

Progress Report – Finance and Corporate Governance Committee

Item	Progress
Risk assessments	All new risk assessments being completed in new format.
BACS Payment of salaries	BACS payment provision set up by Town Council's bank awaiting notification from Shropshire Council on when it will be used for payroll.
Training	Cllr Dodd, Hoffmann, Hill, Everett all attended (or due to attend) Fundamentals for Councillor. Code of Conduct training 23.9.21
VAT	1 st quarter VAT to be claimed early July
GDPR	Staff continue to work to principals of GDPR. CCTV guidelines for third party viewers currently being drafted.
Office move	Next door office now cleared by Shropshire Council awaiting formal licence
Covid-19	Staff continue to follow guidelines regular lateral flow tests and risk assessments for office working.