

Progress Report from Matters Arising from previous meetings as at

21.1.21

Item	Minute No.	Update
Public Participation items	69/18 87/18	Town Meeting to discuss regeneration of High Street – Wem FIT (Flourishing Independent Town) Project on hold Soulton Road Bridge priority – awaiting implementation (WRPC)
Highways issues	125/15 76/18 106/18 266/20	Update requested on all items 22.7.20 Station Road, parking on bend – awaiting TRO Barnard Street – awaiting TRO Mill Street – chased Alun Morgan for an update on roundels 13.11.19 update 15.11.19 - 20mph roundels are with Kier. They have been scoped and we are waiting for them to programme in/carry out the works. Ellesmere Road – Footway extension – Cllr Mellings to raise direct with Shropshire Council. Outstanding Town Highways Issues – Town Council motion passed Oct 2020 sent to Steve Davenport at Shropshire Council 4.11.20. Response received 1.12.20 from Steve Brown stating he would contact Town Clerk to discuss matter – no response to date.
Station	193/19	Ticket machine installation planned for Spring 2021.
Care Committee	17/18	Meetings cancelled although all representatives of committee contacted during the pandemic for information sharing.
Wilmott Meadow	112/18	Taylor Wimpey progressing legal transfer of phase 1 POS.
Park House	156/19	Discussions continuing between Shropshire Council and Historic England.
Payroll	186/19	Application for BACS approved and payment for set up made awaiting action by Shropshire Council.
Mental Health Drop in	16/19	Grant submitted by Wem Youth Club to Severn Trent unsuccessful.
Climate Change RCEF Application		Presentation to be held 22.1.21 final grant to be claimed.
Phone box removal		Payphone 01939232511 HIGH ST / THE GROVE WEM kiosk to be removed as located on private land so outside jurisdiction of Shropshire Council.
Shropshire Council	188/19	Play area maintenance contribution - No update. Street Cleaning Trial – matter raised with Steve Smith and Steve Davenport. Some discussions have been held with Kier about the broader Street Scene area of work and how it could be done differently which may open up the door to devolving to the Town but it's likely to be something that will take months.
Recreation Ground Toilet Block	199/20a	Added to insurance. No documentation held by Shropshire Council.
Covid 19		Current work <ul style="list-style-type: none"> • Coordination of requests for food support from residents and liaise with Wem Store Cupboard accordingly referrals continue to be made to Whitchurch Food Bank. • Signposting non-food related requests e.g prescription collection.

		<ul style="list-style-type: none"> • 3 Food Shares to be held in or January. • Shared information on social media and website. • Regular meetings held with Shropshire Council to discuss infection rates in Wem.
Wem Economic Forum		Order placed for 4 town signposts. Love Wem Love Shops Loyalty Draw completed prize winners informed. Shopkeepers informed of reimbursement details
Morgan Library	235/20	Ongoing
WSSA		Demolition planning application submitted, 20/05397/DEM approval given.
POS Fothergill Way	263/20	Application accepted to nominate site as an asset of community value
Remembrance 2021	285/20	Flags received; lamppost poppies cannot be ordered until Sept 2021 as currently out of stock £300 to be earmarked in reserves for this purchase

Information Received – circulated via email

SALC updates including training

NALC legal updates

PCC updates

Training

Clerk and Assistant booked to attend Parish Online training on 29.1.21

Clerk to attend election training 5.3.21

Clerk and Groundsman to attend legionella refresher online training cost to be split with WSLC

Meeting Dates

Date	Time	Committee / Event	Location
25.2.21	19.00	Full Council	Zoom
9.3.21	14.00	Amenities and Services Committee	Zoom
25.3.21	19.00	Full Council	

**Report on decisions made under delegated powers granted to the
Town Clerk from 17.12.20 – 21.9.20**

Agenda item

5b

Delegated Powers

- To delegate authority to the Town Clerk in consultation with the Mayor and Deputy Mayor to approve expenditure against items in the Town Council's budget any such payments to be reported to the Council at the next ordinary meeting.
- To extend the financial emergency delegation powers approved on 30.5.19 to a limit of £10,000
- Planning – to delegate authority to the Town Clerk following consultation with the Mayor and Deputy Mayor to respond to all planning applications in line with the Town Council's current position on SAMDEV unless other provision is made for responses to applications by Shropshire Council or the Government.
- To delegate authority to the Clerk to act upon Government advice in relation to the following:
Holding of the Annual Meeting of the Town Council

Holding of the Annual Parish Meeting

Arrangements for the Annual Governance and Accountability Return

Implementation of any changes to the decision making process for Town Council

Item	Date	Decision
Leaflet production	5.1.21	Production of 4 th whole town information leaflet providing more detail on food support in the town along with general vaccination advice. This leaflet was compiled by Town Council staff but it was paid for by Wem Store Cupboard Group.
DEFRA Food Delivery	21.1.21	Due to issues with food storage in Wem Scout hut and accessibility of offices used for Christmas Hampers delivery of non-perishable food is being made to Edinburgh House and stored securely in neighbouring office
Establishment of Vaccination transport relief fund	7.1.21	Allocation of £500 vired from the underspend in the small grants budget. Fund is intended to provide up to 50% of the cost of transport for residents who are unable to afford the cost of transport to out of town vaccination sites and cannot make use of NS Wheelers bus service. Please note the contribution will be paid direct to the transport provider not the resident. Mayor, Deputy Mayor will be consulted with prior to any award being made. As at 21.1.21 no contributions made from this fund.