

### Progress Report – Finance and Corporate Governance Committee

Item	Progress
<b>Risk assessments</b>	All new risk assessments being completed in new format. Finance Risk Assessment updated to include internal audit recommendations
<b>BACS Payment of salaries</b>	BACS payment provision set up by Town Council's bank May is first month the process will be carried out by BACS
<b>Training</b>	New training programme to be planned for 2022 Planning, Finance, General Councillor
<b>Policy Review</b>	Complete
<b>VAT</b>	4 <sup>th</sup> quarter VAT received
<b>GDPR</b>	Staff continue to work to principals of GDPR.
<b>Office 365</b>	Sharepoint is up and running for councillors to access files should they wish to receive them this way
<b>Cyber policy</b>	Deferred.
<b>Audit</b>	Internal audit to be completed w/c 16 <sup>th</sup> May 2022