

Progress Report on matters raised at previous meetings as at 23.11.23

Item	Minute No.	Update
Highways issues	125/15 357/22 406/23	Barnard Street – awaiting TRO. Wem Traffic Project - Cllr Broomhall and Towers to request traffic impact assessment is included in Shropshire Council's capital budget.
Wilmott Meadow	112/18	Taylor Wimpey progressing legal transfer of phase 1 POS. Awaiting section 38 agreement with Shropshire Council for the storm drains to be completed before the public open space transfer can take place. Chased again Sept 2023
Shropshire Council Public Open Spaces	188/19 574/23	Shropshire Council informed of Council's decision over the ending of the informal maintenance agreement.
Wem Store Cupboard		Food parcels and food bank referrals continue next meeting 14.12.23
The Wemian	71/21	Wem Rotary Club are taking over the running of the newsletter first edition due January 2024
Economic Forum relaunch	132/21	No progress
Climate change	333/22	Electric Vehicle Charging – expressed interest in inclusion of Bowensfield Site in Shropshire Council application. Schools/ Youth Group engagement – not progressed to date.
Queen's Memorial	338/22 552/23	Memorial entrance arch to be discussed as part of budget meeting discussions
CCTV	422/23	All cameras now working
Market	420/23	Market stall publicity circulated at neighbouring markets. First market Saver Event postponed until 2024
Road Safety Research	424/23	Councillor to visit office to view accident statistics
Rowlands Pharmacy	508/23	Letter sent, no response
Toilet door painting	532/23	Order placed, works deferred to 2024 due to weather conditions
Love Lane cemetery	550/23	2 burials held Path – order placed works to start w/c 4.12.23 Fence – order placed works to start in next 2 weeks Letters to Heaven – post box ordered , location to be agreed Hedgecutting – complete
Wem Sports and Social Association	555/23	Briefing session to be held 23.11.23. Trustee meeting held 22.11.23
UKSPF	557/23	Joint application submitted by Oswestry Town Council to incorporate market infrastructure for both the indoor and outdoor markets no update.

Recreation Ground railings	571/23	Two samples provided awaiting third deadline for samples 23.11.23
WSLC	573/23	Salix Finance application not required as The Board have decided not to progress this option

All general information received that does not require a decision has been circulated via email

Clerks Report – Key items

70-76 new street pco1 Whitchurch Road Wem Shrewsbury Consultation on removal of phone box – due to the short timescale The Clerk responded that the Town Council wish to see the phone box retained as there is evidence it has been used in the past year with 9 calls 1 of which was to a helpline

Training

Clerk attended Fire Warden Training on 1.11.23 – fire action plan to be written for Town Council Office. Clerk, Project Assistant and Groundsman undertook Action Counter Terrorism training online and Clerk and Project Assistant attended a training day on Martyn’s Law and Event Management on 3.11.23. The day involved presentation on Martyn’s Law, Roles of the Counter Terrorism Security Advisors at the Police, how the Police manage an emergency and the kind of measures that Clerks should think about in protecting the public in the event of not just a terrorist attack , but any major incident which might be flooding, crowd control at events or even planning for a big event like Remembrance.

The learning outcomes of the day were :

- Raising the awareness of evolving legislation and what Clerks might need to prepare their Councils for;
- Understanding what guidance and support is out there and how it can be tailored to the Parish Council sector;
- Understanding the role of the Parish Council in helping to deal with an incident;

The Groundman also attended a demonstration day on battery operated machinery in Shrewsbury.

The Project Assistant has also passed her CILCA (Certificate in Local Council Administration) Qualification which has been a significant undertaking for her.

Future Meetings / Events

Date	Time	Committee / Event	Location
1.12.23	18.00	Christmas Lights switch on	High Street
11.12.23	10.00	Town Hall Liaison Group	Town Hall
14.12.23	16.15	Wem Store Cupboard	Wem Library
14.12.23	19.00	Full Council	Wem Library
20.12.23	13.00	Staffing Committee	Wem Library
22.12.23	19.00	Carol service	St Peters and St Pauls Church
11.1.24	19.00	Finance Committee	Wem Library
18.1.24	19.00	Budget Meeting	Wem Library
25.1.24	19.00	Full Council	Wem Library