

**Progress Report from Matters Arising from previous meetings as at  
23.11.17**

Agenda item

**5**

Item	Minute No.	Update
<b>Highways issues</b>	125/15	<b>Station Road, parking on bend</b> – update received from David Gradwell states that there are a number of sites in Wem where Shropshire Council are looking at possible parking restrictions, including on the bend on Station Road. Plans for informal consultation with the Town Council will be sent out soon. However, due to current restrictions on revenue spending for this year except for essential highway safety works, it is unlikely that Shropshire Council will be able to carry out the legal statutory consultation/implementation until the new financial year which commences in April 2018.
	126/15	<b>Main Car Park, white line retouching</b> – update requested.
	221/16	<b>Barnard Street</b> – advised that letter for Barnard Street consultation is to be sent as soon as possible.
	88/16	<b>Mill Street</b> –Signage around VAS removed. Update received from David Gradwell on the roundel painting that the outstanding lining works in Wem are being programmed to be carried out during Oct/Nov.
	58/17	<b>Community Speedwatch</b> – Mill Street included as some possible standing locations for a group to operate from have been identified. However Safer Roads Partnership who operate the scheme need the mobile enforcement that is still operating on Whitchurch Road to finish before any work can commence as CSW does not operate within 2km of the enforcement. <b>Transport Investment Strategy</b> - letter sent ref relief road 11.8.17, further meeting to be held with Owen Paterson in November.
	96/17	<b>Road Safety Concerns</b> – submitted for consideration. <b>Road Surface Aston Street</b> – forwarded to Shropshire Council Highways.
<b>Swimming Pool</b>	92/16	Lease amendment ongoing.
<b>CCTV</b>		SLA for Jubilee Square camera is pending. Bid to be resubmitted following request from PCC.
<b>Roden Grove Flood risk</b>	39/17/c	Letter sent to Shropshire Council no response at time of issuing agenda.
<b>Briefing Sessions</b>	56/17	Contacted Shropshire Recovery Partnership briefing session 6.12.17
<b>Past Mayor's badges</b>	77/17	Awaiting sample.
<b>2D Law</b>	79/17	Meeting to be set up.
<b>Wem Economic Forum</b>		Meeting to discuss constitution held 15.11.17 Highways working group met 23.11.17 – awaiting copy of notes.
<b>Cemetery</b>		Burial held 20.11.17
<b>GDPR</b>		Data Protection Working Group yet to meet – seminar attended by Clerk
<b>Old Toilet Block</b>		Working party yet to meet
<b>Local Plan Review</b>	110/17	Survey printed and distributed. Business survey distributed

**Information Received** – circulated via email  
SALC reports

### **Training / Meetings**

**Councils as Employers training** - 6th November 2017, 10am - 4pm at Shirehall, **Clerk and Cllr Towers attended.**

A very useful one day session covering aspects of employment legislation and employee management.

**Key Changes under General Data Protection Regulations** with Robert Montgomery, Telford & Wrekin Council 8<sup>th</sup> November 5.30pm – 7.30pm Council Chamber, Shirehall, Shrewsbury. **Clerk attended.**

This was a very useful session giving a broad outline of what the Town Council must do in order to comply with the changes coming in under GDPR. An area of concern was the need for a Data Protection Officer as under the current proposals each organisation will be required to have a Data Protection Officer who has relevant professional experience and knowledge of Data protection legislation. NALC are currently making representations to the government on this as this condition will cause problems for smaller councils. It is planned that the Data Protection Working Group will meet in the next few weeks to review the Town Council's current procedures.

**Wem Economic forum 15.11.17** – meeting to discuss amendments to the terms of reference attended by Town Clerk, Cllr Towers and Cllr Glover. AGM date set

**Market Town Clerks meeting 9.11.17** – an update was given at the meeting on the parking strategy and the library strategy which will both be considered by cabinet in December.

**Wem Rural Parish Council Councillor Basics Training 20.11.17** - Cllr Moyse attended

**Town and Parish Forum 24.11.17** – Clerk attended

### **Future Meeting Dates / Events**

<b>Date</b>	<b>Time</b>	<b>Committee / Event</b>	<b>Location</b>
Wednesday 6 <sup>th</sup> December	14.00	Mayor's Briefing Session Shropshire Recovery Partnership	Roden Suite
Wednesday 13 <sup>th</sup> December	10.00	Wem Swimming and Lifestyle Centre	Eckford Suite
Wednesday 13 <sup>th</sup> December	14.00	Amenities Committee	Eckford Suite
Thursday 14 <sup>th</sup> December	19.00	Town Council Meeting	Roden Suite
Monday 18 <sup>th</sup> December	18.00	Planning and Transport Committee meeting (all councillors)	Roden Suite
Thursday 4 <sup>th</sup> January	14.00	Finance and Corporate Governance Committee	Eckford Suite
Tuesday 16 <sup>th</sup> January	19.00	Town Council Budget Meeting	Roden Suite
Thursday 25 <sup>th</sup> January	19.00	Town Council meeting	Roden Suite