

Minutes of a Meeting of the Finance & Corporate Governance Committee held on Thursday 23rd November 2023 at 19.00 in the Meeting Room, Wem Library, High Street, Wem

Present: - Cllrs D Parry (Chairman), B Barker, P Broomhall, R Dodd, R Gascoigne, P Glover, C Granger, D Hill, P Johnson, M Meakin, G Soul, E Towers.

Mrs P O'Hagan (Town Clerk).

1 Apologies - to receive any apologies and reasons for absence.
The following apologies were noted R Drummond. Absent M Hoffmann.

2 Disclosable Pecuniary Interests

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Councillor	Item	Dispensation
Cllrs Towers and Broomhall	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensations to allow participation and voting on all matters relating to Shropshire Council
Cllrs Barker, Meakin, Towers and Glover	Item 4/23 Bias Interest as trustees of WSSA	Cllrs Barker and Towers have dispensation to speak but not vote in matters relating to WSSA

3 Committee Minutes - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 12.10.23.

Resolved:- to approve as a correct record the minutes of the Town Council ordinary meeting held on 12.10.23 and they were duly signed by The Chairman as a true record.

4 2024-25 Budget – to consider provisional 2024-25 budget allocation for the following codes

Resolved:- to

- Recommend to the Town Council budget meeting that a total budget of £198,875 (as detailed on the attached pages) is allocated in the 2024-25 budget for the cost centers: Cemetery, Allotments, Bus Shelters, Public Toilets, Street Lighting, Recreation including WSSA contribution, CCTV, Floral Display Administration, Cllr Training and Travel.
- To recommend an allocation of £15,000 is made from the Neighborhood Fund earmarked reserves to replace the large climber unit on Wem Recreation Ground.

11.1.24

Agenda item 3 Draft Minutes 23.11.23

- To recommend £18,550 is allocated in the 2024-25 income budget for allotments, Love Lane Cemetery, public toilets and £6,120 income for Bank Interest and Story of Wem Sales.

5 Date and time of next meeting – to note.

Resolved:- to note that the next meeting will be on 11.1.24 at 7pm

Meeting ended 19.40

Chairman.....

Amenities and Services Codes and Administration Councillor Expenses

NET EXPENDITURE	Budget 2024-25
<u>ADMINISTRATION</u>	
Postage & Telephone	£2,000
Stat, books, etc	£500
Membership/ subs	£3,700
Audit	£1,700
Copier	£1,000
Chain of Office	£1,000
Mayors Allowance	£1,000
Mayors Hospitality	£750
Insurance	£2,500
Honours Boards	£150
Election Expenses	£1,000
Legal Fees	£1,000
Bank Charges	£1,000
Computer	£ 2,000
Office/room hire	£ 20,000
Pat test	£200
Finance package	£1,400
Communication / website	£600
Events	£ 500
Total	£42,000
<u>CLLR TRAVEL EXPENSES</u>	
Training Conferences	£1,000
Cllr Travel Expenses	£ 75
Total	£1,075
<u>PUBLIC LIGHTING</u>	
Loan Charges(PWLB)	£3,800
Energy	£12,000
General repairs and maintenance	£7,000
Column Replacement	£35,000
Total	£57,800
<u>BURIAL GROUNDS</u>	
Rates	£100
Repairs and Maintenance	£4,000
Bin emptying in skips etc	£2,300
Gravedigging	£2,000
Contribution to Whitchurch Rd	£2,000
Extension works	£2,000

MSc		
Total		£12,400
ALLOTMENTS		
Water by meter		£500
Repairs & Maintenance		£700
Total		£1,200
RECREATION		
<u>WSSA Contribution</u>		£21,000
Play Equip.		£4,000
Repairs & Maintenance		£5,000
Tree Works		£2,000
Play equipment Inspection		£600
Recreation (Litter bin emptying)		£1,000
skate ramp replacement		£2,000
Climate change works		£500
Old toilet block running costs		£5,500
Climber unit replacement		£15,000
lampost painting		£1,000
Total		£57 600
PUBLIC TOILETS		
Toilet Cleaning		£9,800
Repairs		£1,000
Utilities		£1,800
Msc		£1,000
toilet painting internal		£1,000
Total		£14,600
BUS SHELTERS		
Cleaning		£1,100
Repairs and maintenance		£600
Total		£1,700
MSc. Assets		
Floral Planters		£5,500
CCTV Scheme		£5,000
Total		£10,500
Total budget		£198,875
Earmarked Reserve (NF) Allocation		£15,000
NET INCOME		
Bank a/c Interest		£6,000
Story of Wem		£ 120
Total Admin income		£6,120
Allotment Rents		£1,800
Burial Fees		£13,000

EMR

Toilet income	£1,750
Gravedigging	£2,000
Total A&S income	£18,550