

Notes from Queens Jubilee Meeting held on 19.10.21 at 19.00 in the
Roden Suite, Edinburgh House, New Street, Wem

1. Present

Ruth Wilson (Wem Jubilee Band), Sarah Kynaston (St Peters School) Chris Parker, Liz Parish, Peter Jones (Wem Town Hall) , Katie Carter (Wem Guides), Guy Booth, Sue Holiday, Andy Everett ((Wem Scouts), Enid Smith, Edward Towers, Geoff Soul, Peter Broomhall (Chairman) P O'Hagan (Town Council)

2. Notes of previous meeting – to consider

The notes from the meeting held on 21st September 2021 were agreed.

3. Town events to be arranged – to agree provisional list of events to be organised

It was agreed that the following events would be held in the town over the Jubilee celebrations

Date	Event
Thursday 2nd June	Beacon lighting
Friday 3 rd June	Youth Events
Saturday 4th June	Party in the park - Timings tbc
Sunday 5th June	Possible churches together service The Big Jubilee Lunch – in communities

4. Update from working parties

Working party	Members	Update
Youth events	Andy Everett and Katie Carter	Suggestions were made to split the events into different age groups. It was reported that the Town Hall would only permit a disco to be organised if it was independently managed and properly stewarded. Other events considered included Wem Monopoly, walking treasure hunt for families.
Beacon	Peter Broomhall	Peter confirmed that he was happy to organise the installation of the beacon.
Infrastructure – toilets, stalls, rides, risk assessments, trailers	Edward Towers, Mark Hoffmann, Sue Holliday, Peter Broomhall	It was agreed that due to cost the suggestion of a large screen to show the concert would not be possible. It was reported that the following had been provisionally booked Fair Rides Coffee Van Burger Van Shropshire Wildlife Trust RBL

		<p>Face Painting Playmates Also several other organisations had been approached for stalls including Wem Youth Club WSLC Vehicles of Interest Tennis Club Greyhound Trust Grinshill Animal Rescue Sleepy Cat Friends of St Peters Ice Cream van Scouts Roving magician Sweets and Treats Balloon Occasions Northwood Nurseries Hog Roast Cadets to run archery Young Farmers Other suggestions were made Police dog display Beer tent Shropshire Falconry Refreshment tent run by The Guides</p>
Entertainment	Chris Parker, Guy Booth, Wem Jubilee Band	<p>It was reported that 4 trailers have been offered free of charge for the stage and the following acts had expressed an interest in performing. Representatives from Oldham Scottish Pipe Band Line Dancing Group Playmates Pre school St Peters School Taiko Drummers Shropshire Rock Choir Community Choir Thomas Adams band Funky Folk Possible helicopter flypast during Military musical parade Several other suggestions were made including Shawbury Military Wives Thomas Adams Staff band Set from a radio Shropshire Introducing bands It was agreed that these would be contacted by the entertainments working group</p>

Marketing, Administration and Town decoration	Joanna Le Put, Enid Smith, Geoff Soul, Liz Parrish	Facebook page set up, Shop window competition as well as shop trail to be organised
Church Service organisation	Town Council Churches Together WBC	
Sponsorship/ Finance/ Insurance	Chris Parker, Geoff Soul and Peter Broomhall	Clerk to check out constitution and best community account

5. Any other business

Steering Group

It was agreed that the group would establish itself as a standalone organisation with a constitution and bank account and that the Clerk would look into this.

ACTION Town Clerk

Use of Recreation Ground

A discussion took place concerning the sale of alcohol at the event and it was AGREED to ask WSSA for permission for a beer tent on the Recreation Ground and ensure that the correct license was in place.

ACTION Infrastructure Working Group

Finance

A discussion took place on charging for stall holders and it was AGREED that a charge would be made for all stalls and the fee would be dependant on whether they were a commercial organisation or not.

ACTION Infrastructure Working Group

It was suggested that both Thomas Adams and St Peters School are asked to hold a non-uniform day to raise funds for the Jubilee.

ACTION Sarah Kynaston to co-ordinate between the schools

Event Promotion

It was suggested that the schools could be asked to hold a competition to design a flyer / logo to promote the event.

ACTION Marketing and Administration Working Group

Overall Responsibility

It was agreed that the Mayor would have overall responsibility for the event.

6. Date and location of next meeting

It was agreed that all working groups would meet before the next meeting and report back. Next meeting to be held on 23.11.21 at 19.15 in Wem Conservative Club, Noble Street.

Meeting ended 20.15