

## Explanation of variances – pro forma

Name of smaller authority: **Wem Town Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority <b>(must include narrative and supporting figures)</b>
1 Balances Brought Forward	440,455	458,546				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	333,999	344,197	10,198	3.05%	NO		
3 Total Other Receipts	48,316	54,903	6,587	13.63%	NO		
4 Staff Costs	106,916	125,329	18,413	17.22%	YES	Increase of £6000 salary for Project Assistant as it was the first full year salaried year (2021-22 salary for this position was £2530 which was for 3 months). Staff incremental and national salary increases account for additional £6000 increase £2500 accounted for through staff overtime due to cover needed as one member of staff absent due to sickness, along with additional working relating to unforecast civic events. £4000 extra HMRC and Pension Payments to account for salary increases and overtime	
5 Loan Interest/Capital Repayment	4,051	3,906	-145	3.58%	NO		
6 All Other Payments	253,257	281,249	27,992	11.05%	NO		
7 Balances Carried Forward	458,546	447,162			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	462,928	482,148				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments	1,648,995	1,657,933	8,938	0.54%	NO		
10 Total Borrowings	19,500	16,500	-3,000	15.38%	YES	Reduction due to paying £3000 off PWLB loan	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable