

Report on decisions made under delegated powers granted to the Town Clerk from 24.9.20-22.10.20

Delegated Powers

- To delegate authority to the Town Clerk in consultation with the Mayor and Deputy Mayor to approve expenditure against items in the Town Council's budget any such payments to be reported to the Council at the next ordinary meeting.
- To extend the financial emergency delegation powers approved on 30.5.19 to a limit of £10,000
- Planning – to delegate authority to the Town Clerk following consultation with the Mayor and Deputy Mayor-to respond to all planning applications in line with the Town Council's current position on SAMDEV unless other provision is made for responses to applications by Shropshire Council or the Government.
- To delegate authority to the Clerk to act upon Government advice in relation to the following:
Holding of the Annual Meeting of the Town Council

Holding of the Annual Parish Meeting

Arrangements for the Annual Governance and Accountability Return

Implementation of any changes to the decision making process for Town Council

Item	Date	Decision
Shropshire Pools and Spas quote	19.10.20	In discussion with Mayor and Deputy approve quote to be allocated from Pool General Maintenance Budget to enable works to be completed
Covid 19 Sign printing for Play areas	16.10.20	Following damage to existing laminated signs on recreation ground need to print more Covid-19 signs for all Town Council owned play areas. 2 replacement Covid Guidance signs also needed.

5b Extension of Scheme of Delegation

The scheme of delegation has been in place since March 2020 however the minute point from 17th March 2020 states that “**This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.**”

As the council has been able to meet via zoom since May 2020 there is a need to review this scheme of delegation.

It is recommended that the following delegated powers are extended to May 2021

- To delegate authority to the Town Clerk in consultation with the Mayor and Deputy Mayor to approve expenditure against items in the Town Council's budget any such payments to be reported to the Council at the next ordinary meeting.
- To extend the financial emergency delegation powers approved on 30.5.19 to a limit of £10,000
- To delegate authority to the Clerk to act upon Government advice in relation to the following:
Holding of the Annual Meeting of the Town Council

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