

29.10.26

Agenda item 5a Clerks Progress Report to 22.10.26

Item	Minute No.	Update
Highways issues	357/22 406/23	One Way System Project no update
Wilmott Meadow	112/18	Taylor Wimpey progressing legal transfer of phase 1 POS. Awaiting section 38 agreement with Shropshire Council for the storm drains to be completed before the public open space transfer can take place. Chased again May 25 Taylor Wimpey still awaiting adoption completion by Shropshire Council Oct 2026 Progress on section 38 agreement from Ian Humphreys at Shropshire Council ref the site transfer. Taylor Wimpey is proposing a short form section 38 to make the process quicker and hopefully proceed to adoption 2027
Stall Meadow (phase 2 of Wilmott Meadow)	217/25-29	Emailed management company 13.5.26, response received suggestion made that Risk Assessment for the area is reviewed considering the complaint – no response to recent email
Climate change	648/24 793/24	Climate Change Action Plan updated and on website WACA event held 17.10.26
Public Toilets		Tiles repaired . Seasonal; Recreation Ground Toilets closed.
Streetlighting	260/25-29 244/25-29	2026-27 columns for replacement selected. Order placed 2026 maintenance inspection and 20% electrical check complete
Mayoral chain	890/25	Not updated as per 890/25 fund earmarked for new chain
Lowe hill Development	261/25-29	Response relating to adoption of PoS sent no response received
Policing Panel	70/25-29	Names of Councillors on panel Cllrs Parry, Johnson and Barker , Meeting planned for 28.10.26
LNRS Local Nature Recovery Scheme Cluster Group	71/25-29	No update to date on workings of cluster group
Access Working Party Wheatfields trees	121/25-29	End of hedge adjacent to Barleyfields to be allowed to grow out to reduce width for vehicular. Access to Trentham Road POS needs considering
Wem in Bloom	125-25-29	Results due in mid October.
WSLC	180/25-26 211/25-29 293/25-29	Governance review project complete Exercise room works complete Order placed for tile repair contractor to complete works by 30.11.26 New oil Tank installed, old oil now removed from old tank and now awaiting removal of the old tank, once complete fence to be installed
Service support Working Party	182c/25-26	Working party to meet with councillors on 26.10.26
WSSA Tractor	184/25-26	Delivered October 26
Events	195/25-29	Christmas Markets promoted, sponsors secured for stage and traffic management. Event management plan being drawn up
Library	199/25-29 219/25-29	Item on October agenda Emails sent to Wem Rural PC ref financial contribution, awaiting response
Website Upgrade	209/25-29	Demonstration held 13.5.26 not currently progressed due to staff workload.
Business Plan	107/25-29 212/25-29	On Website 6 monthly review March 27 (on agenda) Plan amended to include frontage to Morgan Library – Shropshire Council contacted to raise parking in front of Morgan library as an issue. Planters now located in front of Morgan Library
Community Consultation	212/25-29	Complete, briefing session for councillors held 15.10.26
Pharmacy Services	215/25-29	Working party to meet – no update.

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Play Areas	261/25-29	Items raised in annual inspection reports to be actioned,
Christmas Lights Competition	262/25-29	Judged – winning light currently being made
Community Resource	265/25-29	Response sent ref support for hearing loss hub, no further communication.
Risk Assessments	282/25-29	Issued to all staff.
Town Hall Flag Poles	284/25-29	No update on whether inspection has been completed, chased 22.10.26
Banking Hub	288/25-29	In place operating 5 days a week
Msc.		
Allotments	271/25-29	Tenants contacted ref relocation of buildings have until 31.10.26 to relocate buildings First phase of ivy and buddleia removal completed August 2026 next phase due once buildings have been moved forward..
Cemetery	65/25-29	Regulation enforcement continuing 2 burials.
Market		Two new traders.
Trees		Various trees/ shrubs on public open spaces that have died over the summer months have been removed, cemetery hedge due to be trimmed
Worknest HR and H&S consultants		Ongoing
WSSA		Trustee meeting held 22.10.26 next meeting 10.12.26
CCTV		One call out following power cut
Wem Store Cupboard Project		Meals on Wheels being run by The Fruitful Deli – currently delivering meals to day centre on a Monday but will expand to community deliveries on a Friday and one other day in January. CAB officer continues to offer appointments from Wem Library every other Wednesday in partnership with Whitchurch Food Bank. Grants offered to Wem Youth Club and St Peters Primary for coming clubs. £1000 grant received from Arnold Clark to contribute towards the cost of running a CAB drop in one day a month in Wem Library .
Wem SNT Contract	45/25-29	Contract to be reviewed March 2027
Wem Station		No issues, new timetable issued and in library

All general information received that does not require a decision has been circulated via email.

During the past month the Clerk has completed First Aid at work training and attended a webinar on first aid and Martyns Law.

Diary Dates

Date	Time	Committee / Event	Location
29.10.26	19.00	Full Council	Wem Library
5.11.26	17.00	Fireworks	Butler Sports Centre
12.11.26	17.00	Events Liaison Group	Wem Library
19.11.26	18.00	Staffing Committee	Wem Library
26.11.26	19.00	Full Council	Wem Library
27.11.26	11.00	Christmas Festival	Town Centre
10.12.26	18.00	WSSA	Wem Library
16.12.26		Carols on the Green	Millennium Green
17.12.26	19.00	Full Council	Wem Library
13.1.27	14.30	WSLC Liaison Group	Wem Library
21.1.27	19.00	Budget Meeting	Wem Library
28.1.27	19.00	Full Council	Wem Library
11.2.27	16.15	Wem Store cupboard	Wem Library