Notes of a meeting of the Events Liaison Group to discuss arrangements for   
Remembrance Sunday held on Wednesday 16 September 2020 at 11.00   
on the Zoom Virtual Meeting Platform

Present:- Cllrs Broomhall, Granger & Towers. Sue Thornhill Assistant Town Clerk (Wem Town Council)

Rev Nick Heron (St Peter & St Paul’s Church)

Phil Moyse & Ted Davies (Royal British Legion)

PCSO Jamie Robinson (Wem Police)

Apologies:- received from Cllr Glover & Christine Saxton

Due to the current pandemic and in accordance with Government Guidelines, there will be no Parade this year and therefore no road closure will be required.

All representatives are asked to attend the War Memorial by 10.50 a.m.

The following only are to gather at the church, Rev Nick Heron, Town Clerk, Mayor, RBL representatives and those in addition to the forementioned who will be laying a wreath.

The normal service around the War memorial will commence at 11.00 a.m with the Homage, the Last Post, Silence, Reveille. This will be followed by the Wreath Laying ceremony as follows

1. The Deputy Lord Lieutenant of Shropshire Ian Sawyer

Representing the Lord Lieutenant of Shropshire and the Queen

1. The Mayor of Wem, Cllr Phil Glover

Representing Local Authorities in Shropshire

1. Phil Moyse, Chairman of the Wem Branch of the Royal British Legion

Representing the Royal British Legion

1. Representative from RAF Shawbury

Representing the Armed Services

1. Representative from the Uniformed Services

Representing Police, Fire & Medical services

1. Young Person of Wem

Representing Youth Organisations in Wem

1. Wreath laid by a nominated person

Representing remaining organisations who would normally lay a wreath

This does not however mean that those organisations who are unable to lay an individual wreath on Sunday 8 November 2020 cannot lay a wreath at some other time.

A short service with minimal attendance will be held on Armistice Day 11 November and organisations are also welcome to lay a wreath anytime on this day.

It was suggested that a meeting take place with Council Office staff and Rev Heron at the Church to determine spacing etc.

This event will be live streamed and this will be advertised locally in as many ways as possible to deter a crowd from gathering along the High Street and outside the church. The Town Council to be asked to consider paying for this.

**Recommendation** - that the Town Council cover the cost of the live streaming of this event from it’s Events Budget.

Wem Police will be asked to provide Police presence on the day.

It was suggested that a copy of the live stream be made available to both schools who could relay it to pupils on Armistice Day itself giving the opportunity for each class to have their own Act of Remembrance.

There will be no Remembrance Service in the church this year and all present are asked to leave the War Memorial at the end of the Wreath Laying Ceremony.

Actions

1. Council Office to contact Wem Jubilee Band re Bugler (playing of last post)
2. Council Office to contact Thomas Adams School re youth representative at wreath laying
3. Council Office to contact Police re representative at wreath laying
4. Council Office to contact other organisations re wreath laying
5. Council Office to contact Wem Police re Police presence at event
6. Town Council to consider covering the cost of live streaming of event
7. Council office to contact schools re playing of live streaming on Armistice Day
8. Council Office to send letters to organisations explaining the situation this year