

Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
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To Members of the Amenities and Services Committee

4th September 2018

Dear Member

I write to advise you that a Meeting of this Committee has been arranged to take place on **Tuesday 11th September at 10.00** in the **Eckford Suite, Edinburgh House, Wem.**

Yours faithfully

A handwritten signature in blue ink that reads "P. O'Hagan".

Town Clerk

AGENDA

- 1 **Apologies** - To receive any apologies for absence.
- 2 **Declaration of pecuniary interests** – to receive declarations of interest.
- 3 **Minutes** To approve as a correct record the minutes of a Meeting of this Committee held on 12th June 2018 (copy enclosed).
- 4 **Progress Report on items raised at previous meeting**– for consideration (copy enclosed).
- 5 **Toilets**
 - a) To receive an update on charging income.
- 6 **Play Areas/Open Spaces**
 - a) Annual Play Equipment Reports and annual asset inspection – to consider matters raised
 - b) Skate ramp repair – to discuss options.
 - c) Litter Bin replacement – to consider quote for replacement bins.
 - d) Wilmott Meadow Public Open Space adoption – for update.
 - e) Tree replacement - to consider planting a tree to replace the leylandii trees removed from the recreation ground.

f) Playsafety Operational Play Equipment Inspection Course – to consider the Groundsman's attendance on this course (details enclosed).

7 Allotments

- a) Plots – to discuss uncultivated plots and inspection / termination of tenancy process.
- b) Tenancy Termination - To consider correspondence received (copy enclosed).

8 Love Lane Cemetery

- a) Bench provision – to consider provision of a bench.
- b) To consider amending the wording of the fees notice in relation to charges for out of parish internment to provide more clarification (copy enclosed).
- c) Register of Graves – to discuss.
- d) To approve quote for cutting cemetery hedge.

9 Gardening Club Troughs – to consider request from the Gardening Club to take over the maintenance and management of their planters (copy enclosed).

10 Streetlights

- a) to consider complaint about light spillage from new LED light on Drawwell Walk.
- b) to consider complaint about quality of lights at Wemsbrook Drive

11 Date and time of next meeting – to note time and date of next meeting and to set date for asset inspection meeting