

Progress Report – Finance and Corporate Governance Committee

Item	Progress
Risk assessments	All new risk assessments being completed in new format. Still awaiting response ref Town Hall flagpoles
Training	
AGAR	Currently being advertised notice down 14.7.23
Staff Training	<p>Groundsman refresher courses for equipment deferred to Winter 24 due to guidelines that refreshers are needed every 5 years</p> <p>Clerk attended Partial Exemption VAT course 27.6.23</p> <p>Training licences to enable staff to access Shropshire Council's learning portal received. Finance and Project assistant compiling a list of suitable courses for distribution to all staff</p>
VAT	1st Quarter VAT claim to be submitted
GDPR	Staff continue to work to principals of GDPR.
Office 365	Sharepoint is up and running for councillors to access files should they wish to receive them this way
CCLA Property Fund	Not currently required as deposit made with Nationwide
Cyber policy	Deferred.