

To: Member Town and Parish Councils

cc: SALC Executive Committee

Dear All,

We are delighted to inform you that we have been allocated 4 tickets to attend this year's Buckingham Palace Garden Party, being held on 12th May 2026.

You are invited to nominate an individual within your Parish/Town Council who has made a considerable contribution to their community, together with their accompanying guest. Please return your completed nomination form by email to alc@shropshire.gov.uk by noon on Friday 13th February 2026.

The theme this year is diversity, this is the guidance:

When making nominations, you should consider diversity in all its forms. You should recognise front-line contributions, honouring the dedication, resilience and quiet heroism of those who serve their nation, often without public recognition. By shining a light on selfless efforts, we hope the Garden Parties will inspire future generations to uphold the principles of duty and care that strengthen the fabric of our society.

The successful two individuals and their guests will be required to produce photographic ID on arrival, to confirm their identity matches the name on their admittance card. The following ID documents can be used: Passport, UK Driving Licence, MOD90, UK Travel Document, Home Office issued Application Registration Card or Biometric Residents Permit.

We look forward to receiving your nominations.

Good Luck.

Kind regards.

Gail

Buckingham Palace Garden Party – 12th May 2026**POLICY AND GUIDANCE ON INVITATIONS TO THE BUCKINGHAM PALACE GARDEN PARTY**

The Shropshire Association of Local Councils is entitled to nominate 4 people to attend the Summer Garden Party at Buckingham Palace (two individuals within the parish/town council, with accompanying guests).

Once nominated for the invitation, it is expected that the individuals shall be responsible for making the necessary travel arrangements and incurring any costs associated with attending the Garden Party. Please note there will be no parking facilities available for guests, with the exception of disability badge holders (blue badge holders) which should be noted on the form.

Local Councils are invited to nominate individuals for inclusion on the invitation list by completing and returning the application form, to be received by email, by SALC no later than 12 noon on Friday 13th February 2026

After this deadline, the Association shall consider all valid applications using the following criteria:

The person nominated:

- Will be an individual within the parish/town council who has made a considerable contribution to the community
- Will be over the age of 18 and resident of the ceremonial County of Shropshire
- Will not have attended a Garden Party previously, unless the nominated individual was the accompanying guest (i.e. not the main guest) last time they attended, they may then be nominated in their own right.

Details of the successful nominations will be detailed on both the SALC website and the Information Bulletin.

GUIDANCE NOTES WHO MAY MAKE A NOMINATION

Any Parish or Town Council in membership of the Shropshire Association of Local Councils may make a nomination by completing the nomination form below and forwarding it by email to alc@shropshire.gov.uk

CLOSING DATE FOR NOMINATIONS The closing date is **12 noon on Friday 13th February 2026.**

NOMINATIONS

It is not possible to enter into details on the merits of any particular nomination and its progress.

WHO CAN BE NOMINATED

Any individual within the Parish/Town Council who is a resident of the ceremonial County of Shropshire.

Nominees and guests must be over the age of 18 years and must not have previously attended a Buckingham Palace Garden Party, unless the nominated individual was the accompanying guest (i.e. not the main guest) last time they attended, they may then be nominated in their own right.

SELECTION PROCESS

Successful nominees will be drawn at random by SALC from a pool of all valid nominations received.

ENQUIRIES Any enquiries please contact the SALC office on 01743 252744 or email alc@shropshire.gov.uk.

SHROPSHIRE ASSOCIATION OF LOCAL COUNCILS**BUCKINGHAM PALACE GARDEN PARTY – 12th May 2026 NOMINATION FORM****Parish Council Details**

Name	
Position	
Council	
Address	
Email	
Tel No	

Nomination

Name(s) (as per passport)	
Position	
Decorations/Post Nominals	
Address	
Email	
Tel No	
Name of Guest (as per passport) and relationship to nominee	
Disabled Access Required	Yes/No
Parking Required (blue badge holders only)	Yes/No

Signed: Date:

To comply with data protection legislation, each person's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party:

CONSENT FORM

"I consent to my personal data being processed for the purpose of issuing invitations to the Buckingham Palace Garden Party, 12th May 2026 and to cater for guests with special needs. I understand that my personal data will be processed by Shropshire Association of Local Councils and If I am successful in the draw to attend the Garden Party, will also be processed by NALC and The Keeper of the Privy Purse on behalf of the Royal Household"

Signed.....Nominee

"I consent to my personal data being processed for the purpose of issuing invitations to the Buckingham Palace Garden Party, 12th May 2026 and to cater for guests with special needs. I understand that my personal data will be processed by Shropshire Association of Local Councils and if successful in in the draw to attend the Garden Party, will also be processed by NALC and The Keeper of the Privy Purse on behalf of the Royal Household"

Signed

Guest