

Minutes of an Ordinary Meeting of Wem Town Council held on Thursday 15th December 2022
at 7 p.m. in the Roden Suite, Edinburgh House, New Street, Wem

Present:- Councillors, G Soul (Mayor) R Dodd (Deputy Mayor), P Broomhall, M Crawshaw, R Drummond, K Edge, C Granger, D Hill, Cllr Hoffmann, P Johnson, M Meakin, D Parry, E Tower.

Mrs P O'Hagan (Town Clerk)

363/22 To note apologies for absence received.

The following apologies were noted Cllr Glover.

364/22 Disclosure of Pecuniary Interests.

a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

The following interests were declared

Councillor	Item	Dispensation
Cllr Towers and Broomhall	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensations to allow participation and voting on all matters relating to Shropshire Council
Cllr Towers	Item 373/22 Wem Swimming and Lifestyle Centre Director	Dispensation to allow participation but not voting on all matters relating to Wem Swimming and Lifestyle Centre
Cllr Soul	Item 369/22c Mayor's hospitality payment 169.22	
Cllr Soul	Item 380/22b Trustee of Wem Town Hall Trust	Dispensation to speak but not vote
Cllr Crawshaw	Item 380/22b Cllr Crawshaw's wife is a trustee of Wem Town Hall Trust	

b) To consider any applications for Dispensations under s33 of the Localism Act 2011.

None received.

365/22 Public Participation - a period of 15 minutes will be set aside for residents of Wem Town to speak. No members of public were present.

366/22 Council Minutes

To approve as a correct record the minutes of the Meeting of the Town Council held on 24th November 2022.

RESOLVED:- that the minutes of the Town Council Meeting held on 24.11.22 be approved as a correct record and they were duly signed by the Mayor.

- 367/22 Progress report** - To consider the Clerks progress report on decisions made at previous meetings.
Cllr Hoffmann entered the meeting at 19.05.

RESOLVED:- to note the progress report.

368/22 Planning Applications

- a) To note the recent planning decisions.

RESOLVED:- to note the planning decisions.

369/22 Finance and Accounts for Payment.

- a) Monthly Budget report – to note.

RESOLVED:- to note the report.

- b) Internal Control checks – to note.

It was reported that the monthly internal control checks had been completed by the Mayor.

RESOLVED:- to note.

- c) Accounts for payment - to approve accounts for payment.

RESOLVED:- to approve the following payments –

Payments made prior to meeting

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Shropshire Council	Salaries December (includes backdated payrise)			8906.69 3038.94 3783.01	BACSPAYROLL BACSLGPS BACSHMRC
EE	Mobile Phones	43.03	8.61	51.64	DD
Nayax	RGT service fee	10.00	2.00	12.00	Debit from sales
Nayax	Bank clearing fee	0.04	0.00	0.04	Debit from sales
Waterplus	Allotment Water Charges	46.18	9.24	55.42	DD
Waterplus	Water – Leek St Toilets	81.45	0.00	81.45	DD
WME	Energy – car park toilets	44.53	2.23	46.76	DD
Lloyds Bank	Corporate Card charges	3.00	0.00	3.00	DD
Unity Trust Bank	BACS Charges	33.60	0.00	33.60	DD

Payments for authorisation

Cllr Soul did not vote on payment 169.22

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Geoff Soul	Refreshments reimbursement	98.80	00.00	98.80	169.22
S Falder	Celebrant fees	240.00	0.00	240.00	170.22
Shropshire Council	Swimming Pool Audit	465.80	93.16	558.96	171.22
SALC	Training	95.00	0.00	95.00	172.22
Parkinson Partnership	Finance Training	300.00	0.00	300.00	173.22
Highline Electrical	Streetlight Repairs	178.00	35.60	213.60	174.22
ISM IT Ltd	IT Support	92.97	18.59	111.56	175.22
PG Skips	Bin Emptying	96.84	19.36	116.20	176.22
Waterplus	Water – Leek St Toilets	41.02	0.00	41.02	177.22
Shropshire Council	Joint Energy Costs	1593.56	318.71	1912.27	178.22
Fenland Leisure Products	Playground Parts	79.13	15.83	94.96	179.22
Healthmatic	Public Toilets Cleaning	829.17	165.83	995.00	180.22
SALC	Training	150.00	0.00	150.00	181.22
Wem Jubilee Band	Remembrance Parade	50.00	0.00	50.00	182.22
Mark Fitton	Bus shelter cleaning	70.00	0.00	70.00	183.22

d) Bank Account access – to approve request for Project and Finance Assistant to have log in permission on Unity Trust Bank Account to view and submit payments for authorisation.

RESOLVED:- to approve request and permit the bank mandate to be amended to enable the Projects and Finance Assistant to have permission to view and submit payments on the Unity Trust internet banking system.

370/22 Town Hall Liaison Group Meeting 7.12.22 – to receive a report from this meeting and any recommendations made.
There were no recommendations in the report.

RESOLVED:- to receive the report from the Town Hall Liaison Group Meeting held 7.12.22.

371/22 Amenities and Services Committee meeting held 13.12.22 - to receive draft minutes from this meeting and consider any recommendations made.

RESOLVED:- to receive the draft minutes from the Amenities and Services committee meeting held on 13.12.22.

To consider recommendations made under minute point 11 at the Town Council budget meeting on 19.1.23.

372/22 Wem Economic Forum meeting 14.12.22 – to receive a verbal report from. A written report was circulated and it was

RESOLVED:- to note the report.

373/22 Wem Swimming and Lifestyle Liaison Group meeting 21.11.22

a) to consider quotes for the supply and installation of the pool liner. This item was not considered and an alternative quote is awaited.

374/22 Neighbourhood Planning training – to consider report from training undertaken by Cllrs Broomhall and Towers. A discussion took place on this item and it was agreed that there was a need for all major issues facing the Town e.g development, traffic and High Street improvements to be considered together and that a neighbourhood plan may be a spin off from a larger consultation.

RESOLVED:- to defer this matter for future consideration.

375/22 Local Government Boundary Commission Shropshire Council Electoral Review Consultation – to consider.

RESOLVED:- not to comment.

376/22 Work Experience Request – to consider.

RESOLVED:- to approve the request for a student of Thomas Adams school to undertake work experience with the Town Council between 17th and 21st July 2023.

377/22 Reports

a) To receive written reports from the Council's representatives to other bodies. None received.

b) To receive a written report from Shropshire Councillors Broomhall and Towers. Cllr Towers and Cllr Broomhall submitted a written report and it was

RESOLVED:- to note the report.

378/22 Future agenda items – for consideration Councillor's opportunity to raise items for inclusion on the next agenda – *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
None.

379/22 Dates of future meetings –

a) To note the date and time of January meeting.

RESOLVED:- to note that the next ordinary meeting will take place on 26.1.23.

380/22 Exclusion of Public and Press.

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

RESOLVED:- to exclude the press and public

a) Morgan Library – To discuss report of meeting held on 5.12.22.

RESOLVED:- To defer the decision on length of lease and release of condition reports to Shropshire Council pending receipt of a heads of terms agreement.

b) Future Running of Wem Market – to consider alternative proposal from Wem Town Hall and recommendation of the Market Working Party.
Cllr Crawshaw left the meeting and took no part in discussions. Following a discussion it was

RESOLVED:- that

- **From 1.6.23 Wem Town Council will take over the management of the weekly Thursday outdoor market on Wem Jubilee Square.**
- **The Town Council agrees in principle to issue a licence from 1.6.23 until 31.3.25 to permit Wem Town Hall Trust to run a weekly indoor market on a Thursday. This agreement will be subject to terms and conditions to protect the market rights and the existing outdoor traders.**
- **Any other markets run by the Town Hall Trust or any other body will require separate permissions.**

Cllr Crawshaw returned to the meeting.

Meeting ended at 20.00

Mayor.....