

**Non Quorate Notes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 22<sup>nd</sup> April 2026 at 14.00 in the Town Council Meeting Room, Wem Library**

**Present:-** Cllrs P Broomhall (Chairman), L Gilchrist.

WSLC - M Adkins,

K Creagh – Manager.

Mrs P O'Hagan (Town Clerk)

- 1      **Apologies for absence** – To receive apologies for absence  
Apologies were received from  
E Towers, Cllr G Soul, Cllr D Hill  
P Johnson Absent
- 2      **Disclosable Pecuniary Interests** – To receive any disclosable pecuniary interests - None declared.
- 3      **Minutes** – To approve as a correct record the notes of a meeting of this Group held on 21.1.26.

**Recommend:- that the Liaison Group approve the notes of the group meeting held on 21.1.26.**

- 4      **Action Plan** - to discuss progress on the action plan including the following matters  
a) costings and timescales for the replacement of oil boiler and air handling unit - to discuss. No costs were available

**Recommend;- defer to next meeting**

b) draft of the business plan – to review  
Malcom reported that this was still being progressed by the directors.

**Recommended;- defer to next meeting**

- 5      **Maintenance Responsibilities**  
a) Maintenance Record - to discuss creation of.  
The Clerk raised the importance of recording any maintenance works that take place at the centre especially those identified as maintenance responsibilities of WSLC as outlined in Appendix A of the lease which was agreed in January 2026.

**Recommended Action - the Clerk to produce an inspection record for use by WSLC and Town Council**

b) Maintenance priorities – to discuss.  
It was reported that a quote to replace tiles on poolside is awaited.  
Karen reported that a new pool cover is required and that there is a leak in the conservatory that needs attention which WSLC would arrange repair of. No other maintenance issues reported

**Recommend :- that becomes and standing agenda item.**

- 6      **Reports** – To receive the following reports
- a) Centre Manager - Karen reported that whilst they are fully staffed they still struggle to find staffing cover for daytime sessions.  
Peter Broomhall left the meeting 2.30
  
  - b) WSLC Board Report - Malcom provided the board report, he explained that the works on the new studio have been delayed but are due to start in May. A new director is being considered who has retail and marketing experience and could be a big asset to the board.  
Friends of Swimming Pool are very active and are considering fundraising for items to make the pool more inclusive items they are considering include a pool hoist as well as alternations to the changing room in the gym to make it more inclusive.
  
  - c) Financial Report including update on the reserves strategy as agreed at previous meeting – not presented.
- 7      **Information/Other Matters**  
None
- 8      **Date, time of future meetings** – to note  
  
Next meeting July tbc.

Meeting ended 15.00

Chairman.....