

Minutes of an Ordinary Meeting of Wem Town Council held on  
Thursday 28<sup>th</sup> January 2021 at 19.00 on the Zoom Virtual Meeting Platform

Present:- Councillor P Glover (Mayor), Councillors, P Broomhall, R Drummond, K Edge, A Everett, C Granger, D Hill, P Johnson, M Meakin, C Mellings, G Nash, G Soul, E Towers

Mrs P O'Hagan (Town Clerk)

**312/21 To receive apologies and reasons for absence**

**RESOLVED**:- to approve the following apology for absence Cllr Dee

**Disclosure of Pecuniary Interests**

a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

<b>Councillor</b>	<b>Item</b>	<b>Dispensation</b>
Cllr Mellings	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensations to allow participation and voting on all matters relating to Shropshire Council
Cllr Mellings and Meakin	Bias interest item 319/21 as trustee	
Cllr Drummond and Towers	Bias interest item 319/21 as trustee	Dispensation to discuss but not vote on any matters relating to WSSA
Cllr Soul	316/21c Bias interest as lives adjacent to one of the sites WEM 038	
Cllr Broomhall	316/21c bias and pecuniary interest in site WEM 038	

b) To consider any applications for Dispensations under s33 of the Localism Act 2011.

**313/21 Public Participation Time** - a period of 15 minutes will be set aside for residents of Wem Town to speak.  
None present

**314/21 Council Minutes**

To approve as a correct record the minutes of an Ordinary Meeting of the Town Council held on 17<sup>th</sup> December 2020 and extraordinary meeting held 21<sup>st</sup> January 2021.

**RESOLVED**:-

- **That the minutes of the Ordinary Meeting of the Town Council held on the zoom virtual meeting platform on 17.12.20 be approved as a correct**

**record. Authority was given for them to be signed by the Mayor at a later date.**

- **That the minutes of the Extraordinary Meeting of the Town Council held on the zoom virtual meeting platform on 21.1.21 be approved as a correct record. Authority was given for them to be signed by the Mayor at a later date.**

### **315/21 Reports –**

a) Clerks progress Report - to consider the Clerks progress report on matters arising at previous meetings.

**RESOLVED**:- to note the report.

b) Covid 19 Operational Matters - to receive report on decisions made under delegated powers.

**RESOLVED**:- to note the report.

### **316/21 Planning Applications**

**a) Planning Applications for consideration**

**20/05400/FUL** Address: 33 Oakley Meadow, Wem, SY4 5SF. Proposal: Erection of a single storey rear extension and internal remodelling.

**RESOLVED**:- to support the application

**21/00068/TPO** Address: 10 Oakley Meadow, Wem, SY4 5SP. Proposal: Works to (T1) 1No Mature Oak Tree protected by Shropshire Council (Fimes Way and Oakley Meadow, Wem) TPO 2015.

**RESOLVED**:- to support the application

**21/00005/FUL** Address: 22 Davies Drive, Wem, SY4 5YW. Proposal: Erection of rear single and two storey extensions.

**RESOLVED**:- to support the application provided that the applicant can ensure that the proposed development will not damage the roots of the mature Oak Tree located adjacent to the property on Trentham Road Public Open Space.

**b) Planning Decisions – to consider report.**

**RESOLVED**:- to note the report

**c) Planning Correspondence - Shropshire Local Plan Review - Regulation 19: Pre-Submission Draft of the Shropshire Local Plan (copy enclosed).**

Cllr Broomhall left the meeting and took no part in discussions. After a general discussion Cllr Soul left the meeting and took no further part in discussions. A discussion took place on sites that were preferred and concerns were raised about recent flooding of the proposed WEM010 site.

**RESOLVED**:- to hold an Extraordinary Council meeting to discuss this matter in more detail before any comments are submitted.

### **317/21 Finance and Accounts**

a) Monthly budget report – for consideration.

**RESOLVED:- to note the report and budget report.**

b) Accounts for payment - to approve accounts for payment and payments made prior to meeting under delegated authority.

**RESOLVED:- to note the following payments made prior to the meeting.**

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Unity Trust	Quarterly Charges cash Service Charge	5.10 31.05		5.10 31.05	DD
EE	Mobile phone	21.00	4.20	25.20	DD
Talk Talk	Broadband	19.95	3.99	23.94	DD

**RESOLVED:- to approve the following accounts for payment****Accounts for approval 28.1.21**

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Town Clerk	January Expenses 2 x Office Diary Home Telephone calls July - Dec	5.82 18.72	1.16	6.98 18.72 25.70	165.20
Sutcliffe Play	Play Area Parts	137.94	27.59	165.53	166.20
Viking	Stationery	15.88	3.17	19.05	167.20
WS&LC Ltd	Wem Swimming Pool Grant for period 1.1.21- 31.3.21	13,750.00		13,750.00	168.20
West Mercia Energy	Electricity Supply Public Toilets 1.11.20-30.11.20	100.11	5.01	105.12	169.20
Shropshire Council	Office Rent & Service Charge 1.1.21-31.3.21	1,525.00		1,525.00	170.20
Shropshire Council	External Payroll Recharge 1.1.21-31.3.21	152.50	30.50	183.00	171.20
Ricoh	Rental 1.12.20-28.2.21 Copying 1.9.20-30.11.20 Total	129.74 28.15 157.89	25.95 5.63 31.58	155.69 33.78 189.47	172.20
PG Skips	Bin emptying Cemetery and Recreation Ground	110.85	22.20	133.05	173.20
ISM Ltd	Computer Contract	61.98	12.40	74.38	174.20
JSL Water Systems	PPE (Gloves)	11.65	2.33	13.98	175.20
Mark Fitton	Bus Shelter Cleaning January 2021	65.00		65.00	176.20
Shropshire Council	January Salaries and Dec Casual hours	8278.80		8278.80	177.20
Highline Electrical	Christmas Lights install and removal	1148.85	229.77	1378.62	178.20

The Right Sort Mailing Company	Printing & Mailing Covid Leaflet	1429.03	285.83	1714.86	179.20
Severn Wye Consulting	Final Payment of RCEF Grant works	4374.50	874.90	5249.40	180.20
Assistant Town Clerk	Expenses – Printer Cartridge from amazon	19.91	3.98	23.89	181.20
Healthmatic	Toilet Cleaning January	829.17	165.83	995.00	182.20
Onecom	Telephone Charges	42.25	8.45	50.70	DD

**318/21 Finance and Corporate Governance Committee Meeting 12.1.21** – to receive draft minutes from this meeting and consider any recommendations made.

**RESOLVED**:- to receive the draft minutes from the Finance and Corporate Governance Committee meeting held 12.1.21 and approve the recommendations contained therein.

**319/21 Wem Sports and Social Association** – to consider request for use of Bulmer Cottage Funds to cover cost of partial demolition of the building. Cllrs Mellings and Meakin left the room.

**RESOLVED**:- to defer a decision on this matter until quotes have been received.

**320/21 Heads Up Mental Health Project** - to discuss updated report and consider allocating £6000 from Youth projects budget to this initiative.

**RESOLVED**:- that

- The Town Council agree that a grant application can be made to Connexus Community fund for £5000.
- The Town Council agree to commit up to £6000 in the 2020/21 budget allocated to youth projects as match funding.
- The Town Council agree to manage the project should grant funding from Connexus be awarded.

**321/21 Town Council Office Expansion** - to consider quote received from Shropshire Council to rent additional office space in Edinburgh House. The Clerk reported that following representations to Shropshire Council it had been confirmed that the rent for the additional office space in Edinburgh House had been set at £8000 for 1 year. It was explained that the Council may have to pay legal costs towards the new licence.

**RESOLVED**:- to note the report and delegate authority to the Town Clerk in consultation with the Mayor and Deputy Mayor to progress arrangements.

**322/21 Wem Town Hall** – to nominate trustee following resignation of Cllr Dodd.

**RESOLVED**:- to nominate Cllr Soul as the Town Council's trustee for Wem Town Hall.

**323/21 Floral Planters 2021-22 Watering Contract** – to consider quotes received. It was reported that one quote had been received.

**RESOLVED:- to accept the quote received from Harlequin.**

**324/21 Correspondence - for consideration**

a) Letter ref Lord Lieutenants Garden Party Nomination.

A discussion took place and it was felt by Councillors that it would be more appropriate to nominate the young person for a High Sherriff Award.

**RESOLVED:- to submit a nomination for a High Sheriff Award.**

**325/21 Reports**

a) To receive written reports from the Council's representatives to other bodies.  
None received.

b) To receive a written report from Shropshire Council Councillors Mellings and Dee.  
A written report was previously circulated by Cllr Mellings.

**RESOLVED:- to note the report from Cllr Mellings.**

**326/21 Future agenda items** – for consideration Councillor's opportunity to raise items for inclusion on the next agenda – *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*  
none

**327/21 Date of next meeting** – to note date of February meeting.

**RESOLVED:-**

- **To note that the next meeting would be held Thursday 25<sup>th</sup> February 2021 at 19.00 using the zoom virtual meeting platform.**
- **That an extraordinary meeting will be held on Tuesday 10<sup>th</sup> February at 16.00 to discuss the partial demolition of the Butler Sports Centre and the Local Plan Review Consultation.**

Meeting ended 20.30

Mayor.....