

Progress Report – Finance and Corporate Governance Committee

Item	Progress
Risk assessments	All new risk assessments being completed in new format. Still awaiting response ref Town Hall flagpoles
Training	Finance training completed by 13 councillors
Staff Training	Groundsman booked on refresher courses for equipment cancelled due to ill health Groundsman Ladder Training completed Project Assistant started CILCA in Autumn First Aid course completed by Clerk and Groundsman Iosh Course booked for February 2023
VAT	3 rd Quarter VAT claim to be submitted
GDPR	Staff continue to work to principals of GDPR.
Office 365	Sharepoint is up and running for councillors to access files should they wish to receive them this way
Cyber policy	Deferred.
Multi pay card application	Cards received
CCLA Property Fund	Meeting still to be set up