

Item	Minute No.	Update
Highways issues	125/15 126/15 96/17	Station Road, parking on bend – update requested Main Car Park, white line retouching – update requested. Barnard Street – Update on TRO requested 19.6.18. Mill Street –Update requested 19.6.18 Community Speedwatch – Mill Street now included as some possible standing locations for a group to operate from have been identified. However Safer Roads Partnership who operate the scheme need the mobile enforcement that is still operating on Whitchurch Road to finish before any work can commence as CSW does not operate within 2km of the enforcement. Update requested 19.6.18. Relief Road – update requested 20.6.18
CCTV		Service Level Agreement for the Jubilee Square CCTV camera discussed with Shropshire Council. Agreed to include it in any SLA developed relating to the management of the Town Square. New CCTV equipment due for installation
GDPR	189/18	Policies on website, Councillors and staff supplied with privacy notices and consent forms. All allotment tenant new grave owners issued with privacy notices.
Mayoral Awards	192/18	Provisionally Friday 26th October
Wem Economic Forum		Meeting held 30.5.18 next meeting 12.7.18 AGM
Wilmott Meadow	206/18	Awaiting outstanding works to be completed before handover takes place
Old Toilet Block		Working party yet to meet, trees removed adjacent t toilet block..
Lights		Condition report of columns awaited. Butler Road Streetlights still not working due to cable fault on Pyms Road – awaiting Scottish Power to repair fault.
Councillor Drop in session		June drop session held 21.6.18 Wem Town Hall next 21 st July 2018
Level Crossing	209/18	Awaiting meeting to be arranged between Cllr Mellings and Network Rail
Care Committee	17/18	Meeting to be arranged.

Information Received – circulated via email

SALC/ NALC reports

Future Fit – various information

Training

Leadership in Action Conference 6.6-7.6.18 - the conference provided information and speakers on topics such as resilience, restructuring , expanding the role of local councils, understanding markets, communication and finance. It was also a very good opportunity to meet with some of the Town Council’s contractors to discuss ongoing support and areas of concern. The two days were both engaging and thought provoking providing an opportunity to discuss approaches to tackling the provision of new services and initiatives with Clerks nationally.

Wem Sports and Social Association

The past month has seen a meeting of the Management Committee, the AGM of the Association will be held on 21.6.18. Following a meeting with Hatchers to discuss the constitution, the Constitution Working Party will meet on 25.6.18 to review the draft. In addition to this, meetings have been held with representatives from local football clubs.

Upcoming Training

- Mayoral training - Friday 29th June 2018, 5.30pm - 7.30pm at Shirehall, Shrewsbury, Cllr Granger, Glover and Moyse attending.
- Planning Training 11th September 2018 18.00 Edinburgh House – all councilors.

Msc.

Annual Governance Accountability Return advertised on noticeboard and on Website 4.6.18 notice period ends 13.6.18. AGAR and associated papers submitted to external auditor by deadline of 11.6.18.

This has been an exceptionally busy period for the office between 12.6.18 and 28.6.18 the Town Clerk will have administered 9 meetings for a range of council and WSSA committees and working parties..

Future Meeting Dates / Events

Date	Time	Committee / Event	Location
Thursday 28 th June	19.00	Town Council Meeting	Roden Suite
Saturday 30 th June	11.00	Armed Forces Day	Church Green
Tuesday 10 th July	14.00	Finance and Corporate Governance Committee	Eckford Suite
Wednesday 11 th July	10.00	Events Liaison Group (Mayor's Awards)	Eckford Suite
Thursday 26 th July	19.00	Town Council Meeting	Roden Suite