

Agenda item 4

Progress Report – Finance and Corporate Governance Committee 17.10.19

Item	Progress
Quality Council	Not currently being progressed due to staff workload.
Health and Safety	Meeting held with new Health and Safety contact from Shropshire Council on 8.10.19
BACS Payment of salaries	BACS payment provision set up by Town Council's bank awaiting notification from Shropshire Council on when it will be used for payroll. Payments to Shropshire Council by direct debit stopped due to difficulties over tracking invoices.
Computer Hard Drives	Quote received and awaiting collection by contractor
Staffing Review	Files audit partially completed by Assistant to the Clerk during the 10 hours overtime allocated, project will be finished during core working time. No work experience candidates identified by Wem into Work. New appointment to be considered at December meeting of committee.
Training	Tenders, quotes and contract management course held 17.9.19 Awaiting payment from 1 council. 3 councillors attended plus 16 Clerks and staff from neighbouring councils attended. Finance training for Councillors organised for 21.10.19
GDPR	Staff continue to work to principals of GDPR CCTV guidelines for third party viewers currently being drafted.