29 219/25-29	Response to request sent to Shropshire Council, email sent to Wem Rural PC , further information provided, awaiting response
Website Upgrade	209/25-29	Demonstration held 13.5.26 not currently progressed due to staff workload.
Business Plan	107/25-29 212/25-29	On Website 6 monthly review Sept 26 (on agenda) Plan amended to include frontage to Morgan Library – Shropshire Council contacted to raise parking in front of Morgan library as an issue.
Community Consultation	212/25-29	Promoted at Outdoor Market, Co-op, Wem Library, St Peters School and Swimming Pool. Deadline 16.9.26 on agenda.
Pharmacy Services	215/25-29	Working party to meet – no update to date
2025 -26 AGAR	241/25-29	Complete on agenda
Mill Fields	247/25-29	ACV approved July 2026

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Play Areas	261/25-29	Bearing replaced on Oyster Dish, Items raised in annual inspection reports to be actioned,
Christmas Lights Competition	262/25-29	Competition deadline 30.9.26
Community Resource	265/25-29	Response sent ref support for hearing loss hub.
Risk Assessments	282/25-29	Issued to all staff.
Town Hall Flag Poles	284/25-29	No update on whether inspection has been completed
Honorary Townsman	288/25-29	Date set 27.10.26 invitations issued, RSVP deadline 30.9.26
Banking Hub	288/25-29	No update
Msc.		
Allotments	271/25-29	Tenants contacted ref relocation of buildings have until 31.10.26 to relocate buildings First phase of ivy and buddleia removal completed August 2026 next phase due once buildings have been moved forward..
Cemetery	65/25-29	Regulation enforcement continuing.
Market		No issues reported.
Worknest HR and H&S consultants		Ongoing
WSSA		Trustee meeting held 3.9.26 next meetings 22.10.26 and 10.12.26
CCTV		No issues
Wem Store Cupboard Project		Meals on Wheels being run by The Fruitful Deli – currently delivering meals to day centre on a Monday but will expand to community deliveries on a Friday and one other day in near future CAB officer continues to offer appointments from Wem Library every other Wednesday in partnership with Whitchurch Food Bank. Grants offered to Wem Youth Club and St Peters Primary for coming clubs, exploring cost of funding monthly CAB support
Wem SNT Contract	45/25-29	Contract to be reviewed Sept 2026
Wem Station		No issues

All general information received that does not require a decision has been circulated via email.

Diary Dates

Date	Time	Committee / Event	Location
24.9.26	19.00	Full Council	Wem Library
30.9.26	10.30	Events Liaison Group (Remembrance)	Wem Library
15.10.26	16.15	Wem Store Cupboard	Wem Library
15.10.26	tbc	Finance Committee	Wem Library
22.10.26	18.00	WSSA Trustees	Wem Library
27.10.26	19.00	Honorary Townsman Evening	Wem Town Hall
29.10.26	19.00	Full Council	Wem Library
5.11.26	17.00	Fireworks	Butler Sports Centre
26.11.26	19.00	Full Council	Wem Library
27.11.26	11.00	Christmas Festival	Town Centre
17.12.26	19.00	Full Council	Wem Library